



# Vanguard College Academic Catalogue 2024-2025

H. ALLEN GRAY

SCHOOL

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# MEET VANGUARD: WHO WE ARE

Vanguard

1. The head of the army
2. The forefront of an action
3. The leaders of a movement

Vanguard College aspires to embody this meaning and to see it manifest in the lives of its graduates as we instill in our students the passion and the knowledge to be leaders who impact society for Christ.

## MISSION STATEMENT

"To develop Spirit-empowered leaders to advance fruitful churches and global mission"

## MISSION IMPERATIVES

- i. Vanguard College partners in the accomplishment of its mission with the Alberta/Northwest Territories District of the Pentecostal Assemblies of Canada.
- ii. In the context of God's big story, we provide biblical higher education through theological, professional, and worldview studies.
- iii. We acknowledge the diversity of service in the Kingdom and seek to enable students to discern their call and develop their unique gifts and character for a prevailing Church.

## AFFILIATIONS

Vanguard College is the Theological College of The Alberta and Northwest Territories District of the Pentecostal Assemblies of Canada.

The college holds accredited status with the Commission on Accreditation of the Association for Biblical Higher Education (ABHE, formerly the Accrediting Association of Bible Colleges [AABC]), itself accredited by the Council for Higher Education Accreditation (CHEA) and the United States Department of Education (USDE). For more information contact ABHE, 5850 T.G. Lee Blvd., Suite # 130 Orlando, FL 32822.

We have been designated in the Province of Alberta as a post-secondary Institution of higher learning with a charter to grant religious undergraduate degrees.

The college is on the Association of Christian Schools International (ACSI) list of recognized college programs.

We are a member of the Evangelical Fellowship of Canada (EFC) and a founding member of Christian Higher Education Canada (CHEC).

Vanguard College is designated in the Province of Alberta as a participating institution of the Canada Student Loans Program.

## STATEMENT OF FAITH

Vanguard College subscribes to the Statement of Essential Truths of the Pentecostal Assemblies of Canada (PAOC).

We believe:

- That the Old and New Testament are divinely breathed, infallible, inerrant as originally given and are the complete revelation of God's plan for the salvation of Man.
- In one God who is infinitely perfect, existing in three persons; Father, Son, and Holy Spirit.
- In Jesus Christ as true God and true Human Being. He was born of a virgin, lived in sinless humanity, and died upon a cross, the just for the unjust, as a substitutionary sacrifice, that all who believe in Him may be justified on the grounds of His shed blood. He arose from the dead and now is at the right hand of the Majesty on high as our High Priest.
- In the present day reality and need for the post-conversion experience of the Baptism of the Holy Spirit with the initial scriptural evidence of speaking in tongues, and in the use of supernatural gifts in public and devotion worship in the life of the believer, in the healing of the body by Divine Power as practiced in the early church.

- In the local church as a body of believers who meet together for the worship of God for edification, prayer, fellowship and to participate in the ordinance of believer's baptism and the Lord's Supper.
- That the Second Coming of the Lord is imminent and will be personal, visible, and pre-millennial. This is the believer's blessed hope and is a vital incentive to holy living and faithful service.

## VALUES

### Value #1 The Supremacy of God's Word

The Bible is God's trustworthy revelation of His character and saving purposes for humanity and for all creation. It is the final word on what we believe and how we live. We must give it our full attention. Hear it, believe it, know it, study it, teach it and obey it.

II Timothy 3:16-17

### Value #2 Disciplined Spiritual Formation

With God's help, and in healthy community, work is done to cultivate holy habits, putting down deep roots and establishing a firm foundation for life and ministry. The result is spiritual growth, perseverance, and maturity - a life pleasing to the Lord until Christ is formed in us.

Colossians 1: 10-12

### Value #3 The Preparation and Mobilization of Ministry Practitioners

Flowing from a strong theological foundation, we equip leaders with conceptual, practical, and relational skills. The focus moves beyond the classroom to local expressions of the church. They will know the why, how, and what of ministry.

Ephesians 4: 11-13

### Value #4 The Proclamation and Practice of God's Kingdom

The Kingdom of God, His reign, peace, and salvation being experienced by humanity, beginning with our neighbours, and expanding to every nation.

Luke 4:18-19

# MEET VANGUARD: EDUCATIONAL INFORMATION

## COLLEGE HISTORY

Vanguard College was founded in 1946, then known as Canadian Northwest Bible Institute (CNBI). The vision of D.N. Buntain; the first class enrolled forty students and employed six part-time staff. Classes were held in the original Central Pentecostal Tabernacle building in Edmonton, located on 108 Street. The only program available at that time was a three-year Bible diploma program.

Canadian Northwest Bible Institute was renamed Northwest Bible College (NBC) in 1964, and then Vanguard College in 2004.

Today, we have around 270 students studying on-campus and online, and 21 full-time staff and faculty, as well as adjunct faculty and part-time staff. Students today can choose from a variety of one- through four-year programs in a variety of disciplines in order to prepare themselves for ministry. Students have the options to study on-campus or through online studies.

## COLLEGE GOVERNANCE

Vanguard College is the theological training institution for the Alberta and Northwest Territories District of the Pentecostal Assemblies of Canada.

Vanguard College exists as an Act of Parliament, created by the Northwest Bible College Act assented to September 18, 1986, and amended through the Vanguard College Act, May 3, 2004. The activities of the College are governed by the Vanguard College Act, in accordance with its Constitution and Bylaws. Oversight and direction are provided by a Board of Directors, representing the College's constituency, who convene regularly to manage College affairs.

The Board of Directors implements its policies and decisions through the President, who serves as the College's Chief Executive Officer. The President is directly accountable to the Board of Directors for all aspects of the College's operations. To aid in this endeavor, the President chairs the Executive Lead Team, which collaboratively manages College affairs. The Academic Council and Operations Council assist the President in matters related to academics and operational concerns, respectively.

## **MEET VANGUARD: GOD'S HEART, IN THE HEART OF THE CITY**

Edmonton, Alberta's capital, is situated along the banks of the North Saskatchewan River. There are acres of beautiful parks and river valley trails to enjoy. If you're a sports fan, you can cheer on one of our many sports teams such as the Edmonton Oilers hockey team or the Edmonton Elks football team. Edmonton is also home to West Edmonton Mall, one of the world's biggest shopping centers. For good reason, Edmonton is known as "Canada's Festival City" hosting over 100 festivals each year including Canada's largest Fringe Theatre Festival. Edmonton's historic Whyte Avenue District and revitalized Churchill Square in the Downtown core provide the perfect settings for these annual celebrations.

Not only is Edmonton a vibrant city and arts and entertainment hub, but it is also a city with a strong Christian presence. Various conferences, along with a strong network of churches, provide unique opportunities for students to be involved in Christian ministries that truly impact the souls of a nation.

When in Edmonton, you can also explore the city's cultural diversity by visiting China Town, Little Italy, or the Avenue of Nations. No matter what you're interested in, from missions to music, youth culture to children's ministry, there is something happening in Edmonton to spark your passion.

Vanguard College's Campus is located in north central Edmonton and has been blessed with a beautiful campus in a renovated and restored public school, formerly known as H.A. Gray. Our facility is complete with vibrant classrooms, chapel, gym, and a prayer room overlooking the community and city we are called to serve.

Spiritual emphasis times and weekly Chapel services will help shape you through Spirit-filled worship, preaching and teaching. Lasting friendships will be built through retreats, life groups, ministry teams, and social events. As for ministry, a vast spectrum of field education, ministry and internship opportunities exist within the city and surrounding area. Whether you are interested in serving in a church or in a parachurch ministry, there are many options for you to choose from!

Living in the Westwood community is a great part of the Vanguard experience. Student housing is a service offered to our first-year students to assist them in building community and making the transition to college life a little bit easier.

Vanguard College owns houses within a two-block radius of the school and offers them to students fully furnished and ready to move in! Basic utilities are provided including internet, heat, water, electricity, and laundry.

Students gain a sense of independence while staying in college-managed housing. Each house accommodates 4-6 students and offers both private and shared rooms to suit various budgets.

Students are responsible for their own meals and groceries and will have a full kitchen to practice their culinary skills with new friends! For out of town students without a vehicle, Vanguard's Campus Life department offers weekly grocery runs that students can sign up for.

For upper year students, or if first-year housing is full, we offer plenty of assistance in helping secure and arrange housing through our housing network. For more information, contact our Student Housing Coordinator ([housing@vanguardcollege.com](mailto:housing@vanguardcollege.com)).

Vanguard College's Campus is located in north central Edmonton.

12140 – 103 St. NW.

Phone: (780) 452-0808

Fax: (780) 452-5803

Toll-free: 1-866-222-0808  
E-mail: [info@vanguardcollege.com](mailto:info@vanguardcollege.com)  
Web: [www.vanguardcollege.com](http://www.vanguardcollege.com)

# **MEET VANGUARD COLLEGE ONLINE: BRINGING THE COLLEGE TO YOU**

Vanguard College Online brings the college to you so that you can continue to serve and have the support of your community as you take your courses. As you study, you will connect online with experienced, caring professors who have a pastoral heart for their students.

You will have access to our online research articles and digital collection through our library resources. You will also receive academic support and advising from us when you need it.

# MEET VANGUARD: WHO CAN ANSWER MY QUESTIONS?

## GENERAL INQUIRIES

*info@vanguardcollege.com*

Contact our general office to be directed to the appropriate department for your inquiry.

## INSTITUTIONAL INQUIRIES

Rev. Mark MacKnight, President

*E-mail: mark.macknight@vanguardcollege.com*

Mark would be delighted to speak to you about Vanguard College and the specific mission of our college. He believes in the calling of God to prepare people to serve the church, lead others to vitality with Christ, and minister the Gospel anywhere and everywhere. "God is the centre of Vanguard College, of all that we are about, and of all that we do. We will never change this, and never deviate from the commission of Christ to His followers." Please feel free to contact him about Vanguard!

## ADMISSIONS AND ENROLMENT

John Kent, Enrolment Services Director

*Email: john.kent@vanguardcollege.com*

The enrolment services department is happy to answer your questions, listen to your concerns and help you decide which program will best fit with God's calling on your life! They would love to send you materials, meet with you, give you a tour, and even pray with you about your future!

## ACADEMICS AND REGISTRATION

Dr. Rob Lindemann, Chief Academic Officer

*Email: rob.lindemann@vanguardcollege.com*

Rob's passion is to see students find their unique God-given vision for their lives. He would be happy to meet with you to discuss your academic program.

Dr. Ron Powell, Dean of Online Education

*Email: ron.powell@vanguardcollege.com*

He has a passion to develop servant leaders for Christian ministry. He takes great joy in seeing students learn, develop their gifts, and use them to serve others.

Denise Lucyshyn, Associate Academic Dean and Registrar

*E-mail: registrar@vanguardcollege.com*

In addition to being our Registrar, Denise has been a member of the Adjunct Faculty Team at Vanguard for many years. It is her pleasure to assist students from the initial step of admissions right up to the final step of graduation.

## PROGRAM DETAILS

Rev. Matt Ball, Next Generation

*Email: matthew.ball@vanguardcollege.com*

Dr. Jay Dyrland, Worship Arts

*E-mail: jay.dyrland@vanguardcollege.com*

Rev. Mark MacKnight, Global Pastoral

*E-mail: mark.macknight@vanguardcollege.com*

Dr. Ron Powell, Vanguard Online

*E-mail: ron.powell@vanguardcollege.com*

Dr. Cath Thorlakson, Pastoral Care and Counselling

*E-mail: catherine.thorlakson@vanguardcollege.com*

# STAFF AND FACULTY

## Executive Lead Team

### **Rev. Mark MacKnight**

President and Global Pastoral Program Director

Education: Dip Th., Northwest Bible College; MTS Pentecostal Studies, Masters Seminary / Tyndale Seminary.

### **Chris Steward**

Executive Vice President

Education: BATH, Vanguard College; MBA, Trinity Western University.

### **Dr. Rob Lindemann**

Chief Academic Officer

Education: BRS Education with Vocational Ministry Major, Northwest Bible College; MA in Leadership & Management (Educational Studies), Briercrest College & Seminary; EdD, George Fox University.

### **John Kent**

Enrolment Services Director

Education: MA, Royal Roads University

### **Rev. Andrea Goobie**

Campus Pastor

Education: BATH: Youth Ministry, Vanguard College; MA. in Counselling, Providence Theological Seminary.

### **Rev. Keith Bishop**

Vice President Strategic Partnership Development

Dip. Th, BTh, Vanguard College

## Directors

### **Rev. Matt Ball**

Next Generation Program Director

Education: BTh Youth Ministry, Masters College and Seminary; MA, Trinity.

### **Karina Dunn**

Library Director

Education: BATH, Vanguard College, MLIS, University of Alberta.

### **Dr. Jay Dyrland**

Worship Arts Program Director

Education: Certificate, Cinema, Television, Stage, and Radio Arts, SAIT; BRS, Northwest Bible College; MA in Christian Studies; DWS, Robert Webber Institute of Worship Studies.

### **Dr. Jonathan Kienzler**

Biblical Studies Director

Education: BTh, Northwest Bible College; MDiv, Taylor University College & Seminary; MTh (Biblical Studies Major), Newman Theological College; PhD (New Testament), University of Aberdeen.

### **Rev. Mark MacKnight**

Global Pastoral Program Director

Education: Dip. Th., Northwest Bible College; MTS Pentecostal Studies, Masters Seminary / Tyndale Seminary.



**Dr. Ron Powell**

Dean of Online Education

Education: BTh, Eastern Pentecostal Bible College; MTS., Ontario Theological Seminary; DMin, Trinity Evangelical Divinity School.

**Dr. Cath Thorlakson**

Pastoral Care and Counselling Program Director and Academic Success Coordinator

Education: BRE Canadian Bible College; Master of Religious Education, Canadian Theological Seminary; PhD, Educational Psychology, Capella University

**ON CAMPUS FACULTY****Denise Lucyshyn**

Associate Academic Dean and Registrar

BMus, University of Alberta; MMus, University of British Columbia.

**Rev. Sean Anderson**

Old Testament Studies and Childrens and Family Specialist

Education: Dip. In International Trade, Sir Sandford Fleming College; BRE, Eastern Pentecostal Bible College; MDiv., Providence Theological Seminary.

**Rev. Brian Rutten**

Intercultural Specialist

Education: Dip. Th., Canadian Bible Academy; Arts department, University of Alberta; MTh, Mission focus - Distinction, University of Whales Bangor.

**Val Rutten**

Intercultural Specialist

Education: MTh University of Whales Bangor.

## ADJUNCT FACULTY

Anil Satralkar, PhD  
Blair Ewaskow, MA  
Brad Fawcett, D.Litt  
Brian Glubish, MA  
Burton Janes, MA  
Denise Lang, BATH, Graduate Certificate  
Erin Wiens, MA  
Gerry Johnson, MA  
James MacKnight, MTh  
Janet Sawatzky, BTh  
Jenna-King Poirier, MA  
Jeremy Feller, DTH  
Kelly Schulz, MA  
Kevin Schwartz, MTS  
Kevin Janzen, MA  
Larry Lindoff, DMin  
Marty Szucs, B.Mus, B.Ed  
Melanie Wright, MA  
Nathan Hill, MDiv  
Robert Bedard, PhD  
Rod Snaterse, DWS  
Tammy Ball, BA  
Trevor Caverly, BATH  
Wendy Ryden, MSW  
William Sloos, MTS

## STAFF

Adaolisa Agu, BA  
Admissions Counsellor  
  
Alisha Tembo, NAIT Certificate  
Assistant Registrar  
  
Amy Lang, BATH  
Program And Ministry Coordinator  
  
Amy Powell, BATH  
Administrative Assistant for Vanguard Online  
  
Cayla Thorlakson, BTh  
Library Assistant  
  
Gonam Raju, MeD  
Associate Dean of Online Education  
  
Hilary Warnock, BATH  
Academic Administrator  
  
Jeremy Berry, BATH  
Associate Campus Pastor  
  
Jillian Fast, BTh studies  
Academic Success Centre Assistant  
  
Len Thompson, MA  
Director of Spiritual Direction  
  
Rachel Gifford, BATH  
Student Finance Administrator  
  
Sandra Pedrick, CPB  
Business Administrator  
  
Shawn Miller, BATH  
IT and Facilities Coordinator  
  
Shaylee Cowie, BATH  
Administrative Assistant

# FINANCIAL INFORMATION

## TUITION POLICY

The cost of education at Vanguard College is kept at the lowest possible level so that all qualified individuals may have the opportunity to attend. Students pay only a portion of the entire cost of their education. The College is subsidized by churches of the constituency and the District Office under which the College functions, as well as by private donations.

The total cost per year is billed on a semester basis. Payment for each term's tuition and fees is due in full no later than 7 days after the first day of class unless students make alternative arrangements with the Student Finance Administrator (see below). **Students who do not pay in full by the payment deadline and have not made alternative arrangements will be automatically withdrawn from their courses.**

Exception to this payment requirement is granted to students not yet in receipt of student loans, by providing a Notice of Assessment (NOA) or an approved funding summary for their student loan provider.

## On Campus Payment Plan Option

Students who cannot pay in full at the beginning of a semester may take advantage of our payment plan option. Application for the payment plan must be made before the payment deadline, by contacting the Student Finance Administrator. If approved, the payment plan will be applied to the student's account and payment instructions will be given.

### Payment Plan Details:

- 50% by the term payment deadline, and two subsequent payments of 25% October 15, November 15 in the fall term, or February 15, and March 15 in winter term.
- A \$75.00 finance fee is charged per term.
- Available to program students registered in 6 credits or more.

Students with more questions regarding finances may contact our Student Finance Administrator: [studentfinance@vanguardcollege.com](mailto:studentfinance@vanguardcollege.com)

## CALCULATING COSTS

Undergraduate Tuition is \$260 per credit hour at the time of this publishing.

Audit Tuition is \$86.66 per credit hour at the time of publishing.

General student fees are \$27 per credit hour at the time of this publishing

Program/Course Fees will vary depending on the program and courses that one is enrolled in.

## Program Costs by Year

# of credits per year in program x current tuition rate

+ applicable fees

+ \$300-\$600 Book (estimate)

= Total Cost Per Year

## SCHEDULE OF FEES – PER ACADEMIC YEAR

*Based on Tuition for 2023/24.*

### Tuition Rates

Tuition per credit hour	\$260.00
International Tuition per credit hour	\$335.00
Discipleship Non-Transferable Tuition per credit hour	\$130.00
Audit rate (per credit hour – 1/3 of regular tuition)	\$86.66

## General Student Fee

General Student Fee per credit hour \$27.00

## Additional Fees

Graduation Fee	\$50.00
Late Registration Fee	\$50.00
Finance Fee	\$75.00
Transcript Fee	\$10.00
T2202a Replacement Fee	\$10.00
NSF Cheque	\$15.00
Parking Pass, per semester	\$175.00
Program Change Fee	\$25.00
Program Fee	\$180.00
PLAR Application Fee	\$50.00
PLAR In Depth Assessment Fee	\$70.00/credit

Additional Course fees, and course trip fees may be applicable. These will be automatically billed along with Registration.

*\*Vanguard College reserves the right to change/amend fees without notice.\**

## STUDENT FUNDING

Vanguard College is designated as an eligible institution member under the Canada Student Loan Act. Full-time students are eligible for provincial and federal student loan funding while studying at Vanguard College (except residents of Quebec). Student loan applications are released in June/July of each year for school starting in September. Students are advised to apply for loans 6-8 weeks before the first day of class. Students can apply online with their province of residence.

Students are strongly recommended to keep copies of all loan documentation for their personal records. Vanguard College will apply the student's loan to tuition and fees owed for the semester. If the loan amount is less than the total fees, the balance is due no later than 7 days after the first day of class. If the loan amount is in excess of total fees for the semester the college will only request the amount owing for tuition and fees to be sent to the College, and the remainder will go to the student.

### Student Aid Alberta

Phone: 1-855-606-2096 [www.studentaid.alberta.ca](http://www.studentaid.alberta.ca)

### Student Aid BC

Phone toll-free: 1-800-561-1818 [www.studentaidbc.ca](http://www.studentaidbc.ca)

### Manitoba Student Aid

Phone: 1-800-204-1685 [www.manitobastudentaid.ca](http://www.manitobastudentaid.ca)

### New Brunswick Student Financial Services

Phone: 1-800-667- 5626 [www.studentaid.gnb.ca](http://www.studentaid.gnb.ca)

### Newfoundland and Labrador Student Aid

Phone: 709-729-5849, or toll-free 1-888-657-0800 <https://www.gov.nl.ca/education/studentaid/>

### Northwest Territories, Student Financial Assistance

Phone: 1-800-661-0793 <https://www.ece.gov.nt.ca/en/services/student-financial-assistance>

### Nova Scotia Student Assistance

Phone toll-free: 1-800-565-8420 [www.novascotia.ca/studentassistance](http://www.novascotia.ca/studentassistance)

## Nunavut Financial Assistance

Phone toll-free: 1-877-212-6438 [Financial Assistance for Nunavut Students \(FANS\) | Government of Nunavut](#)

## Ontario Ministry of Training, Colleges and Universities, Student Support Branch

Phone: 1-877-OSAP-411 <http://osap.gov.on.ca/>

## Prince Edward Island Student Financial Services

Phone: 902-368-4640 [www.studentloan.pe.ca](http://www.studentloan.pe.ca)

## Saskatchewan Student Financial Assistance

Phone: 1-800- 597-8278 <http://www.saskatchewan.ca/residents/education-and-learning/%20student-loans>

## Yukon Student Financial Services

Phone: 1-800-661-0408, <https://yukon.ca/en/full-time-student-loan-grant>

For further information on the Canada Student Loans Program, contact:

### National Student Loans Service Centre

P.O. Box 4030, Mississauga, ON, L5A 4M4 Toll-free: 1-888-815-4514 <https://www.csnpe-nslsc.canada.ca/>

## The Actual Cost of College Tuition

We are including this brief note in our Vanguard College Catalogue as a point of information as to how the full cost of tuition is received to Vanguard College. Currently, it costs approximately \$15,000 to pay for each students' full annual tuition. Of this amount, the student pays about \$8,500 in tuition fees for each year of study. The remaining \$6,500 per year, per student, is paid by our valued donors and churches that desire to partner with us in this ministry. We share this with you so that you will know that there are a host of individual people and churches that you have never personally met but believe in you enough to provide generous financial contributions to the College for us to meet our operational budget. The participation of these people giving and praying so consistently make it possible for us to keep providing the highest quality of education possible for all who attend Vanguard College.

Perhaps you are a friend or a relative of one of our students this year or possibly you yourself have benefited directly from the faithfulness of our donors and churches as an alumnus? This note serves as an invitation to you to prayerfully consider becoming one of our one-time donors or becoming a monthly donor. Thank you for your consideration of this opportunity to partner with us at Vanguard College!

To discuss becoming a one-time donor or a monthly donor please contact Rev. Keith Bishop who serves as our Vice President of Strategic Partnerships, at; [keith.bishop@vanguardcollege.com](mailto:keith.bishop@vanguardcollege.com).

## TUITION REFUND POLICY

### Regular Semester course

The Student Finance Administrator will apply a credit to a student's account upon notice of course change or withdraw to the Registrar. The student is entitled to a refund, as follows:

- |  |  |
|--|--|
| • 1-7 calendar days after the first day of class   | 100% refund on Tuition and Fees (Program Fees are non-refundable following the 7 <sup>th</sup> day after the first day of class) |
| • 8-14 calendar days after the first day of class  | 75% refund on Tuition and Fees   |
| • 15-21 calendar days after the first day of class | 50% refund on Tuition and Fees   |
| • 22 days or more after the first day of class     | 0% refund on Tuition and Fees  |

### Modular Course

The Student Finance Administrator will apply a credit to a student's account upon notification from the Academic Department. The following refund schedule applies to tuition when a student withdraws from a modular course:

- Monday by 12 pm Noon – 100% refund on Tuition and Fees
- Tuesday by 12pm Noon – 75% refund on Tuition and Fees
- Tuesday by 4:30 pm – 50% refund on Tuition and Fees
- After Tuesday 4:30 pm – 0% refund on Tuition and Fees

## SCHOLARSHIPS, BURSARIES, AND AWARDS

Numerous scholarships, bursaries, and awards are presented annually to on campus and online students who qualify and excel in certain designated academic and practical areas.

For more up-to-date information on Scholarships, Bursaries, and Awards and deadlines, please visit our website: <https://www.vanguardcollege.com/future-students/costs/scholarships-bursaries>

# GENERAL ACADEMIC INFORMATION

\*Subject to change. See website for updates.

## REGISTRATION

Students who register after the registration deadline will be charged a \$50 late registration fee.

## ACADEMIC POLICIES AND PROCEDURES

The policies that follow are intended to satisfy the most common institutional inquiries. Please contact the Registrar for a complete guide to Academic Policies: registrar@vanguardcollege.com.

## CHANGING PROGRAM OF STUDY

1. All students changing their program of study must complete a "[Program Change Form](#)". The Chief Academic Officer or Registrar will review the request before approval will be granted.
2. Students continuing from year one to year two of study are required to complete a continuance conversation with their Program Director. Please contact the Registrar for information regarding the process.

## PROGRAM MINORS

Students who wish to add a minor to their Program must have a GPA of 2.3 and must maintain that GPA throughout their program.

Students are required to complete 12 credits over and above the required 129 credits for a degree and 100 for a diploma.

Students should also be aware that this does add an extra semester of study.

## ACADEMIC LOAD AND COURSE OFFERINGS

1. Vanguard operates on a three-term system: Fall, Winter, and Summer Sessions.
2. The normal academic load in credit hours per week during each term is 16 credits. Full-time students are those taking 10 or more credit hours per term. Part-time students are those taking less than 10 credit hours per term.
3. On-campus students who enroll in two online courses (minimum of 6 credits) or one modular course (3 credits) during the summer session are considered full-time.
4. Increased course loads in the range of 19 - 22 credits require the approval of the Academic Dean or Registrar.
5. Students who are enrolled in their internship will be considered full-time at 9 credits in the second term of their internship year.

## STUDENTS WITH DISABILITIES

### Our Philosophy

Vanguard College desires that all students achieve academic success and is therefore committed to serving the needs of students with either permanent or temporary physical, learning, or psychological disabilities, including mental health issues. Students with disabilities are expected to take responsibility for their own academic strengths and weaknesses and are encouraged to actively seek out assistance through the Academic Success Centre to receive accommodations to help. Students who experience mental illness are also eligible to be reviewed within this context.

Students with disabilities are required to maintain the academic standards set out by Vanguard College. Graduation must be predicated on a student's mastery of course material, personal and spiritual development, and practical ministry skills. All Academic standards for Dean's List, Graduation and Academic Standing such as Warning, Probation, and Suspension are applicable to all students. Community Standards at Vanguard College are also applicable to students with disabilities. Students with disabilities be given the needed academic supports so that they can be held accountable to the same standards as all other students.

Accommodations will not be considered reasonable if they alter the nature of the program of study, if the difficulty is not a properly documented disability, or is outside the purview of the Academic Success Centre as outlined above.

Accommodations will not be considered reasonable if they alter the nature of the program of study, if the difficulty is not a properly documented disability, is outside the purview of the Academic Success Centre, or requires more time and resources than fits within the scope of finance and administration services. Referral will be given on a case-by-

case basis.

## Documentation and Referrals

Vanguard College provides reasonable support services and accommodation for properly documented disabilities. Documentation provided must not be older than five years and must accurately reflect the student's current level of function as well as provide data that supports the request for accommodations. It is the responsibility of the student to obtain supplemental testing or assessment if the request for academic accommodations is not supported by educational, psychological or medical assessment documentation. When warranted, Vanguard College will provide students with referrals for further assessments or re-assessments. Students with a suspected, but not yet identified disability, may be referred to an appropriate agency for testing. The cost of obtaining a professional assessment and documentation is borne by the student.

When students have a physical or psychological disability that affects academic performance, or if they take medication that causes a similar effect, documentation from a psychologist or medical doctor is required and must detail out the effects of the disability and/or how medication may impact the student's academic performance.

## Student Responsibilities

Students with disabilities are required to follow all procedures set out by the Academic Success Centre regarding accommodations. They are also responsible for any additional cost incurred for assessments, tutors, editors, and equipment. Students who may require additional supports can apply for government funding to help with these costs and should contact the Academic Success Centre for guidance in this regard.

## ACADEMIC SUCCESS CENTRE

The Academic Success Centre (ASC) at Vanguard exists to help every student to reach his or her full potential. We offer several services, many at no cost to students, that are designed to help every student increase their academic skills and achieve success. These services include the following:

- Writing coaches are available for all students at no cost by drop in or appointment. Writing coaches help with research assistance, assignment help, thesis development, proofreading, and writing skill development.
- A Time Management Coach is available to help students work through how to best manage their time to lower their stress level and succeed academically. The Academic Success Coaches can be booked using the links provided on the Vanguard College website under Current Students/Academic Success Centre.
- An online writing coach is also available at [academiccoaches@vanguardcollege.com](mailto:academiccoaches@vanguardcollege.com) for online students, or those who have sufficiently developed their skills so that they no longer need one-on-one coaching.
- For those students who require it, we provide supports to accommodate special needs including readers and/or scribes to help them through any learning challenges they may have. An educational/psychological assessment or doctor's note is required for accommodations.
- We are also pleased to consult with students who may have had an Individual Program Plan (IPP) in high school, or who struggle in one or more areas of academics. Independent Education Plans are available to students with documented learning needs. Please call Vanguard for more information.
- If a student requires individualized assistance, the Academic Success Centre can provide an educational assistant for an additional charge. Students may be able to apply for disability funding with their province of residence to help pay for these services.
- It is the student's responsibility to ensure that all required documentation for funding is completed. For those who would like help with the process, please email our Student Finance Administrator at [studentfinance@vanguardcollege.com](mailto:studentfinance@vanguardcollege.com)
- The ASC provides a quiet space for students to come and relax or quietly do homework in a calm peaceful environment. A computer, equipped with voice to text software is available in the centre, upon request. These spaces must be booked in advance at [success@vanguardcollege.com](mailto:success@vanguardcollege.com) (accessible from September 1 to April 30)
- For more information, email [success@vanguardcollege.com](mailto:success@vanguardcollege.com) (August 15 to April 30).

Whether you need help formulating an IEP, need some extra assistance with tests or assignments, desire to upgrade your writing abilities, or want to have a paper proofread by one of our writing coaches, please reach out to the Academic Success Centre. We are happy to serve you!



## GRADING SCALE

The following table demonstrates how final marks are assigned both a letter grade and a grade point measurement.

CURRENT GRADING SYSTEM – Effective Fall 2019 to present			
Letter Symbol	Percentage	Grade Point	Descriptors
A+	90-100	4.0	Exceptional Work - a superior performance
A	85-89	3.7	Excellent Work - an excellent performance
A-	80-84	3.5	
B+	77-79	3.3	Good Work - a good performance
B	73-76	3.0	
B-	70-72	2.7	
C+	67-69	2.3	Satisfactory Work - a generally satisfactory and intellectually adequate performance
C	63-66	2.0	
C-	60-62	1.7	
D+	57-59	1.3	Minimal Pass - a barely acceptable performance
D	53-56	1.0	
D-	50-52	0.7	
F	0-49	0	Failure - an unacceptable performance

## ACADEMIC PERFORMANCE

### Dean's List

To acknowledge academic excellence, Vanguard College has established a Dean's List, which publicly honours the students who have excelled in their studies over a particular term. A grade point average of 3.7 or higher with a course load of 12 or more credit hours is required to be on the list. This does not include Pursue-X courses (Formation 1, 2, 3, and the Pursue-X Practicum).

### Academic Standing Policy

At the end of each term, the Academic Standing Committee reviews each student's academic performance to determine if they have remained in good standing. The calculation of a term GPA (Grade Point Average) will include both on campus and online courses.

On Campus students who take online courses in either of the Fall, Winter or Summer semesters will have their online course(s) GPA calculated manually with their on-campus term. The same calculations will take place for online students who enroll in an on-campus course in a particular term.

Students with a Term or Cumulative GPA below 2.0 or, who have not continually made consistent progress toward a cumulative GPA of 2.0 will be placed on one of the following Academic Standing categories and conditions will be set by the Academic Standing Committee. The Academic Standing status will be entered into Populi and will appear permanently on the student's transcript.

- 1. Academic Warning** – (Term GPA of 1.70 – 1.99 and/or Cumulative GPA below 2.0) This information will be entered into Populi and this status will appear on the student's transcript. Conditions for ongoing study will be set by the Academic Standing Committee.
- 2. Academic Probation** – (Term GPA of 1.0 - 1.69 and/or Cumulative GPA below 2.0) This information will be entered into Populi and this status will appear on a student's transcript. Conditions for ongoing study will be set by the Academic Standing Committee. A third consecutive Academic Probation could result in Academic Suspension from studies for a period of time as determined by the Academic Standing Committee.
- 3. Academic Suspension** – (Term GPA below 1.0 and/or Cumulative GPA below 2.0 or, a lack of significant progress after two Academic Probations) Students will be suspended from studies for a period anywhere from one term up to 2 years. This information will be entered into Populi and this status will appear on a

student's transcript. Prior to returning for studies, the student must meet with the Registrar and/or Academic Dean and review conditions for their return. The student will be placed on Academic Probation when they return. Academic Suspension is a serious matter and students are considered for this on a case-by-case basis.

Students who have been placed on Academic Suspension for one year or more are required to re-apply for studies to Vanguard College.

An official letter will be sent from the Registrar to the student outlining the decision of the Academic Standing Committee. The letter will provide a listing of specific conditions for the student to meet.

Students who have not met the conditions as outlined by the Academic Standing Committee will be reviewed carefully and may be required to remain with the same academic status or may have another academic status applied.

The following is a list of some of the conditions that may be applied:

1. Schedule a meeting with either one of the Academic Success Assistant, Campus Pastor or Program Director within the first two weeks of the term to develop a Success Plan and to raise your upcoming Term and/or Cumulative GPA to a minimum of 2.0
2. Enroll in a reduced course load of 10-13 credits (or less) for your next term of study.
3. Complete one course successfully and if successful in the following term you may continue with two courses.
4. Retake failed courses first within the term that they are offered.
5. Defer enrollment in the courses required for your Minor.
6. Drop your Minor to allow yourself time to focus on the requirements for your degree program.
7. Switch from the degree/diploma program to the 1-yr/advanced certificate program due to your X GPA.
8. Refrain from enrolling in any online courses for your upcoming term of study.
9. Meet regularly with your Program Director for general support and accountability throughout the (Fall/Winter) term.

## **Appeal Process for Academic Standing Decisions**

The student has the right to appeal a decision made in response to academic standing on the following grounds:

- There is evidence available that was not considered in the decision.
- There is evidence of prejudicial treatment in the decision.
- The appropriate process as outlined was not followed.

A decision made by the Academic Standing Committee may be appealed to the Academic Dean in writing within thirty days of the student being informed of the decision stating the basis on which the appeal is warranted. If the decision is not resolved with the Academic Dean, then the student may proceed with presenting their case to the President. The decision of the President is final.

## **Academic Appeals For Grades**

1. Students wishing to appeal a final grade may do so up to 14 days after marks are submitted to initiate an appeal.
2. Students disagreeing with a mark assigned must:
  - a. First discuss the issue with the instructor involved in an attempt to resolve the disagreement.
  - b. If the matter is not resolved, students should discuss this with the Academic Dean.

## **Extenuating Circumstances Policy**

1. Purpose and principles for the policy.
  - a. The purpose of this policy is twofold: a) to ensure that students with valid claims of extenuating circumstances are treated fairly, and b) to protect the integrity of the College's policies.
  - b. This policy also clarifies the responsibilities of the student when experiencing extenuating circumstances such as proper communication with the College, management of time and personal health, and following through on agreed upon adjustments.
  - c. The policy is guided by the principles of ensuring integrity in all processes and mutual benefit for both the students and the College. Also, privacy and confidentiality will be respected and maintained.

2. Scope of the policy
  - a. This policy applies to full-time and part-time undergraduate students at Vanguard College including open studies students.
  - b. It does not include students seeking accommodations related to a chronic or ongoing physical or mental health condition or an established learning disability.
3. Applications of the policy.
  - a. This policy can be applied to academic situations requiring coursework extensions, in-class tests/exams, completion of courses after the regular semester, etc. Non-academic situations may come under the purview of this policy at the discretion of the College.
  - b. Students who experience extended durations (e.g., 40% or more of a semester) of extenuating circumstances may be directed to withdraw and retake the course.
  - c. The College's existing absence policy (see syllabi for details) are to be used for non-extenuating circumstances.
4. Definition of extenuating circumstances.
  - a. Extenuating circumstances are defined as serious and acute problems or events which may affect their performance and/or hinder their ability to meet essential academic requirements or standards.
  - b. The following is a non-exhaustive list of unforeseen circumstances that qualify as valid extenuating circumstances:
    - a) Serious illness, accident or well-being issue that is incapacitating or an unexpected deterioration in a long-term condition.
    - b) Death or serious illness of a close relative or friend.
    - c) Serious unexpected disruption of personal life.
    - d) A period of quarantine/self-isolation which affects a student's ability to attend class or complete assignments.
    - e) Travel disruptions due to weather conditions, flight cancellations, etc.
  - c. The following is a non-exhaustive list of unforeseen circumstances that **do not** qualify as valid extenuating circumstances:
    - a) Minor illness or ailment
    - b) Travel inconveniences
    - c) Long-term ill-health, specific requirements, or disabilities which have been disclosed and assessed by the College.
    - d) Poor time-management including sleep patterns, calendar scheduling, etc.
    - e) Social obligations and similar commitments such as holidays, weddings, parties, errands etc.
    - f) Study-related factors such as deadline congestion, lost files, or lost class notes, etc.
5. Some important procedures.
  - a. Communication.
    - a) Students should reach out as soon as possible with a brief email or phone call to the registrar or the campus pastor to alert the College and request consideration of this policy. Other personnel that may work with students include their program director and/or the academic dean.
    - b) Students are required to fill out the Extenuating Circumstance Form to provide details including enough disclosure that provides clear context, the immediate implications for the student, and a sense of duration of the extenuating circumstances.
    - c) Ongoing dialogue with the College must be maintained and consistent. This can include an emergency contact who will communicate on the student's behalf if necessary.
  - b. Timing.
    - a) The benefits of this policy are available during the period of extenuating circumstances. A student is not eligible for these benefits if they inform the College after the extenuating circumstances are resolved unless they were physically prevented from contacting the College.
  - c. Documentation or evidence.
    - a) The College has the right to request appropriate/relevant documentation such as doctor's notes, letters requesting appearance, notice of travel cancellations, or other documentation that helps verify the extenuating circumstance.
    - b) Supporting documentation must be submitted as soon as possible to ensure that all solutions to assist students can continue in an informed manner.

- d. Final decision sits with the Academic Dean and Registrar.

## Graduation Requirements

In order for a student to graduate from Vanguard College the following requirements must be met:

1. The student must demonstrate satisfactory completion of a program of study;
  - a. Certificate Program
  - b. Diploma Program
  - c. Bachelor Degree Program
2. The student, if in a Diploma or Degree, must achieve a minimum overall Grade Point Average of 2.0 and be in good academic standing. A student on Academic or Non-Academic Suspension is not eligible for graduation.
3. The student must demonstrate satisfactory completion of all Field Education Program requirements, as outlined in the Field Education Manual.
4. The student must submit any course work for Directed Studies, Online courses, or a PLAR by April 15<sup>th</sup>. Any exceptions must be approved by the Registrar or Academic Dean.
5. The student must ensure that official transcripts are provided, to the Registrar, for studies taken off campus, by April 15<sup>th</sup>.
6. The student must have his/her financial account fully paid in order to participate in graduation ceremonies and graduate. This includes the graduation fee for Certificate students, and the graduation fee for Diploma and Degree students.
7. The student must have adhered to the policies and practices of the Community Conduct Standards throughout their time as a Vanguard Student.
8. Certificate students who wish to continue on to the Diploma or Degree program of study, the deadline to notify the Registrar's Office that they are opting out of graduating from their Certificate program is March 1<sup>st</sup>. After this date, their name will remain on the graduation list and not receive a refund.
9. A degree candidate may apply to the Office of the Registrar to participate in convocation with one course outstanding and the following conditions must be met:
  - a. Successful completion of current courses with a cumulative GPA of 3.0 or higher
  - b. Student financial account is cleared
  - c. If approved, student is required to register and pay for the final course by April 15<sup>th</sup>
  - d. The student will receive a letter of notice in their graduation folder instead of a parchment. Upon completion of the course the student's cumulative GPA must be at a minimum of 2.0 in order to receive their parchment.

## Graduation Honours

In order to be considered for graduation honours, a student must:

1. Exemplify excellent Christian character in attitude and spirit.
2. Be a student at Vanguard College for at least one year (32 credit hours).

Honours will be given on the following basis:

To Graduate With:	Grade Point:
Honours	3.7 - 3.849
High Honours	3.85

## Graduation Valedictorian

In order to be eligible as the valedictorian, students must have a minimum cumulative GPA of 3.0.

## CREDIT WHERE CREDIT IS DUE

### Prior Learning Assessment Recognition (PLAR)

The purpose of PLAR is to replace Life and Ministry Application and allow Vanguard College to complete a critical and in-depth, evidence-based evaluation of a student's prior learning in the area of academic and practical studies.

**PLAR will not be considered in the final semester prior to graduation and only courses required for a student's program of study are eligible.** The Chief Academic Officer, Registrar and Faculty work alongside the student in this evaluation process to determine the competency level in a particular subject and then decide whether credit will be awarded. PLAR considers not just student experiences but also considers if learning outcomes have been met.

Students who have been accepted into a program of study may, in consultation with the Academic Dean or Registrar, submit a PLAR application and pay an initial fee of \$50 and complete a self-audit. If a student's self-audit in a particular subject area indicates a level of competency, then they would be eligible to continue on and provide sufficient evidence of how the learning outcomes of a course were met. This would be evaluated by the Academic Dean and Faculty member responsible for teaching the course.

The in-depth assessment may take the form of one or more of the following:

- Portfolio Assessment
- direct evidence (academic writing, lessons, project outlines, reports, videos, etc.)
- indirect evidence (reference letters, supervisor validation, and performance assessment)
- self-evidence of competency in a subject (self-audit of learning outcomes)
- Resume demonstrating competency in subject area
- Written Challenge Exam (as per guidelines of Academic Policy)
- Research Paper of 500-700 words with reference page (topic assigned by instructor)
- Interview if required

Once a PLAR Application is accepted, the student will be notified to proceed with the submission of supporting documentation within two months to the Chief Academic Officer for assessment. At this time, you will be charged a fee of \$180 per assessment of a 3-credit course and \$60 per assessment for a 1 credit practicum course.

Students requiring more time to submit their documentation may contact the Registrar's email address requesting a one-month extension and they will be required to pay a fee of \$25.

The assessment by the Chief Academic Officer and Faculty will be completed within 2-4 weeks.

If the application is successful, the Registrar would notify the student and indicate this as a credit on the transcript. If denied, the student will be required to complete the course through the classroom or online studies.

## Transferring Credits to Vanguard

Vanguard considers transfer credits from a variety of accredited post-secondary institutions. Applicants desiring advanced standing at Vanguard on the basis of previous work must have official transcripts forwarded directly from the institution where the credits were earned. The Registrar will then determine if a course is comparable to a Vanguard course. Applicants wishing to transfer credits should take note of the following:

1. Evidence of honourable dismissal from all other schools attended is required. Those courses that a student seeks to transfer should have a minimum letter grade of **C** or its equivalent according to Vanguard's current grading scale.
2. In order for courses to be eligible for transfer the course needs to be completed within the last 10 years.
3. To be transferrable, a course must be the equivalent or near to the equivalent of the Vanguard program requirements or fit within the maximum number of credit hours in the particular course selected.
4. A student from a school accredited by the Association of Biblical Higher Education will receive full credit for equivalent courses provided grades earned were C; or its equivalent according to Vanguard's current grading scale or above, and that the courses parallel requirements outlined and the learning outcomes (Maximum of 50% of a program).
5. Grades for credits transferred will not appear on the transcript nor will they be considered when calculating a student's grade point average.
6. Diploma and Degree students wishing to graduate from Vanguard will need to take a minimum of 50% of their credits at Vanguard.
7. Concerning recognized unaccredited colleges and non-formal programs:
  - a. Applicants from a recognized unaccredited college (as deemed by the Academic Council) may potentially receive up to 50% credit for courses taken there.
  - b. The courses must meet Vanguard's transfer credit criteria of a minimum grade of C (63-66%) or equivalent and must parallel courses in their chosen program of study as core or elective credit.
  - c. Along with official transcripts, applicants may be asked to provide appropriate documentation to demonstrate that the courses taken at the unaccredited college parallel Vanguard's courses.
  - d. Courses taken at non-formal programs such as YWAM or Capernwray can receive up to 8 credits of transfer.
  - e. All requests for correspondence credit require assessment and approval by the Registrar.

## Transferring Credits from Vanguard

Vanguard College offers a number of courses that are transferrable to other colleges and institutions. Vanguard has

an agreement with the following:

The King's University  
Ambrose University  
Concordia University of Edmonton  
Bow Valley College

Information can be found at [transferalberta.alberta.ca](https://transferalberta.alberta.ca)

Several other institutions may consider Vanguard credits on a case by case basis, according to their own academic policies. Students should consult with the college they are applying to, prior to admission, concerning transfer credits.

# ON CAMPUS ACADEMIC INFORMATION

## ACADEMIC YEAR

### Course Delivery

1. **Regular Courses:** For on campus courses, classes are offered throughout the term twice a week for 80 minutes, from September – December and January – April.
2. **Block Courses:** Three-hour classes once a week.
3. **Online Courses:** All online courses run on a four month rotation and start on the 15<sup>th</sup> of any month. On campus students are required to contact the Academic Office for approval prior to registering for an online course.
4. **Directed Studies:** Students requiring alternative course deliveries are required to contact the Academic Department.
5. **Modular Courses:** Offered over one week with additional pre and post course work. Modulars occur at the end of August, first week of January and the first week of May. <https://www.vanguardcollege.com/modular-courses/>

### Course Cancellation

Before a term starts, Vanguard College reserves the right to cancel classes due to low enrollment or other extenuating circumstances. Whenever possible, students enrolled in the cancelled classes will be notified at least three weeks before the start of the class. Students will be refunded all money paid for the cancelled class.

### Classroom Policy

During the term, if an instructor is absent from a class and the students have not been informed that the class is cancelled, students must wait 15 minutes in the classroom for the instructor to arrive before they are released from class.

No instructor may cancel more than two classes of a course without scheduling a make-up class.

### Use of Technology

- To ensure the learning environment is free from distractions, all audio devices, smartphones, tablets, or laptop computers must be used according to the instructor's directions for learning and participation in the course. Students who use these devices outside of these parameters can be marked absent.
- Etiquette for the use of technology includes keeping a word processing app open and engaged in notetaking. Use browsers for searching a dictionary, researching concepts relevant to learning, or websites and resources referenced in class. Please do not use classroom time to work on homework for another course, emailing or messaging other students in class, or wearing earbuds to listen to music.
- Audio or video recording of classes, lectures, seminars, presentations, preaching or any other teaching setting by students is only permitted with the prior written consent of the instructor. Where approved, recordings are to only be used for personal study and are not to be distributed on the internet, social media, file sharing apps such as Google Drive, or other channels without the permission of the instructor. Recordings are not to be shared with classmates without the permission of the instructor. Exceptions may be granted or as a part of an individualized education plan (IEP).

### Alternative Delivery Modes

- Vanguard College offers course delivery via two primary modes: on-campus synchronous instruction or asynchronous online courses via Vanguard College Online. In certain cases, the instructors may be willing to offer live streaming/hybrid delivery to students who cannot be in class for a period of time. Alternatives include receiving video or audio recordings of lectures or teaching notes and presentation slides. Please note that these options are limited to the instructor's or Academic administration's discretion. See the Extenuating Circumstances Policy for further information.
- If you are given permission to attend class online via live-stream, keep your camera on and stay present and attentive throughout the class session. Access your class with a computer (preferably) or tablet, not a cell phone. Arrive to class on time, and dress as you would if you were attending class on campus. Join the class from a quiet space with minimal background noise and mute your microphone until you wish to speak to the class.
- Any recorded materials produced for the sole purpose of instruction cannot be released to other parties or any social media outlet without the written consent of the instructor.  
PLEASE NOTE: Students are not allowed to audio record or bring another student into a class via live streaming services such as FaceTime, Zoom or Google Meet without the permission of the instructor. Such permission will be given only for students under extenuating circumstances.

## Course Changes

1. The day of withdrawal or course change is determined by the date the Academic Office receives an email from the student requesting a course change or withdrawal. Requests expressed to a faculty member or made verbally will not be accepted as official requests. Appeals from this policy can be made to the Operations Council.
2. Students may withdraw from courses without academic penalty up to the tenth week of classes in each term for regular courses and up to the sixth week for modular courses.
3. Students cannot add a course following the 7<sup>th</sup> day after the first day of class.
4. Students withdrawing from a course after the last day to drop a course will receive a W for that course on their transcript.

## Course Alternatives

Alternative course options such as a Pentecostal Assemblies of Newfoundland and Labrador (PAONL) track or requests for Alliance History are available to students. Please contact the Academic Department for further information.

## Attendance Policies (Classes)

Regular class attendance is vital for student learning and a requirement of earning an accredited education. Attendance is required for all courses in which the student is enrolled. If a student believes they have an absence that warrants being excused, they can fill out the extenuating circumstances form found in Populi. (Please see the **Extenuating Circumstance Policy** in the Student Handbook).

Students are required to regularly attend classes according to the following standard:

- Course consisting of an 80-minute class: 4 classes of missed time is allowable
- Block Class: 2 classes of missed time are allowable
- Practicum Classes (60 minute): 2 class per semester of missed time is allowable
- Practicum Classes (120 minute): 1 class per semester of missed time is allowable
- Internship Classes: 2 classes per semester of missed time is allowable
- Modular Courses: 1 day of missed time is allowable

It is the responsibility of the student to be aware of this policy and closely track their attendance for each of their courses.

Students who exceed the maximum limit of absences will automatically fail the course, or they may be eligible to receive a Withdrawal (W) from the course. The student will submit an email within five business days of their final absence to the Registrar to initiate the process for receiving a W. The Registrar has the right to request supporting documentation to help determine if a W will be administered. Refunds for Ws will be administered according to the

current refund policy.

### **Total absences including Extenuating Circumstances.**

After a maximum of 7 absences a student will be required to withdraw.

### **Incomplete Course**

An Incomplete Course is requested when a student has extenuating circumstances (health concerns, death in the family, or due to incomplete field education hours).

- Requests must be submitted by the last day of the course (as per course instance in Populi).
- Students must have completed at least 50% of the course requirements with a minimum of 50%.
- An incomplete is given for one month from the end of the course. We strongly advise students who are receiving an incomplete that they do not enroll in any new courses and if they do want to enroll in courses, enrolment will be delayed until the incomplete courses are finished.
- When due dates are set, they are firm, there is no late allowed within an extension.
- Students who experience health matters which suddenly impact their semester need to provide a letter to the Registrar from the attending physician involved.
- There is a limit of three incomplete courses at a time.

### **Course Failure and Course Retake**

Course Failures and Course Retakes:

1. In the event that a student attempts and fails a course, they may retake the course a second time.
2. Students are required to register and pay full tuition for the course retake.
3. A course retake is only available to active students who are working to complete their program of study.
4. Students are required to meet all course requirements. Instructors may accept an already completed assignment that has been improved upon by the student the second time around.
5. In the event that a student passes the retaken course, a record of the failed course will remain on transcript with an "R" next to it indicating that the course has been retaken and the credits of failed course will be calculated into credits attempted. This academic term in which the failed course appears will not change that term's GPA. The new grade will show in the enrolled academic term and only replace the failed grade in the calculation of the cumulative GPA. Credits of a retaken course will be calculated into credits attempted.
6. If after three unsuccessful attempts at the same course, the Academic Dean and Registrar will meet with the student to determine the next course of action.

## **PLAGIARISM AND CHEATING**

Plagiarism occurs when a student presents the work or idea of another person or an artificial intelligence (AI) tool in such a way as to give others the impression that it is their own work or idea. In college-level writing, there should be no doubt which words or ideas are the student's and which are drawn from other sources. All students are expected to submit original work and properly cite any sources used in their assignments. The use of AI to generate content for academic work without permission is considered a form of plagiarism and will not be tolerated.

When a faculty member discovers students plagiarizing or cheating, the paper will be reviewed by the Instructor in conjunction with the Academic Dean to determine the level of plagiarism involved. The Academic Dean and/or the faculty member will contact the student to review the evidence and hear from the student. The Registrar will be notified to check if the student has a prior offense listed on the central registry. Penalties consider both the seriousness of the plagiarism (i.e., Level I, II, or III) and repeated offenses.

### **Criteria for Plagiarism**

Any work that contains one or more of the following elements will constitute plagiarism:

1. Small or large amounts of borrowed material (e.g., text, images, recordings, etc.) presented as the student's own with no credit given to the original source.
2. Careless presentation and use of proper citations (e.g., quotation marks around quoted text but no citation, etc.)
3. Misleading or inadequate referencing. For example, citing out-of-print sources or inaccessible internet resources (i.e., 404 error)
4. Poor paraphrasing skills. For example, only changing a few key words or extensive use of synonyms in place of the author's original words while keeping the same meaning as the original.



5. Work done by another student (even if it is used with permission) or AI-assistive technology such as ChatGPT.
6. Improper use of editorial help (i.e., Academic Coaches or AI programs (e.g., Grammarly)) where they have contributed ideas that substantially changed the students work instead of just indicating where problems exist).
7. Claiming or attributing authorship in group assignments to students who did not contribute.
8. Submitting work done in one course to satisfy the requirements of another course. This is known as self-plagiarism. It is only acceptable if both instructors agree beforehand to accept such work.
9. Work has been purchased and/or written by another (whether by a person or AI-generated) and presented as their own.

A bilateral decision-making approach must be taken. The faculty member and Academic Dean will be given discretion to determine an appropriate response to a case of plagiarism according to these guidelines:

### Level I

Only applicable if:

The student is currently enrolled in his or her first semester at Vanguard and/or has not studied at a post-secondary level before or has been out of school for more than five years.

Only small amounts of plagiarized material present. Generally characterized by being careless in paraphrasing and use of proper citations. If more substantial amounts of plagiarism are involved this may classify as a level II or III offence.

No deliberate intent to cheat or deceive assessor is present.

#### Suggested Penalties

Work is deemed not suitable for submission. Students are required to correctly format all plagiarized portions of the assignment (without revising the other content) and resubmit it within 24 hours by uploading it to Populi.

Resubmitted work will be marked without penalty.

Warning only -- no academic misconduct, but students will be required to enrol in a workshop in APA or Chicago skills with the Library Director.

### Level II

Applies to students who should have some level of awareness of what plagiarism is due to recent academic experience and/or there may be some level of intent to cheat or deceive the assessor.

The writer gives no recognition to sources from which substantial phrases, sentences or even ideas are drawn

This could be a first or second offence for plagiarism.

Significant amounts (e.g., 10-30%) of the assignment are plagiarized.

#### Suggested Penalties

The Academic Dean will issue a formal warning letter to the student and s/he will be placed on a central plagiarism registry.

Work is deemed not suitable for submission. Students are required to correctly format all plagiarized portions of the assignment (without revising the other content) and resubmit it within 24 hours by uploading it to Populi.

Resubmitted work will receive a mark between 30-50% depending on how serious the nature of the offence is.

### Level III

Substantial amounts (e.g., more than 30%) of the assignment are plagiarized (i.e., paraphrased or copied) or the entire assignment is the work of someone else but presented as original scholarship.

More than two plagiarism offences have occurred previously.

A clear intent to cheat or defraud the assessor is suspected.

### Suggested Penalties

The Academic Dean will issue a formal letter of admonishment to the student.

Work is not eligible for resubmission. The student will be required to submit a new assignment. Provided the work is of passing standard, the maximum mark achievable will be 50%.

Discretion lies with the Academic Dean on how to proceed should no supplemental assignment be available.

Repeat offences could result in automatic course failure or suspension or expulsion from Vanguard College. If a plagiarism case reaches this level it must involve the Discipline and Restoration committee.

## Appeals for Plagiarism

The student may appeal the decision in writing, to the CAO. The student may appeal the decision, in writing, to the President.

## AUDITING COURSES

Auditing is a privilege and provides students an opportunity to acquire knowledge in a subject area without having to fully participate in a course. Auditors are students who have been granted official permission to attend lectures in a course on the understanding that they may not participate in class discussions or use equipment, undertake assignments, or sit for examinations, except at the invitation of the instructor.

Audit decisions cannot be appealed. If a course does not have sufficient space for additional students, preference must be given to those taking the course for credit. Audits are only available for on campus classes. Online courses are not eligible for audit. No award/certificate of participation is awarded for students who only audit courses.

An audited course may not be credited toward the requirements for any certificate, diploma, or degree. Normally, no more than one course in each term may be audited. Students are not permitted to change status from audit to credit. Students who wish to take an audited course for credit, must reenroll and pay full tuition. Auditing will not be permitted in certain courses.

Students who desire to attend courses regularly but do not wish to take examinations or receive credit may register as auditors under certain conditions. Faculty and Registrar permission and audit fees are required. The auditing fee is generally one third of the course tuition. Any applicable materials and activity fees will also be assessed. Students seeking to audit course(s) must meet all registration and fee deadlines that apply to regular students. All fees are non-refundable.

Auditing will not be permitted in certain courses. Credit registrations will be given preference over applications to audit. Students who have audited a course may not subsequently apply for PLAR (Prior Learning Assessment and Recognition) in that course. Students who have audited a course may enrol in that same course in a subsequent term, provided they meet admission and registration requirements.

Auditing students are required to attend 80% of the classes and they shall not normally participate in assignments, exams, labs, nor receive feedback. Nonetheless, it is the responsibility of the faculty and to determine the amount of participation and feedback students can access in the audited course. Audited courses are not counted when determining students' eligibility to repeat courses. The permanent record of the student enrolling as an Auditor will be assigned the grade of "AU". Students who do not attend 80% of the classes will receive an AUF on their transcript. The AU and AUF grades do not impact GPA (Grade Point Average).

## GRADUATION RATES

April 2016 Grads	Possible Grads	Actual Grads	Completion Rate
Degree	35	28	80%
Diploma	6	2	33%
Certificate	36	27	75%
Total Possible Grads	77	57	
Total Actual Grads		53	74%

\* 74% of students from the Fall 2017 cohort graduated from their program within 150% of the published time.

## PLACEMENT RATES

The following rates are based on a response of 98% of Degree and Diploma Students that graduated in the Spring of 2022:

Employed in Ministry	51%
Employed in Ministry Related Field	10%
Further Education	0%
Employed Other	20%

Unemployed	17%
No Response	2%

## **WITHDRAWAL FROM STUDIES INACTIVE STANDING**

Students who do not register for courses in a regular semester will be put on inactive standing. A student can remain inactive for a maximum of two academic years after which they are required to re-apply to continue studies. The re-application process allows the student to update references, etc. Also, the admissions committee can assess the student's transcripts for transferability into the new program.

## **LEAVES OF ABSENCE**

Students who need to cease their studies temporarily for extenuating circumstances (e.g., medical, personal/family, or financial reasons) may apply for a Leave of Absence. The maximum total Leave of Absence time that may be approved is one academic year.

A leave of Absence granted for a portion of a semester counts as one full semester's Leave of Absence. Students who require an absence of more than a full academic year must withdraw from the College and apply for readmission when they are ready to resume their studies.

Students may apply for a Leave of Absence at any time during a semester. Students approved for a Leave of Absence after the start of a semester will receive a grade of "W," Withdrawn, for any course(s) not completed as of the date of application. The Academic Dean and Registrar will determine eligibility for tuition refunds for an approved Leave of Absence based on the published tuition refund policy.

The Academic Dean, Registrar, and Campus Pastor will approve or deny requests for a Leave of Absence. Decisions are final and are not subject to appeal. Leave of Absence forms are available via Populi or by email request sent to registrar@vanguardcollege.com.

# **ONLINE STUDIES ACADEMIC INFORMATION**

## **ACADEMIC YEAR**

Online courses are offered year-round, beginning on the 15th of any given month. This means your 4-month semester can begin at any time. Students are required to register by the 8<sup>th</sup> day of the month they wish to begin their course(s).

## **ORIENTATION**

Vanguard Online provides a low cost, Orientation to Online Learning course to help students succeed in their studies and prepare them for APA formatting and writing. This course teaches students how to manage their online courses, communicate with online instructors, and use Populi, our learning management system.

## **FIELD EDUCATION**

### **PHILOSOPHY**

At the heart of a solid Bible College education is a practical hands-on component where students are able to develop their gifts and abilities, practicing real world skills that are being taught in the classroom. Learning takes place in approved ministry settings where students interact with pastors and other leaders. Integrating practice and theory, academics, and ministry, while preparing students for ministry positions.

### **OBJECTIVES**

Field Education at Vanguard is guided by the following goals:

1. To help students develop and grow in professionalism.
2. To provide students opportunities to foster their ministry skills and receive feedback from supervisors.
3. To instill disciplines of spiritual and character formation.
4. To help students gain greater certainty of their calling.
5. To partner with church and para church ministries in the formation of capable leaders for God's kingdom.

## REQUIREMENTS

1. Students participate in a placement every week in their church, or parachurch organization.
2. In most cases, students must be involved in 45 hours of approved, supervised ministry per-semester (including preparation time). A student's ministry is generally required to be in the same area as their chosen field of study.
3. All student placements are to be systematic (normally weekly), require preparation, be adequately supervised, and contribute to development of ministry skills through direct contact with people. Supervisors are required to complete regular evaluations.
4. Students meet weekly with their practicum teacher.
5. To expose students to diverse areas of ministry and to integrate classroom learning with real world experience, student ministry involvement demands more of the student each year where ultimately, they are prepared for the responsibilities of part-time or full-time ministry, by their graduation date.
6. Since students receive academic credit for each year of their studies, each placement is subject to the practicum class syllabus and specific requirements established by their program of studies and their practicum teacher.

## ON CAMPUS FIELD EDUCATION

### MINISTRY OPPORTUNITIES

Edmonton is a city that is filled with a wide variety of ministry opportunities. Vanguard students are able to consult with their Practicum Professor to find a ministry opportunity that matches their personal calling. Each year Vanguard interns serve in a variety of places across Canada and around the world.

Vanguard students have served in:

- Pregnancy Care and Counselling
- Inner City Ministries
- Youth and Children's Ministry in Local Churches
- Orphanages and Missions Organizations
- High School Youth Outreach
- Inner City Children's Mentoring
- Seniors Outreach

### Number of Ministry Hours Required

Practicum 1st-3rd Year: 60 hours per semester (including practicum class time and placement)

Internship: 400+ hours

### Practicum Classes

Each student is required to attend a weekly practicum class. The first two years they will be with the rest of the students in that year. In year three they will attend class along with students in their year and program of study. Practicums are run in a cohort model. Practicum classes provide opportunity for students to share and learn from each other's ministry experiences.

### Internship

Internship Requirements - The Internship Field Education experience is completed by an after-degree student during their second year, a diploma student during their third year and a degree student during their fourth year of study at Vanguard College. The student is expected to have completed the following before the Internship could begin:

1. After-Degree Student
  - a. Field Education – Practicum 3
  - b. Minimum of 26-30 credits completed in the program

2. Diploma Student
  - a. Field Education – Practicum 1
  - b. Field Education – Practicum 2
  - c. Minimum of 52-64 credits completed in the program.
3. Degree Student
  - a. Field Education – Practicum 1
  - b. Field Education – Practicum 2
  - c. Field Education – Practicum 3
  - d. Minimum of 78-96 credits completed in the program

All Internship Placements must be approved by the Program Director.

### **Vulnerable Sector Check**

Every student is required to complete a Vulnerable Sector Check before they are eligible to proceed with any Field Education or ministry teams. Students who are studying at Vanguard for more than five years are required to complete an updated Vulnerable Sector Check.

### **Serve Week**

Part of Vanguard College's mission is to partner with our constituency in adding value to each other's ministries. Practical experience has always been a crucial part of Vanguard's approach to education. During Serve Week, all students will have a variety of opportunities to participate through program-related trips, optional international trips (e.g., the LA Dream Centre), or with local para-church ministries.

## **ONLINE PRACTICUM COURSES AND INTERNSHIPS**

Vanguard Online students are required to participate in Field Education to gain the skills and experience necessary to complete their program of studies and pursue their calling. Although online students are not required to attend any practicum class, they are required to serve in their church or other agency and to be supervised at their placements. They are also required to submit reports of their church attendance, hours of service, and evaluations done by their placement supervisor.

Internships are required of Vanguard Online students in a diploma or degree program. Students are able to serve in their home church or a local agency without relocating. Internship is an 8-month course where a student serves between 360 to 400 hours. Students are required to complete assignments related to practical aspects of their internship. They will be evaluated and mentored by their supervisor and the evaluation forms are submitted to their internship instructor.

## **ADMISSION REQUIREMENTS**

\*Subject to change. See website for updates.

The doors of Vanguard College are open to individuals of Christian character, conviction, and experience who meet the character and academic requirements for admission.

A definite experience of Christian conversion is required of all who are admitted to the College. Applicants must have been a practicing Christian in a local church for at least one year. References must show that the applicant is of a sound Christian character. It is assumed that the applicant will be free from questionable practices, which could be a detriment to himself/herself or the College. Please refer to the Student Handbook on the Vanguard College website (<http://www.vanguardcollege.com>) for more detail regarding our Code of Conduct.

Because the primary purpose of Vanguard College is to "develop Spirit-empowered leaders to advance fruitful churches and global mission", applicants should be prepared to meet the rigorous demands of Christian discipleship and demonstrate a willingness to abide by College rules. The applicant must be able to finance the semester for which he/she enrolls. Tuition and fees are payable no later than 7 days after the first day of class. Students who are deficient in English proficiency skills will be advised to enroll in preparatory English classes. Canadian applicants for whom English is not their mother language may be required to take the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) exam to indicate their proficiency in written and spoken English.

## GENERAL REQUIREMENTS FOR ADMISSION

### Christian Character

- You must have a definite experience of Christian conversion, with current evidence of faith in Christ and regular attendance at a local church for at least one year.
- You must portray evidence of sound Christian character and live in accordance with guidelines and standards set out in our Community Standards.

## ENGLISH PROFICIENCY REQUIREMENTS

The language of instruction and communication at Vanguard College is English. For applicants who do not meet one of the exemptions listed below, Vanguard College will require that an English proficiency test be submitted as part of the application.

The Admissions Office reserves the right to request proof of English proficiency from any applicant (regardless of citizenship, country of origin or first language) at any time during the review process.

### ENGLISH PROFICIENCY TESTING

If you answer 'yes' to any of the following questions, you are not required to complete an English proficiency test. (Note that all transcripts of your education are required for entrance to Vanguard College.)

1. Have you lived and attended high school and/or university, for at least four consecutive years, in a country where English is the acknowledged primary language? (See chart below).

American Samoa	Gibraltar	Singapore
Anguilla	Grenada	Solomon Islands
Antigua & Barbuda	Guam	South Africa
Australia	Guyana	St. Helena
Bahamas	Ireland	St. Kitts & Nevis
Barbados	Jamaica	St. Lucia
Belize	Kenya	St. Vincent & the Grenadines
Bermuda	Lesotho	Tanzania
Botswana	Liberia	Trinidad & Tobago
British Virgin Islands	Malta	Turks & Caicos Islands
Canada (including Quebec)	Marshall Islands	Uganda

Cayman Islands	Montserrat	United Kingdom
Dominica	Namibia	USA
Falkland Islands	New Zealand	US Virgin Islands
Fiji	Nigeria	Zambia
Gambia	Seychelles	Zimbabwe
Ghana	Sierra Leone	

2. Have you completed a DEC at a French CEGEP in Quebec and the Quebec Secondary V diploma?
3. Have you completed a DEC at an English CEGEP in Quebec?
4. Have you completed or will you complete a French Bacculaureate - 'Option Internationale' (British or American section)?
5. Have you completed or will you complete an International Bacculaureate (IB) Group 1 English (Language A: Literature, Language A: Language and Literature, or Literature and Performance) with a '5' or better?
6. Have you completed or will you complete English as Language 1 or Language 2 in the European Bacculaureate curriculum (in the Schola Europaea system)?
7. Have you completed or will you complete the British Curriculum A-Level English with a final grade of C or better?
8. Have you completed the British Curriculum GCSE / IGCSE / GCE O-Level English, English Language, English First Language, or English as a Second Language with a final grade of B (or 5) or better?

If you answered 'no' to all of the above questions, you will need to provide proof of English language proficiency, even if you:

1. Consider English to be your first language, or
2. Have been attending a school at an accredited institution (in a non-English country) where English is the main language of instruction.

What test can I take to demonstrate English proficiency and readiness to study at the postsecondary level?

In many cases, Vanguard College will accept the online or electronic version of a test normally administered at a testing centre.

IELTS (International English Language Testing System) – Academic version - Acceptable IELTS results are: an overall score of 6.5 and minimum individual band score of 5.0

TOEFL (Test of English as a Foreign Language) - Acceptable TOEFL results are: 550 on the paper-based test, 197 on the computer-based test or 86 on the internet test with a minimum score of 21 in each section.

#### TEST RESULTS

Institutional versions of the tests listed above are not acceptable.

Results of the English proficiency must be sent directly from the examining institution to Vanguard College and applicants should not upload the results. It is the responsibility of the applicant to ensure official test results are submitted to Vanguard College.

Vanguard College expects to receive all language proficiency results electronically, directly from the issuing organization, when possible.

Testing for Applicants already residing in Canada who do not use English as their primary language.

CLB (Canadian Language Benchmark Test) - The Canadian Language Benchmark test is a needs Assessment Testing tool for applicants who have been residing in Canada and who may not speak English as their first language and/or do not have an English 30-1 or 30-2 equivalency. These applicants may complete CLB testing. Score levels below Stage III - Advanced Level 10, will require that the applicant proceed to complete further studies for English proficiency before being admitted to Vanguard College. CLB testing will be used to help to direct the applicant

toward further studies for proficiency to enter College level studies.

## **ACADEMIC REQUIREMENTS**

### **Applicants from Alberta**

Applicants from Alberta must have achieved a valid high school diploma with the completion of a Grade 12 English (English 30 preferred) with a minimum grade of 65% to gain entrance into a degree or diploma program. Students with a Grade 12 English result of less than 50-65% are welcome to apply for a Certificate program or the Pursue-X program and will be considered on a case by case basis. Upon successful completion of these programs, students are eligible to apply for continuance into a degree or diploma program. Those students not meeting this requirement, but having Mature Student Status (see below), will also be considered. Students coming from other post-secondary institutions must provide transcripts indicating good academic standing and a minimum overall GPA of 2.0 or higher.

### **Applicants from other Provinces or Territories**

The following are the standings acceptable as equivalent to Alberta High School Diploma:

- Grade 12 English from British Columbia, Saskatchewan, Manitoba, Ontario, New Brunswick, Nova Scotia, Prince Edward Island, Newfoundland Labrador, Northwest Territories, Nunavut, and Yukon.
- DEC at a French CEGEP in Quebec and the Quebec Secondary V diploma
- DEC at an English CEGEP in Quebec
- Quebec students entering without CEGEP will be accepted into a certificate program until successful completion of the freshman year, at which time they may register for a degree.

### **Applicants from the United States of America**

Applicants from the United States must give evidence of possessing a valid Grade 12 diploma with a minimum final average of 60%. They should submit scores on the American College Test (ACT) or the Scholastic Aptitude Test (SAT) or GED if available.

### **International Applicants**

Applicants are required to possess the equivalent of a valid Canadian Grade 12 High School Diploma. An official transcript, indicating subjects studied and grades received, must accompany the application. Documents in a language other than English must be accompanied by a notarized English translation.

Proof of English proficiency is an important part of the application process for all international applicants to Vanguard College. Determine whether you need to submit proof of English ahead of time in order to meet our document submission deadlines. Please refer to the English Proficiency requirements above.

### **Mature Student Status**

Applicants 21 years of age or older on Registration Day, who have been away from formal education for a minimum of two years and who can demonstrate their ability to undertake college-level studies are eligible to complete the application process. Each applicant will be considered on an individual basis.

All Mature Student Applicants are required to provide an Official Transcript showing completion of grade 12 English or their equivalency before they may be admitted to a Diploma or Degree Program of Study.

The best option is to present results of standardized testing, such as Provincial Departmental results, ACT with a minimum score of 20 or SAT with a minimum score of 900 or GED with a minimum score of 500..

Students may also consider the option to apply as an open studies student, completing two courses with a minimum grade of C, as an alternative to providing a high school transcript. These courses are designed to equip students for post-secondary studies. Online students are required to take Orientation to Online Learning and achieve a minimum grade of B (80%).

### **Home-Based Learners**

At Vanguard College, we value home education and how important it is to students and parents. We recognize how home educating families strive for excellence in educational and spiritual formation, and how the tailored home education experience creates a unique and well-rounded individual.



Understanding that there are many different ways to achieve quality education, we have created many options to continue your education at Vanguard. We strive to personalize the admissions process, and we encourage home educated students to apply. Students will be evaluated on an individual basis, in keeping with the individual and tailored education received at home.

See our Home Educated Students Page for information about options for Home Educated Applicants. Please contact Enrolment Services at [enrolment.counselor@vanguardcollege.com](mailto:enrolment.counselor@vanguardcollege.com) for further information or visit our website: [www.vanguardcollege.com](http://www.vanguardcollege.com)

### **Community Standards**

Part of the application process includes acknowledging that you have read and agree to adhere to the [Community Conduct Standards of Vanguard College](#).

# HOW TO APPLY

## APPLICATION DEADLINE

### On Campus application Deadline

The application form and all required documents must be received no later than August 15 (for Fall semester admission) and no later than December 15 (for Winter semester admission).

The application and related documents become the property of the College and may not be returned. The Enrolment Department will acknowledge receipt of your Application for Admissions shortly after it has been received.

### On Campus International Application Deadline

The Part A application form and all required documents must be received no later than May 1 (for September Intake). The Part B application form and all required documents must be received no later than June 1 (for September Intake).

International applicants are only permitted to apply for September intake.

### Online Application Deadline

Since students can begin their online study on the 15<sup>th</sup> of any given month, there is no application deadline. However, there is a registration deadline of the 8<sup>th</sup> day of the month in which students choose to begin a course(s).

## FIRST TIME APPLICANTS

### For applicants from Canada, United States of America, and for all Online Applications:

1. Complete an Application Form
  - You can find a link to the On Campus and online application form at [www.vanguardcollege.com](http://www.vanguardcollege.com)
  - This includes acknowledgement that you agree to adhere to the community standards of Vanguard College.
2. Pay an Application fee.
  - An application fee of \$75 (CAD) must be included at the time of application in order for your application to be considered. Payment can be made via Credit Card. If you decide to pay by cash or cheque, please let us know. This fee is non-refundable.
3. Academic or Employer Reference
  - The Academic or Employer reference is to be completed by a person of authority who can accurately describe an applicants academic abilities or work ethic and character.
4. Pastor Reference
  - The Pastor's Reference is to be completed by your Pastor. This person is to comment especially on your character and spiritual abilities. An email will be sent to your pastor when you complete your application form. (References cannot be completed by a relative or current Vanguard student not currently in a permanent pastoral position)
5. Request Official Transcripts
  - Students must arrange to have official high school and pose secondary transcripts sent to the Registrar's Office. If you are still attending high school when applying, please forward interim grades from your Grade 12 year. Alberta students can submit a Detailed Academic Report as an interim transcript. **(PLEASE NOTE:** Vanguard is not a part of ApplyAlberta and therefore "MyPass" must be used to order transcripts)
  - Photocopies from the student are only considered interim and are not official transcripts. If you send an interim transcript or order a transcript before you complete your High School Diploma, you will still need to order an official transcript once your diploma is completed.
  - An official transcript is one that has been received directly from the institution. Official transcripts are printed on official transcript paper and must bear an embossed or raised seal and signature.
  - Official Transcripts can be mailed to: Admissions, Vanguard College, 12140 103 St, Edmonton, AB, T5G 2J9
6. Complete Police Check
  - All students are required to complete a Police Information Check with Vulnerable Sector Screening.

- Information about how to complete a police check will be emailed to you by Vanguard College.
- On Campus Students applying for September intake will receive an email **after May 1<sup>st</sup>**.
- On Campus Students applying for January intake will receive an email **after September 1<sup>st</sup>**.
- Online Students will receive an email once they have submitted their application.

## 7. Apply for Scholarships and Bursaries

- All students must complete the following prior to the application deadline:
  - Scholarship and Bursary Application
  - Admission Application
  - Interim or final Transcript (Included in Admissions Application)
  - Letter regarding ministerial status, if applying for Family Ministry Support
- Fall Intake: Due August 1
- Winter Intake: Due December 1

## United States Applicants

An applicant from the United States of America must possess a valid student visa or be a landed immigrant. To obtain a student visa one must present a letter of acceptance and evidence of sufficient funds or financial support for the school term to Canadian Consulate officials or Citizenship and Immigration Canada authorities at the point of entry into Canada.

Applying for a student visa at the nearest Canadian Consulate is strongly recommended as unanticipated delays may result in the denial of a student visa at the point of entry into Canada.

Applicants from the United States are advised to initiate the application process to Vanguard several months prior to their anticipated enrolment.

## FORMER APPLICANTS AND READMISSION

### FORMER APPLICANT

When an applicant, who has been accepted to Vanguard, has chosen not to attend, and withdraws their application, their file is placed in an inactive status for one year and after the one year they are required to re-apply.

### FORMER STUDENT

Students who have attended Vanguard more than two years ago are required to re-apply for admission. Additionally, students who were not in good academic standing and away for one year or more are required to re-apply.

Former Applicants and Former Students must complete the following:

1. Application fee of \$75.00 (CAD).
2. A pastor's reference - An email will be sent to your pastor when you complete your application form. (References cannot be completed by a relative or current Vanguard student not currently in a permanent pastoral position)
3. New transcripts if any changed have been made in the interim. After three years have elapsed, the first-time application process must be followed.
4. Police Check – All students must complete a Vulnerable Sector Police Check.

## OPEN STUDIES

Students may take up to five courses without applying for a program of study at Vanguard College. They are permitted to take up to two courses at a time. Whether you desire to study for personal or professional development, need to take courses for credentialing, want to get a head start on a degree, or just want to take a course of interest - this is a great place to start!

Mature students who do not have a high school diploma may be asked to take Open Studies courses in order to meet entrance requirements.

Contact Enrolment Services if you have any questions: [enrolment.counselor@vanguardcollege.com](mailto:enrolment.counselor@vanguardcollege.com)

Students not presently enrolled with us are required to complete an Open Studies Registration form to audit courses and a pastoral reference. (See auditing courses).

# INTERNATIONAL APPLICANTS

*\*Please note: Vanguard College's Designated Learning Institution Number is O19283889212\**

## International Application Process

International applicants must complete an International Student Application for Admission. Part A and B of this application can be found on our website ([www.vanguardcollege.com](http://www.vanguardcollege.com)). Applicants from foreign countries must comply with the requirements of the College as well as Citizenship and Immigration Canada, prior to entering Canada as a student.

### Application Part A Process

1. Complete an Application Form
  - This includes:
    - Personal information, including citizenship
    - Financial plan
    - Sponsorship information
2. Pay an Application fee.
  - An application fee of \$100 (CAD) must be included at the time of application in order for your application to be considered. Payment can be made via Credit Card. If you decide to pay by cash or cheque, please let us know. This fee is non-refundable.
3. TOEFL or IELTS Score
  - Official Documentation must be provided as part of Part B.
4. Previous Academic Information
  - Including copies of all Transcripts for High School/Secondary School and Post-Secondary Education.

### Application Part B Process

1. Complete an Application Form
  - This includes acknowledgement that you agree to adhere to the community standards of Vanguard College.
2. Pay an Application fee.
  - An application fee of \$150 (CAD) must be included at the time of application in order for your application to be considered. Payment can be made via Credit Card. If you decide to pay by cash or cheque, please let us know. This fee is non-refundable.
3. Academic or Employer Reference
  - The Academic Reference is to be completed by someone who can accurately describe your academic and social abilities. If having a teacher, counselor or dean complete this form is not possible, please ask an employer complete it. An email is sent to your reference when you complete your application. (References cannot be completed by a relative)
4. Pastor Reference
  - The Pastor's Reference is to be completed by your Pastor. This person is to comment especially on your character and spiritual abilities. An email will be sent to your pastor when you complete your application form. (References cannot be completed by a relative or current Vanguard student not currently in a permanent pastoral position)
5. Request Official Transcripts
  - Official High School Transcripts (Notarized English translation and Transcript legend required)
  - An official transcript is one that has been received directly from the institution. Official transcripts are printed on official transcript paper and must bear an embossed or raised seal. (See Sample)
  - Have Official Transcripts mailed to: Registrar, Vanguard College, 12140 103 St, Edmonton, AB, T5G 2J9
6. Official Report of TOEFL or IELTS exam
  - Providing evidence of proficiency in English by an acceptable score on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) exam. An acceptable TOEFL score will be 550 for the paper-based test, 197 on the computer-based test, or 86 on the internet test with a minimum score of 21 in each section. An acceptable IELTS overall score will be 6.5, and minimum individual band scores of 5.0. For information write to:
    - TOEFL Services, Box 6154, Princeton, NJ, 08541-6154, USA or IELTS Enquiries, Bridgewater House, 58 Whitworth Street, Manchester, U.K

## 7. Complete Police Check

- All students must complete a Police Information Check with Vulnerable Sector Screening. Information about how to complete a police check will be emailed to you by Vanguard College.
- On Campus Students applying for September intake will receive an email **after May 1<sup>st</sup>**.
- On Campus Students applying for January intake will receive an email **after September 1<sup>st</sup>**.
- Online Students will receive an email once they have submitted their application.

### **After Acceptance**

Following acceptance but prior to entry into Canada, international students must acquire a valid student visa, and student permit, or have landed immigrant status. To secure a student visa and authorization, the prospective student must present Citizenship and Immigration Canada officials both an official letter of acceptance from Vanguard College and evidence of sufficient funds or financial aid for the school term. Other documentation may also be requested by Canada Immigration officials. Once the study permit is approved, a copy must be submitted to Vanguard College.

Foreign students are not eligible for any government funding by means of loans or grants. (Foreign students with dependents must also be prepared to pay the educational costs for their children.) For more information please visit: [www.cic.gc.ca/english/study/index.asp](http://www.cic.gc.ca/english/study/index.asp) and [www.studyincanada.com](http://www.studyincanada.com).

## **WHAT HAPPENS NEXT?**

Once all required elements have been received by the Enrolment Services Department. The applicant will be promptly notified, in writing, of the Committee's decision. Further details concerning registration will be forwarded upon acceptance. The length of notification of a student's status varies depending upon the promptness of those supplying transcripts and references.

Students in their final year of high school may be granted conditional acceptance on the basis of receipt of an interim high school transcript and police check. Full acceptance will be granted when the student's police check and final official transcript for complete high school studies has been received and is satisfactory.

Applicants who have not received a reply from the College in what they feel is a reasonable amount of time should contact the Enrolment Department to ensure that all required documents have been received.

If at any time during the process, or after having been accepted, the applicant decides to withdraw his/her application or enrol for a semester other than stated on the application, he/she must inform the Enrolment Department immediately.

Please be advised that during the application review process, a college readiness assessment or interview with a member of the admissions committee may be conducted.

## **CAMPUS LIFE**

### **ORIENTATION FOR ON CAMPUS STUDENTS**

The New Student Orientation serves as an opportunity for incoming students to become familiar with the College facilities, its faculty, and staff. In addition, students will be provided with important information and experience community alongside others who are anticipating their first year at Vanguard College. Throughout the year, students will also have various individuals available to help ease their adjustment to College life.

### **STUDENT AND SPIRITUAL LIFE**

A vibrant life is inherent to Vanguard College's mission to develop Spirit-Empowered leaders to advance fruitful churches and global mission. With this in mind, Campus Life at Vanguard is filled with numerous opportunities for spiritual formation and personal growth; including gathering as a community on a weekly basis to engage in Chapel and Life Groups.

## Chapel

Chapels:

Chapels consist of corporate worship and the preaching of God's Word with times of response and prayer. We have an opportunity to hear from God through students, faculty, staff, local pastors, global workers and other invited guests. Our desire and design for chapel is to be a deeply participatory experience rather than a passive or performance-based approach.

Life Groups:

It's an intentional time and space to foster community and relationships in a small group setting. There is a focus on community building, discipleship, fostering of biblical disciplines, and praying for one another. These groups are led by a staff/faculty member or student leadership.

## RESET and Spiritual Enrichment Days

Each term, several days are set aside for students to experience spiritual refreshment in the midst of their studies. During this time, there are services designed to encourage students to integrate Biblical knowledge from their classes into their hearts and lives and there's a call to specific prayer initiatives, including prayer and fasting.

## Prayer Room

The prayer room is open during the school day and students are encouraged to gather to pray each weekday morning from 7:30-8:30am, throughout the day, as well as during other Campus Prayer Events.

## Campus Groups

Students with a common area of interest (i.e. Art Group, Sports, Bible Study) are encouraged to organize and meet together. All years are welcome to partake and/or facilitate a group. If interested in starting a group, please contact Campus Life.

## Student Retreats

**Fusion:** Vanguard's ALL school retreat happens at the beginning of each term. This is an opportunity to start off in unity and build community.

**1st & 2nd Year Retreat:** All first- and second-year students will participate in a retreat that takes place in the winter term. The focus of this retreat is spiritual formation and cultivating your relationship with God and with others.

**3rd & 4th Year Retreat:** This retreat takes place in the winter term for our upper year students. The focus of this retreat is to build connection with God and with others through continued spiritual formation.

**Program Retreats:** During the first two weekends of the school year each program host their own Program Retreat. This is a time of connecting with God, faculty, and others in your program of study.

## Spiritual Direction

Spiritual direction is defined as a relationship where one Christian provides help to another in cultivating a deeper personal relationship with God through prayer and conversation that is focused on increasing awareness of God's voice in the midst of life experiences, responding in love, facilitating surrender to God's will, and becoming a mature son or daughter of God. Spiritual direction happens best through a long term, personal and caring relationship.

Vanguard provides each student with a relationship with a spiritual director that continues for the duration of the time a student studies at Vanguard. The spiritual director will get to know the student in the first few weeks and then meet regularly during the term to help a student listen, discern, draw closer in intimacy and obedience to God in a relationship of friendship. The goal of providing spiritual direction along with chapel, small groups and special focus retreats and days is to help students become spiritually mature by the time they graduate.

## Athletics

Gym Drop-in: Students are welcomed to organize Floor Hockey, Basketball and Volleyball games and other sports in our gym.

Sports Teams: Throughout the year, various opportunities for students to participate in team sports are offered.

## **Student Council Events**

Vanguard's Student Council is an integral part of college life, they exist to contribute to the spiritual life of the college, develop community, and to advocate for the student body. The Council's leadership sponsors social and connecting events.

## **Student Community Standards**

Our mission is to "to develop Spirit-Empowered leaders to advance fruitful churches and global mission," and your ongoing spiritual formation and personal growth is a high priority at Vanguard College. This is the mindset, heart, and philosophy behind the Student Community Standards. We believe that in order to achieve this goal and fulfill our commitment to you, accountability is needed. This is accomplished informally by peers or leaders, but also happens pastorally through Program Directors and Campus Pastors. There are occasions that this accountability undergoes a formal process through Vanguard's Restoration and Discipline Committee, where the focus is on restoration.

## **Counselling Services**

In some situations, we may provide counselling or referrals to professional counselling outside of the college. Referrals for professional counselling are facilitated through the Campus Pastor.

# ACADEMIC CALENDAR 2024 – 2025

## Summer

Monday	July 8	Fall Registration opens
Monday	August 26	First Day of Fall Term

## September

Mon-Fri	August 26-30	Fall Modular Week
Monday	September 2	Labour Day (College Closed)
<b>Tuesday</b>	<b>September 3</b>	<b>First Day of Regular Term Classes / Fusion</b> (classes cancelled)
Sat-Sun	September 7-8	All School Retreat
<b>Monday</b>	<b>September 30</b>	<b>National Day for Truth and Reconciliation</b> (College Closed)

## October

*Monday	October 7	Thanksgiving Day (College Closed)
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## November

Monday	November 4	Winter Registration Opens
*Mon-Fri	November 11-15	Reading Week (regular courses suspended)

## December

Friday	<b>December 6</b>	<b>Last Day of Fall Term</b>
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## January

Mon-Fri	January 6-10	January Modular Week
Monday	January 13	Winter Fusion (classes cancelled)
<b>Tuesday</b>	<b>January 14</b>	<b>First Day of Winter Term Classes</b>

## February

*Mon-Fri	February 3-7	Serve Week (All classes cancelled)
Tues-Thurs	February 4-6	Ministers Gathering
*Monday	February 17	Family Day (College Closed)

## March

*Mon-Fri	March 11-15	Reading Week (All classes cancelled)
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## April

*Friday	April 18	Good Friday (College Closed)
*Monday	April 21	Easter Monday (College Closed)
<b>Thursday</b>	<b>April 24</b>	<b>Last Day of Winter Term</b>
Friday	April 25	Graduation Rehearsal
Saturday	April 26	Graduation Commencement (11am-1pm)

(\*) = Regular Semester Classes Cancelled.



# PURSUE-X ACADEMIC CALENDAR 2024 – 2025

## Summer

Monday	July 8	Fall Registration opens
Monday	August 26	First Day of Fall Term

## September

<b>Tuesday</b> Tues-Fri	<b>September 3</b> <b>September 3-6</b>	<b>First Day of Regular Term Classes / Fusion</b> (classes cancelled) <b>Pursue-X Fall Retreat</b>
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## October

*Mon-Fri	October 21-25	Fall Modular Week
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## November

Monday	November 4	Winter Registration Opens
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## December

<b>Friday</b>	<b>December 6</b>	<b>Last Day of Fall Term</b>
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## January

Monday <b>Mon-Thurs</b>	January 13 <b>January 13-16</b>	Winter Fusion (classes cancelled) <b>Pursue-X Winter Retreat</b>
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## March

*Mon-Fri	March 17-21	Winter Modular Week
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## April

<b>Weeks of</b> <b>Thursday</b>	<b>April 7-20</b> <b>April 24</b>	<b>NWT Trip**</b> <b>Last Day of Winter Term</b>
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(\*) = Regular Semester Classes Cancelled.

(\*\*) = Tentative

# ON CAMPUS PROGRAMS

## PROGRAMS OF STUDY

The following pages describe Vanguard College's programs of study in detail. The matrix below is intended to help you find the program you are looking for, by department, years of study required, or both.

## CERTIFICATES

### PROGRAM OUTCOMES

To equip leaders who...

- Develop and represent a biblical framework for life and ministry.
- Model and lead through disciplined spiritual formation and resilient personal wholeness.
- Discern and develop a clear sense of call through growth and exploration of natural and spiritual gifts.
- Prepare for Kingdom work through tailored professional and practical training.

### BIBLICAL FOUNDATIONS CERTIFICATE

#### Program Courses

Total 32 cr. hrs.

		COURSE	32	COURSE NAME
		CODEs	CREDITS	
<b>YEAR ONE</b>	<b>REQUIRED COURSES</b>	BT101	3.00	The Bible as Story
		BT102	3.00	Hermeneutics
		BT103	3.00	Introduction to Personal Formation
		FE191	1.00	Practicum: Personal Effectiveness - Year 1
		GS103	3.00	Intercultural Communication
		PS102	1.00	Leadership and Team Dynamics
		BT104	3.00	Gospels
		BT105	3.00	Theology 1: God and the Human Condition
		FE192	1.00	Practicum: Relationships - Year 1
		GS102	3.00	Worldviews and Contemporary Culture
		<b>Choose one</b>		
	<b>Open Elective</b>	BT161	3.00	Theology of Worship
		PS101	3.00	Foundations of Family Ministry
		<b>Choose one</b>		
PS171		3.00	Introduction to Next Generation Ministry	
<b>Open Elective</b>	PS141	3.00	Ministry Foundations for Care and Counselling	
	PS163	3.00	Introductory Music Theory	
	PS111	3.00	Intercultural Principles and Practice	

## MINISTRY STUDIES CERTIFICATE

This certificate program introduces students to core Christian Theology and selected Biblical Studies. The intent of is to provide students with a core of Biblical and Theological knowledge from which to further their own study. Students will also develop their skills in Biblical interpretation in order to continue the skills and disciplines they have developed after graduating from this program.

Students applying to the Ministry Studies program must meet the following prerequisite requirements:

- Be at least 30 years of age.
- Have a current appointment in ministry.

### Program Courses

Total 32 cr. hrs.

<b>YEAR ONE</b>	<b>REQUIRED COURSES 32 CREDITS</b>	<b>COURSE CODEs</b>	<b>32 CREDITS</b>	<b>COURSE NAME</b>
		BT101	3.00	The Bible as Story
		BT102	3.00	Hermeneutics
		BT103	3.00	Introduction to Personal Formation
		BT205	3.00	Theology 2: Soteriology/Christology
		FE191	1.00	Practicum: Personal Effectiveness - Year 1
		PS201	3.00	Homiletics
		GS402	3.00	History of Pentecostalism
		BT104	3.00	Gospels
		BT105	3.00	Theology 1: God and the Human Condition
BT306	3.00	Luke - Acts		
FE192	1.00	Practicum: Relationships - Year 1		
PS303	3.00	Pastoral Life		

## CHRISTIAN MINISTRY ADVANCED CERTIFICATE

### Program Courses

Total 64 cr. hrs.

<b>YEAR ONE</b>	<b>REQUIRED COURSES 17 CREDITS</b>	<b>COURSE CODE</b>	<b>32 CREDITS</b>	<b>COURSE NAME</b>
		BT101	3.00	The Bible as Story
		BT102	3.00	Hermeneutics
		BT103	3.00	Introduction to Personal Formation
		FE191	3.00	Practicum: Personal Effectiveness - Year 1
		BT104	3.00	Gospels
		BT105	1.00	Theology 1: God and the Human Condition
	FE192	1.00	Practicum: Relationships - Year 1	
	<b>ELECTIVES 15 CREDITS</b>	GSXXX	3.00	GS Elective (Recommended: Intercultural Communication)
		PSXXX	3.00	PS Elective (Recommended: Leadership and Team Dynamics)
PSXXX		3.00	PS Elective (Recommended: Foundations of Family Ministry or Theology of Worship)	
GSXXX		3.00	GS Elective (Recommended: Worldviews and Contemporary Culture)	
PSXXX	3.00	Open Elective		

# YEAR TWO

		<b>COURSE</b>	<b>32</b>	
		<b>CODE</b>	<b>CREDITS</b>	<b>COURSE NAME</b>
<b>REQUIRED COURSES</b>		GS201	3.00	Biblical Language Usage
		GS203	3.00	Introduction to Psychology
		PS201	3.00	Homiletics
		FE292	1.00	Practicum: Meetings - Year 2
		BT201	3.00	Romans
		BT202	3.00	Pentateuch
		BT205	3.00	Theology 2: Soteriology/Christology
		GS204	3.00	Church History
		FE291	1.00	Practicum: Volunteers - Year 2
		<b>ELECTIVE 9 CREDITS</b>		
GSXXX				
PSXXX	3.00			Open Elective
		PSXXX	3.00	Open Elective

# DIPLOMA

## DIPLOMA IN THEOLOGY

### Program Courses

Total 103 cr. hrs.

### YEAR ONE

REQUIRED COURSES  
23 CREDITS

COURSE CODES	32 CREDITS	COURSE NAME
BT101	3.00	The Bible as Story
BT102	3.00	Hermeneutics
BT103	3.00	Introduction to Personal Formation
FE191	1.00	Practicum: Personal Effectiveness - Year 1
GS103	3.00	Intercultural Communication
PS102	3.00	Leadership and Team Dynamics
BT104	3.00	Gospels
BT105	3.00	Theology 1: God and the Human Condition
FE192	1.00	Practicum: Relationships - Year 1
GS102	3.00	Worldviews and Contemporary Culture

ELECTIVE  
9 CREDITS

CHOOSE ONE		
PS1XX	3.00	Professional Studies Elective - Year 1
PS1XX	3.00	Professional Studies Elective - Year 1
PS1XX	3.00	Professional Studies Elective - Year 1

### YEAR TWO

REQUIRED COURSES  
25 CREDITS

COURSE CODE	32 CREDITS	COURSE NAME
GS201	3.00	Biblical Language Usage
FE292	1.00	Practicum: Meetings - Year 2
GS203	3.00	Introduction to Psychology
GS207	3.00	English Composition
PS201	3.00	Homiletics
BT201	3.00	Romans
BT202	3.00	Pentateuch
BT205	3.00	Theology 2: Soteriology/Christology
FE291	1.00	Practicum: Volunteers - Year 2
GS204	3.00	Church History

ELECTIVE  
6 CREDITS

PS2XX	3.00	Professional Studies Elective - Year 2
PS2XX	3.00	Professional Studies Elective - Year 2

# YEAR THREE

ELECTIVES 21 CREDITS	REQUIRED 18 CREDITS	COURSE CODE	39 CR HRS	COURSE
		BT301	3.00	Pastoral Letters
		BT305	3.00	Theology 3: Ecclesiology/Eschatology
		PS302	3.00	Pastoral Counselling
		GS402	3.00	History of Pentecostalism
		BT306	3.00	Luke - Acts
		PS303	3.00	Pastoral Life
		PS3XX	3.00	Professional Studies Elective - Year 3
		FE415	9.00	Internship: Elective
		GS3xx	3.00	General Studies Elective
		PS3XX	3.00	Professional Studies Elective - Year 3
		xxxxx	3.00	Elective

## DEGREES

### BACHELOR OF THEOLOGY (CHRISTIAN MINISTRY)

#### Program Outcomes

To equip leaders who...

- Develop and represent a biblical framework for life and ministry.
- Model and lead through disciplined spiritual formation and resilient personal wholeness.
- Discern and develop a clear sense of call through growth and exploration of natural and spiritual gifts.
- Prepare for Kingdom work through tailored professional and practical training.

#### Program Courses

Total 129 cr. hrs.

# YEAR ONE

ELECTIVES 15 CREDITS	REQUIRED 17 CREDITS	COURSE CODES	32 CREDITS	COURSE
		BT101	3.00	The Bible as Story
		BT102	3.00	Hermeneutics
		BT103	3.00	Introduction to Personal Formation
		FE191	1.00	Practicum: Personal Effectiveness - Year 1
		BT104	3.00	Gospels
		BT105	3.00	Theology 1: God and the Human Condition
		FE192	1.00	Practicum: Relationships - Year 1
		GSXXX	3.00	GS Elective (Recommended: Intercultural Communication)
		PSXXX	3.00	PS Elective (Recommended: Leadership and Team Dynamics)
		PSXXX	3.00	PS Elective (Recommended: Foundations of Family Ministry <b>or</b> Theology of Worship)
		GSXXX	3.00	GS Elective (Recommended: Worldviews and Contemporary Culture)
		PSXXX	3.00	Open Elective

# YEAR TWO

ELECTIVE 9 CREDITS	REQUIRED 23 CREDITS	COURSE	32	COURSE
		CODES	CREDITS	
		GS201	3.00	Biblical Language Usage
		GS203	3.00	Introduction to Psychology
		PS201	3.00	Homiletics
		FE292	1.00	Practicum: Meetings - Year 2
		BT201	3.00	Romans
		BT202	3.00	Pentateuch
		BT205	3.00	Theology 2: Soteriology/Christology
		GS204	3.00	Church History
		FE291	1.00	Practicum: Volunteers - Year 2
		GSXXX	3.00	GS Elective (Recommended: English Composition)
		PSXXX	3.00	Open Elective
		PSXXX	3.00	Open Elective

# YEAR THREE

ELECTIVE 20 CREDITS	REQUIRES 12 CREDITS	COURSE	32	COURSE
		CODES	CREDIT	
		BT301	3.00	Pastoral Letters
		BT305	3.00	Theology 3: Ecclesiology/Eschatology
		PS302	3.00	Pastoral Counselling
		BT306	3.00	Luke - Acts
		FE3XX	1.00	Practicum: Elective - Year 3 Fall
		GSXXX	3.00	GS Elective (Recommended: Human Development)
		GSXXX	3.00	GS Elective (Recommended: Philosophy and Apologetics)
		GSXXX	3.00	GS Elective (Recommended: History of Pentecostalism)
		FE3XX	1.00	Practicum: Elective - Year 3 Winter
		PSXXX	3.00	PS Elective (Recommended: Pastoral Life)
		PSXXX	3.00	Open Elective
		PSXXX	3.00	Open Elective

# YEAR FOUR

ELECTIVE 18 CREDITS	REQUIRED 15 CREDITS	COURSE	33	COURSE
		CODES	CREDIT	
		BT304	3.00	Old Testament Historical Literature
		BT401	3.00	1 Corinthians
		BT405	3.00	Senior Theology: Mission of God
		BT406	3.00	Johannine Literature
		BT408	3.00	Expository Presentation
		PSXXX	3.00	PS Elective (Recommended: Finance, Governance, and Administration)
		FE4XX	9.00	Internship: Elective
		GSXXX	3.00	GS Elective (Recommended: Christian Ethics)
		PSXXX	3.00	Open Elective

# BACHELOR OF THEOLOGY (GLOBAL PASTORAL MINISTRY)

## Program Objectives

1. **Spiritual Maturity-Formation.** Execute (integrate) a daily practice towards spiritual formation and maturity, grounded in God's grace and the empowering Holy Spirit.
2. **Biblical-Theological Vitality.** Implement a personal commitment to and growth in the Word of God, establishing it as the foundation to effective ministry.
3. **Calling, Gifts, and Ministry Heart.** Recognizing (discerning) and articulating the call to ministry, acknowledging the gifts received, and acquiring leadership skills to effectively lead healthy churches and global mission.
4. **Pastoral Competence.** Develop and participate in practical leadership tasks of a local expression of the church: shepherding people and equipping them for ministry, with a clear commitment to fulfilling the Great Commission.
5. **Cultural Competence.** Construct and demonstrate cultural responsiveness in presenting the gospel effectively across diverse worldviews and ethnicities.

## Program Courses

Total 129 cr. hrs.

YEAR ONE	REQUIRED COURSES 29 CREDITS	<b>COURSE CODES</b>	<b>32 CREDITS</b>	<b>COURSE</b>
		BT101	3.00	The Bible as Story
		BT102	3.00	Hermeneutics
		BT103	3.00	Introduction to Personal Formation
		FE191	1.00	Practicum: Personal Effectiveness - Year 1
		GS103	3.00	Intercultural Communication
		PS102	3.00	Leadership and Team Dynamics
		BT104	3.00	Gospels
		BT105	3.00	Theology 1: God and the Human Condition
		FE192	1.00	Practicum: Relationships - Year 1
		GS102	3.00	Worldviews and Contemporary Culture
PS111	3.00	Intercultural Principles and Practice		
OPEN ELECTIVE	CHOOSE ONE	PS101	3.00	Foundations of Family Ministry
		BT161	3.00	Theology of Worship
YEAR TWO	REQUIRED COURSES 32 CREDITS	<b>COURSE CODE</b>	<b>32 CREDITS</b>	<b>COURSE</b>
		GS201	3.00	Biblical Language Usage
		FE292	1.00	Practicum: Meetings - Year 2
		GS203	3.00	Introduction to Psychology
		GS207	3.00	English Composition
		PS201	3.00	Homiletics
		PS202	3.00	The Art of Pastoral Care
		BT201	3.00	Romans
		BT202	3.00	Pentateuch
		BT205	3.00	Theology 2: Soteriology/Christology
		FE291	1.00	Practicum: Volunteers - Year 2
		GS204	3.00	Church History
		PS211	3.00	Holistic Ministry



## YEAR THREE

### REQUIRED COURSES

32 CREDITS

COURSE CODES	32 CREDITS	COURSE
PS312	3.00	Missional Vitality: Community Engagement
BT301	3.00	Pastoral Letters
BT305	3.00	Theology 3: Ecclesiology/Eschatology
FE313	1.00	Practicum: Global Pastoral Ministry - Year 3 Fall
GS301	3.00	Philosophy and Apologetics
PS302	3.00	Pastoral Counselling
GS402	3.00	History of Pentecostalism
BT306	3.00	Luke - Acts
FE314	1.00	Practicum: Global Pastoral Ministry - Year 3 Winter
GS205	3.00	Human Development
PS303	3.00	Pastoral Life
PS313	3.00	Contextualization

## YEAR FOUR

### REQUIRED COURSES

33 CREDITS

COURSE CODES	33 CREDITS	COURSE
PS304	3.00	Finance, Governance, and Administration
BT401	3.00	1 Corinthians
FE416	9.00	Internship: Global Pastoral Ministry
GS401	3.00	Christian Ethics
BT405	3.00	Senior Theology: Mission of God
BT304	3.00	Old Testament Historical Literature
BT406	3.00	Johannine Literature
BT408	3.00	Expository Presentation
PS412	3.00	Senior Integrative Seminar - Global Pastoral Ministry

## BACHELOR OF THEOLOGY (AFTER DEGREE)

### Program Profile

This program is designed to offer the graduate of a community/applied arts college<sup>1</sup> (minimum two-year diploma or 60 credits), or a university graduate<sup>2</sup>, the opportunity to train for Christian ministry and complete the program in two years. This program will assist those who may become involved in a tent-making style of ministry or who may use their trade or profession to open doors for pastoral service.

This program meets the requirements for ministerial license leading to ordination with the Pentecostal Assemblies of Canada. Due to the brevity of the program, the curriculum focuses on the central elements of ministry training with a special emphasis in Biblical and pastoral courses. The program requires a minimum of 69 combined credit hours for graduation.

### Admission Requirements

In addition to meeting the general admission requirements for Vanguard College, applicants must provide confirmation of completion of minimally a two-year diploma.

### General Studies Requirements

An individual applying to this program must officially demonstrate that they have at least 15 transferrable General Studies credits. The Registrar's Office will determine the transferability of such courses or may request to require the student to completely satisfy this requirement before graduation. If the student has insufficient General Studies courses from other institutions, the college reserves the right to require the student to completely satisfy this requirement before graduation.

**Required General Studies**

English or Communications	3 cr. hrs.
Ethics	3 cr. hrs.
Philosophy	3 cr. hrs.
Psychology	3 cr. hrs.
Social science	3 cr. hrs.

**Total** **15 cr. hrs.**

**Program Courses**

Total 71 cr. hrs.

**YEAR ONE**

**REQUIRED COURSES  
32 CREDITS**

<b>COURSE CODES</b>	<b>32 CREDITS</b>	<b>COURSE</b>
GS201	3.00	Biblical Language Usage
BT101	3.00	The Bible as Story
BT102	3.00	Hermeneutics
PS201	3.00	Homiletics
PS302	3.00	Pastoral Counselling
FE311	1.00	Practicum: Pastoral Ministry - Year 3 Fall
PS304	3.00	Finance, Governance, and Administration
BT104	3.00	Gospels
BT105	3.00	Theology 1: God and the Human Condition
BT202	3.00	Pentateuch
GS204	3.00	Church History
FE312	1.00	Practicum: Pastoral Ministry - Year 3 Winter

**YEAR TWO**

**REQUIRED COURSES  
36 CREDITS**

<b>COURSE CODES</b>	<b>32 CREDITS</b>	<b>COURSE</b>
GS402	3.00	History of Pentecostalism
BT301	3.00	Pastoral Letters
BT305	3.00	Theology 3: Ecclesiology/Eschatology
FE415	9.00	Internship: Pastoral Ministry
BT405	3.00	Senior Theology: Mission of God
BT205	3.00	Theology 2: Soteriology/Christology
BT306	3.00	Biblical Theology: Luke - Acts
BT408	3.00	Expository Presentation
PS303	3.00	Pastoral Life

**CHOOSE TWO**

**BT ELECTIVES  
(ONE OT & ONE  
NT/OT)  
6 CREDITS  
REQUIRED**

BT401	3.00	1 Corinthians
BT201	3.00	Romans
BT406	3.00	Johannine Literature
BT304	3.00	Old Testament Historical Literature

<sup>1</sup> College Graduate: Graduates of a provincial/state accredited post-secondary college or applied arts and technology institution. Applicants with the minimum of a two-year diploma from a recognized College of Applied Arts and Technology may apply to this program. This degree can also be completed in two years and qualifies one for ministerial credentials. Please note, the College reserves the right to ask candidates for this degree to augment their studies, particularly in the area of General Studies.

<sup>2</sup> University Graduates: Graduates of a provincial/state accredited University or University College.

# BACHELOR OF THEOLOGY (NEXT GENERATION MINISTRY)

## PROGRAM OBJECTIVES

To equip leaders who...

- Develop competency in the abilities and skills needed to lead ministries directed to children and adolescents as well as their families in different ministry contexts (church and para-church).
- Have a strong theological foundation that is based on scripture with a biblical worldview as well as cultural competence who can effectively communicate biblical and theological truth to a variety of audiences.
- Gain hands-on ministry experience that will help to develop them into practitioners who are knowledgeable about various ministry tasks and roles as well as provide pastoral care for children adolescents, and their families.
- Recognize the importance of children, youth, and young adult ministries working together in order to help guide children and adolescents to Christian maturity.
- Demonstrate a lifestyle that reflects the qualities of a disciple of Christ.

## Program Courses

Total 129 cr. hrs.

### YEAR ONE

REQUIRED COURSES  
32 CREDITS

COURSE CODES	32 CREDITS	COURSE
BT101	3.00	The Bible as Story
BT102	3.00	Hermeneutics
BT103	3.00	Introduction to Personal Formation
FE191	1.00	Practicum: Personal Effectiveness - Year 1
GS103	3.00	Intercultural Communication
PS102	3.00	Leadership and Team Dynamics
PS101	3.00	Foundations of Family Ministry
BT104	3.00	Gospels
BT105	3.00	Theology 1: God and the Human Condition
FE192	1.00	Practicum: Relationships - Year 1
GS102	3.00	Worldviews and Contemporary Culture
PS171	3.00	Introduction to Next Generation Ministry

### YEAR TWO

REQUIRED COURSES  
32 CREDITS

COURSE CODES	32 CREDITS	COURSE
GS201	3.00	Biblical Language Usage
FE292	1.00	Practicum: Meetings - Year 2
GS203	3.00	Introduction to Psychology
GS207	3.00	English Composition
PS201	3.00	Homiletics
PS271	3.00	Teaching Methods and Curriculum Design
BT201	3.00	Romans
BT202	3.00	Pentateuch
BT205	3.00	Theology 2: Soteriology/Christology
FE291	1.00	Practicum: Volunteers - Year 2
GS204	3.00	Church History
GS271	3.00	Child & Adolescent Development

# YEAR THREE

## REQUIRED COURSES 32 CREDITS

COURSE CODES	32 CREDITS	COURSE
BT301	3.00	Pastoral Letters
BT305	3.00	Theology 3: Ecclesiology/Eschatology
FE371	1.00	Practicum: Next Generation Ministry - Year 3 Fall
GS301	3.00	Philosophy and Apologetics
GS371	3.00	Sociological Perspectives for Ministry
PS302	3.00	Pastoral Counselling
GS402	3.00	History of Pentecostalism
BT306	3.00	Luke - Acts
FE372	1.00	Practicum: Next Generation Ministry - Year 3 Winter
PS303	3.00	Pastoral Life
PS371	3.00	Spiritual Formation of Children and Adolescents
PS372	3.00	Next Generation Life: Challenges and Interventions

# YEAR FOUR

## PS ELECTIVE REQUIRED COURSES 33 CREDITS

COURSE CODES	33 CREDITS	COURSE
PS304	3.00	Finance, Governance, and Administration
BT401	3.00	1 Corinthians
FE475	9.00	Internship: Next Generation Ministry
GS401	3.00	Christian Ethics
BT405	3.00	Senior Theology: Mission of God
BT304	3.00	Old Testament Historical Literature
BT406	3.00	Johannine Literature and Revelation
BT408	3.00	Expository Presentation
<b>CHOOSE ONE</b>		
PS471	3.00	Advanced Studies in Youth Ministry
PS472	3.00	Advanced Studies in Children's Ministry

# BACHELOR OF THEOLOGY (PASTORAL CARE AND COUNSELLING MINISTRY)

## PROGRAM OUTCOMES

- Develop self-awareness and strategies for coping with personal issues that have potential to impede the delivery of quality pastoral care and counselling.
- Develop a worldview that guides the integration of contemporary counselling theory and biblical theology.
- Develop a biblical understanding of people as well as common areas of struggle that directs the practice of pastoral leadership and counselling.
- Develop excellent counselling skills including the ability to assess which situations need to be referred to a clinical professional.
- Gain practical experience in ministries that care for individuals who struggle.
- Prepare students wishing to continue on to graduate studies in disciplines such as counselling, chaplaincy, and spiritual direction.

## Program Courses

Total 129 cr. hrs.

<b>YEAR ONE</b>	<b>REQUIRED COURSES</b>	<b>32 CREDITS</b>	<b>COURSE</b>	<b>32</b>	<b>COURSE</b>			
			<b>CODES</b>	<b>CREDITS</b>				
			BT101	3.00	The Bible as Story			
			BT102	3.00	Hermeneutics			
			BT103	3.00	Introduction to Personal Formation			
			FE191	1.00	Practicum: Personal Effectiveness - Year 1			
			GS101	3.00	Intercultural Communication			
			PS102	3.00	Leadership and Team Dynamics			
			PS101	3.00	Foundations of Family Ministry			
			BT104	3.00	Gospels			
			BT105	3.00	Theology 1: God and the Human Condition			
			FE192	1.00	Practicum: Relationships - Year 1			
			GS102	3.00	Worldviews and Contemporary Culture			
			PS141	3.00	Ministry Foundations for Care and Counselling			
<b>YEAR TWO</b>	<b>REQUIRED COURSES</b>	<b>32 CREDITS</b>	<b>COURSE</b>	<b>32</b>	<b>COURSE</b>			
			<b>CODES</b>	<b>CREDITS</b>				
						GS201	3.00	Biblical Language Usage
						FE292	1.00	Practicum: Meetings - Year 2
						GS203	3.00	Introduction to Psychology
						GS207	3.00	English Composition
						PS201	3.00	Homiletics
						PS202	3.00	The Art of Pastoral Care
						BT201	3.00	Romans
						BT202	3.00	Pentateuch
						BT205	3.00	Theology 2: Soteriology/Christology
						FE291	1.00	Practicum: Volunteers - Year 2
						GS204	3.00	Church History
			PS342	3.00	Psychology of Addictions			

## YEAR THREE

### REQUIRED COURSES 32 CREDITS

COURSE CODES	32 CREDITS	COURSE
BT301	3.00	Pastoral Letters
BT305	3.00	Theology 3: Ecclesiology/Eschatology
		Practicum: Pastoral Care and Counselling Ministry - Year 3 Fall
FE341	1.00	
GS301	3.00	Philosophy and Apologetics
GS341	3.00	Abnormal Psychology
PS302	3.00	Pastoral Counselling
GS402	3.00	History of Pentecostalism
BT306	3.00	Luke - Acts
		Practicum: Pastoral Care and Counselling Ministry - Year 3 Winter
FE342	1.00	
GS205	3.00	Human Development
PS303	3.00	Pastoral Life
PS341	3.00	Advanced Counselling

## YEAR FOUR

### REQUIRED COURSES 33 CREDITS

COURSE CODES	33 CREDITS	COURSE
PS304	3.00	Finance, Governance, and Administration
BT401	3.00	1 Corinthians
FE445	9.00	Internship: Pastoral Care and Counselling Ministry
GS401	3.00	Christian Ethics
BT304	3.00	Old Testament Historical Literature
BT405	3.00	Senior Theology: Mission of God
BT406	3.00	Johannine Literature
BT408	3.00	Expository Presentation
PS441	3.00	PCC Master Class

# WORSHIP ARTS MINISTRIES

## PROGRAM OUTCOMES

- Demonstrate an understanding of the biblical foundations of worship and our participation in the story of God.
- Embody the call to be pastoral worship leaders.
- Lead teams in the creative design and implementation of a worship service.
- Gain practical skills in administration, team building, musical skill, worship education, and technical arts.

## BACHELOR OF THEOLOGY (WORSHIP ARTS MINISTRY)

### Program Courses

Core Courses	90 cr. hrs.
WAM Courses	39 cr. hrs.
<i>Total</i>	<i>129 cr. hrs.</i>

### YEAR ONE

#### REQUIRED COURSES 33 CREDITS

COURSE CODES	33 CREDITS	COURSE
BT101	3.00	The Bible as Story
BT102	3.00	Hermeneutics
BT103	3.00	Introduction to Personal Formation
FE191	1.00	Practicum: Personal Effectiveness - Year 1
GS103	3.00	Intercultural Communication
PS162	3.00	Introduction to Worship Leading
LB161	0.50	Worship Arts Lab 1
BT161	3.00	Theology of Worship
BT104	3.00	Gospels
BT105	3.00	Theology 1: God and the Human Condition
FE192	1.00	Practicum: Relationships - Year 1
GS102	3.00	Worldviews and Contemporary Culture
PS163	3.00	Introductory Music Theory
LB162	0.50	Worship Arts Lab 2

### YEAR TWO

#### REQUIRED COURSES 33 CREDITS

COURSE CODES	33 CREDITS	COURSE
GS201	3.00	Biblical Language Usage
FE292	1.00	Practicum: Meetings - Year 2
GS203	3.00	Introduction to Psychology
GS207	3.00	English Composition
PS201	3.00	Homiletics
PS261	3.00	Advanced Music Theory and Eartraining
LB261	0.50	Worship Arts Lab 3
BT201	3.00	Romans
BT202	3.00	Pentateuch
BT205	3.00	Theology 2: Soteriology/Christology
FE291	1.00	Practicum: Volunteers - Year 2
GS204	3.00	Church History
PS263	3.00	Songwriting Theory and Application
LB262	0.50	Worship Arts Lab 4

## YEAR THREE

### REQUIRED COURSES 30 CREDITS

COURSE CODES	30 CREDITS	COURSE
PS262	3.00	Live Production Design
BT301	3.00	Pastoral Letters
BT305	3.00	Theology 3: Ecclesiology/Eschatology
FE361	1.00	Practicum: Worship Arts Ministry - Year 3 Fall
PS302	3.00	Pastoral Counselling
GS362	3.00	Philosophy of Worship Arts
LB361	0.50	Worship Arts Lab 5
GS402	3.00	History of Pentecostalism
BT306	3.00	Luke - Acts
FE362	1.00	Practicum: Worship Arts Ministry - Year 3 Winter
PS303	3.00	Pastoral Life
GS361	3.00	Faith Worship and Pop Culture
LB362	0.50	Worship Arts Lab 6

## YEAR FOUR

### REQUIRED COURSES 33 CREDITS

COURSE CODES	33 CREDITS	COURSE
PS304	3.00	Finance, Governance, and Administration
BT401	3.00	1 Corinthians
FE465	9.00	Internship: Worship Arts Ministry
GS401	3.00	Christian Ethics
BT405	3.00	Senior Theology: Mission of God
BT304	3.00	Old Testament Historical Literature
BT406	3.00	Johannine Literature and Revelation
BT408	3.00	Expository Presentation
PS461	3.00	Pastoral Worship Leadership



## MINORS

You may settle on one right away, or you may find yourself wrestling between two areas of interest. If you are really passionate about two areas of ministry, we have minors available to add in your second year. A GPA of 2.3 is required to add a Minor.

Adding a minor to your degree means that you will take 12 additional credit hours in another program of study. You can add a minor in Next Generation, Worship Arts, Song Writing, Pastoral Care and Counselling, Biblical Research, and Christian Ministry. The requirements for each are listed on the program pages.

How do I add a Minor?

Students who wish to add or drop a minor must complete a program change form through the Academic department. This should be done in consultation with your Program Director and/or Registrar.

If you have any questions or would like more information, you can e-mail the college at [info@vanguardcollege.com](mailto:info@vanguardcollege.com), stop by the Academic Department, or talk with your Program Director.

### PASTORAL CARE AND COUNSELLING MINOR REQUIREMENTS (12 Credits)

Ministry Foundations for Care and Counselling	(PS141)	3 cr. hrs.
The Art of Pastoral Care	(PS202)	3 cr. hrs.
Advanced Counselling	(PS341)	3 cr. hrs.
Any One of:		3 cr. hrs.
Abnormal Psychology	(GS341)	
Psychology of Addictions	(GS342)	

### GLOBAL PASTORAL MINOR REQUIREMENTS (12 Credits)

Intercultural: Principles and Practice	(PS111)	3 cr. hrs.
The Art of Pastoral Care	(PS202)	3 cr. hrs.
Holistic Ministry	(PS211)	3 cr. hrs.
Missional Vitality: Community Engagement	(PS312)	3 cr. hrs.

### WORSHIP ARTS MINOR REQUIREMENTS (12 Credits)

Theology of Worship	(PS161)	3 cr. hrs.
Faith, Worship, and Pop Culture	(GS361)	3 cr. hrs.
Intro to Worship Leading	(PS162)	3 cr. hrs.
Any one of:		3 cr. hrs.
Introductory Music Theory	(PS163)	
Live Production Design	(PS262)	
Philosophy of Worship Arts	(GS301)	

### SONG WRITING MINOR REQUIREMENTS (12 Credits)

Introduction to Worship Leading	(PS162)	3 cr. hrs.
Introductory Music Theory	(PS163)	3 cr. hrs.
Advanced Music Theory and Eartraining	(PS261)	3 cr. hrs.
Songwriting Theory and Application	(PS263)	3 cr. hrs.

### NEXT GENERATION REQUIREMENTS (12 Credits)

Introduction to Next Generation Ministry	(PS121)	3 cr. hrs.
Any three of:		3 cr. hrs.
Teaching Methods and Curriculum Design	(PS271)	
Sociological Perspectives for Ministry	(GS371)	
Spiritual Formation of Children and Adolescents	(PS371)	
Next Generation Life: Challenges and Interventions	(PS372)	

# ON-CAMPUS COURSES

## ON-CAMPUS COURSE LEGEND

Course descriptions are arranged by course code within the course type. The two-letter prefix indicates the course type.

- BT = Biblical/Theological**
- DF = Discipleship Formation**
- FE = Field Education**
- GS = General Studies**
- LB = Labs**
- PS = Professional Studies**

The three-digit code following the two-letter prefix generally speaking indicates the following: the first digit identifies the year or level the course is taken; the second digit identifies the program the course is connected to.

- 0. Multi-Program
- 1. Global Pastoral Ministry
- 4. Pastoral Care and Counselling Ministry
- 6. Worship Arts Ministry
- 7. Next Generation Ministry

Vanguard College reserves the right to cancel or revise any courses listed, or to cancel any course for which there is insufficient demand.

### Field Education

Integrating practice and theory, academics and ministry is the desired outcome of our Field Education. Field Education involves the completion of the program specific practicums and/or internship in each program of study. Student achievement is assessed and becomes part of the student's overall grade point average.

## BIBLICAL/THEOLOGICAL COURSES

### **BT101 The Bible as Story (3 Credits)**

This entry level course is designed to demonstrate the importance and relevancy of the whole Bible for today. For many, it is a mystery how the Old Testament is related to the New Testament. Some think the former is a source of unrelated devotional stories, laws, and prophecies. In truth, the two testaments are the complete story of God's progressive plan for his people. There can be no real understanding of the New Testament without a clear view of the overall message of the Old Testament. It is the purpose of this course to concisely trace the story of Scripture, and to help students build a central foundation with which they can understand, interpret, and apply God's Word to their lives today.

### **BT102 Hermeneutics (3 Credits)**

The heart of this course is centered around the importance of the Bible as God's revelation to humanity. The course intends to instruct students in how they read and study the Scriptures. The student will be acquainted with the purpose and methods of responsible biblical interpretation, both general hermeneutics and special hermeneutics. The intention is to provide tools for interpretation, an emphasis on role of the Holy Spirit in their personal reading of the Bible, and an appreciation for the different genres of Scripture.

### **BT103 Introduction to Personal Formation (3 Credits)**

The primary focus of this course is to equip students with the knowledge and tools they need to develop a vibrant devotional life. They will learn about, engage with, and reflect on various ways Christians can grow in their relationship with Jesus. Attention will also be given to how students can use this knowledge to lead others to develop a stronger faith.

**BT104 Gospels (3 Credits)**

This course is an introduction to the Gospels. It will focus on the four canonical gospels, Matthew, Mark, Luke, and John. Issues relating to the synoptic problem will be explored, as well as the unique contribution of each gospel. The literary nature of the gospels will be examined, exploring the gospels as story, as well as their theological impact. As the title implies, this course will emphasize our response to the gospels: what it means to follow Jesus.

**BT105 Theology 1: God and the Human Condition (3 Credits)**

The purpose of this course is to examine the teaching of the Bible and develop a systematic theology that addresses four important themes: the Word of God, the doctrine of God, biblical anthropology, and the doctrine of sin. Efforts will be made to explain how these themes are developed through promise and fulfillment from Genesis to Revelation.

**BT161 Theology of Worship (3 Credits)**

This course is an introduction to the biblical foundations of the role of worship in the ministry of the local church. A prominent worship theologian writes that worship sings, tells, and enacts God's Story. A survey of worship throughout the story of God will engage students in an investigation of practical, theological and philosophical issues related to Christian worship practices.

**BT201 Romans (3 Credits)**

The book of Romans is foundational to understanding Christian theology. Paul, the author, will address some of the most fundamental and essential doctrines upon which our faith rests. At the same time, this is not a letter devoid of practical instruction on how to live our Christian faith in a contrary and hostile world in a Christ-like manner, retaining Kingdom truths and principles.

*Prerequisites: BT101, BT102*

**BT202 Pentateuch (3 Credits)**

In this course students will be introduced to the content and significance of the first five books of the Bible. Key ideas and critical issues will be examined, including how themes introduced in the Pentateuch are developed throughout the rest of the Bible and how the course content can apply to Christians today

*Prerequisite: BT102*

**BT205 Theology 2: Soteriology/Christology (3 Credits)**

From the foundations of the world, the salvation of a people has been God's intent, and His Son, Jesus Christ, came to earth to complete such a redemption. The purpose of this course is to give the student a thorough perspective on two of the greatest pillars of the Christian faith: a biblical Christology and Soteriology. The study of the nature, life, and death and resurrection of Jesus Christ along with a truly biblical understanding of the nature of our salvation is an essential part of forming a biblical basis for the student's faith in our Lord and a foundation for effective ministry in the future.

*Prerequisites: BT101, BT102, BT105*

**BT301 Pastoral Letters (3 Credits)**

This course uses the books of I and II Timothy and Titus to form a Pastoral Theology and a biblical template of contemporary pastoral responsibilities. This course exegetically explores the major themes of 1 Timothy, while having the students teach and apply 2 Timothy and Titus. Being sensitive to the backgrounds, issues, and purposes of these Pauline letters, the professor always seeks to apply the principles to contemporary pastoral experiences.

*Prerequisite: BT201*

**BT304 Old Testament Historical Literature (3 Credits)**

This course examines the key themes and critical issues in the historical books of the Old Testament. Attention will also be given to how they relate to the rest of Scripture and how the narratives from Joshua to Esther can be interpreted, communicated, and applied to Christians today.

*Prerequisites: BT202, GS201*

### **BT305 Theology 3: Ecclesiology/Eschatology (3 Credits)**

This course is a study of the church and last things from a biblical, theological perspective. The church is seen as a divinely established entity through which God's people have their beginning and develop their identity and fellowship with him. All major aspects of the church will be examined: her composition, her work, her ordinances, her government, and her future. The church's future will be considered by looking at the different theological viewpoints that have been held over time, with an aim to discerning the development of Pentecostal eschatology and where it stands today.

*Prerequisite: BT205*

### **BT306 Luke - Acts (3 Credits)**

This course is a biblical exposition of the pneumatology in Lukan literature. It evaluates the relevant Lukan data narratively, grammatically, contextually, and canonically, paying particular attention to the way Luke portrays Jesus in the continuing story of God's salvation plan. It will look at the different perspectives and ways of approaching Luke-Acts, paying close attention to the significant themes of salvation, empowerment for mission, and judgment. Modern interpreters of Lukan pneumatology will be critically evaluated. The OT background will also be appreciated at each step. A major concern of the course will be the relevancy of Luke's message for us today.

*Prerequisite: BT205*

### **BT401 1 Corinthians (3 Credits)**

The book of 1 Corinthians deals with some of the most difficult issues in the New Testament that are still relevant to our context today. This course explores the background, issues, and purpose of this Pauline letter, as well as how it fits into the overall story of Scripture. Paul wrote the letter of 1 Corinthians to a terribly divided church, where immorality, pride, divorce, cliques, sensationalism, and false teaching threatened the church's very existence. Written to address these specific problems, Paul's letter is theologically grounded and eminently practical. Throughout the course, we will explore the meaning and significance of Paul's letter for us today.

*Prerequisite: BT201*

### **BT405 Senior Theology: Mission of God (3 Credits)**

Mission is a central focus in the Bible, answering the question, "What are people on earth for?" Students will be immersed in the biblical-theological roots of God's mission in both the Old and New Testaments and the transforming vision of God's purpose and plan for His people. Emphasis will be placed on the relevancy of God's mission for the church today. What are the missional priorities for leaders and for every individual Christian believer? The mission of God will be related to the complex contemporary issues facing the church today such as religious pluralism, inclusivism, urbanization, migration, global poverty, and climate change.

*Prerequisites: BT305, BT306*

### **BT406 Johannine Literature (3 Credits)**

This course examines all the writings of John, including the Gospel of John, his three epistles, and the book of Revelation. Issues of authorship, genre, purpose, unity, and common themes will be explored, as will the unique message of each.

Because of its simplicity, John's gospel has often been the first writings that Christians read, while its depths are mined by Christians of all ages. The epistles establish a love for God and others that is firmly grounded in the truth of the gospel. Although many are confused by and fearful of Revelation, we will study how it brings clarity, hope, and a fitting conclusion to the overall message of Scripture.

*Prerequisite: BT306*

### **BT408 Expository Presentation (3 Credits)**

This course underscores the centrality of the Word of God in the church. Students will develop effective Biblical communication through three major components. First, students will learn the expository preaching method, which takes the main idea of a Scriptural text and makes it the focal point of the

message. While a particular outline will be taught, an emphasis on variety in presentation is stressed. Secondly, using advanced hermeneutical principles, students will learn the process of developing a message; from choosing a text to its presentation. Thirdly, students will apply the principles learned by presenting a message from the book of Hebrews.

*Prerequisites: GS201, PS201*

### **BT471DIR Biblical Studies Research Method - Directed Study (3 Credits)**

The goal of this course is to prepare the student for a biblical studies research project. This will begin with selecting a topic, which may need to be refined as one develops the thesis. The student will be acquainted with the tools and tasks necessary for biblical studies writing. Depending on the topic, various exegetical methods of biblical interpretation may be explored, with biblical theology playing a central role. As the metanarrative is foundational at Vanguard College, it must have a significant place in this research project. Finally, this course will assist students in developing a proposal for a biblical studies research project.

*Prerequisite: BT306*

### **BT472DIR Biblical Studies Undergraduate Thesis - Directed Study (3 Credits)**

The goal of this course is to write a rigorously researched, biblical studies paper. By utilizing biblical theology and the exegetical methods learned in the Biblical Studies Research Method course, the student will write a paper consisting of about 12,500 to 15,000 words. Through a guided process, the student will begin by creating a detailed outline from their proposal. Then modifying this outline as needed, the student will write individual chapters, and finally first and second drafts of the entire project. A comprehensive bibliography of at least 30 resources must be utilized.

*Prerequisites: BT471DIR, DEGS4210*

### **BT473DIR Biblical Studies Research Project - Directed Study (3 Credits)**

This senior course in Biblical Theology has two roles: 1) to demonstrate the importance and relevancy of God's plan begun in the OT that continues into the New Testament and 2) to equip the student to write a Biblical-theological paper. Using a Biblical-theological method, the student will trace a major theme throughout the Scriptures, as well as its significance for the church today. This course involves the completion of a major research project with ongoing supervision and input.

*Prerequisite: BT306*

## **FIELD EDUCATION COURSES**

### **FE191 Practicum: Personal Effectiveness - Year 1 (1 Credit)**

Working effectively with people requires a specific set of skills, attitude, and "heart-set". This course will look at what makes a person effective in ministry. It will draw from scripture, respected leaders, student observations, and the practicum experience to help each student increase their own effectiveness. This will be an introduction to becoming reflective practitioners that will help the student throughout their life and career.

### **FE192 Practicum: Relationships - Year 1 (1 Credit)**

Relationships impact all aspects of life – education, work, ministry - and in many ways they determine our effectiveness as ministry leaders. This course will introduce the student to the biblical foundations for building strong relationships as well as provide practical instruction directed at improving relationships in both life and ministry.

### **FE291 Practicum: Volunteers - Year 2 (1 Credit)**

Volunteers are the backbone of Christian ministry. Volunteers staff departments, chair committees, teach classes, lead in services, and provide church governance. This practicum will provide practical insights into recruiting, leading, and caring for volunteers. Core topics surrounding volunteer management such as motivating, training and risk management will be covered. This course will provide a comprehensive introduction to the design and management of volunteer programs.

*Prerequisites: Practicums Year 1*

**FE292 Practicum: Meetings - Year 2 (1 Credit)**

Nobody likes sitting in poorly planned or unnecessary meetings. They are boring, interrupt our work, and — most importantly — waste valuable time. It does not have to be this way. Meetings can be effective, productive, and meaningful when they are planned and executed well. This course is designed to give you the tools you need to craft meetings like that.

*Prerequisites: Practicums Year 1*

**FE313 Practicum: Global Pastoral Ministry - Year 3 Fall (1 Credit)**

The purpose of practicum is to facilitate 'hands on' experience of ministry, with immediate feedback from a seasoned leader, allowing students to engage principles and skills that are being learned while at Vanguard college. The classroom component will provide a venue for reflection on their placement, interaction with the text along with guided reflection and discussion providing the opportunity to learn regarding the shared experience of raising up of leaders. The goal is to become reflective practitioners who actively learn, correct, and grow to be an effective leader. The theme for the third year practicum (Field Education) is Learning to Equip. 'The equipping of saints for the work of the ministry' Eph 4:11-12] is central to what pastors and spiritual leaders are called to do. While involved in supervised ministry placements [minimum of 50 hours] within local congregations, students will be required to actively be involved in the process of equipping, training, specific leaders.

*Prerequisites: Practicums Year 2*

**FE314 Practicum: Global Pastoral Ministry - Year 3 Winter (1 Credit)**

The purpose of practicum is to facilitate 'hands on' experience of ministry, with immediate feedback from seasoned leaders, allowing students to engage principles and skills that are being learned while at Vanguard college. The classroom component will provide a venue for reflection on their placement, interaction with the text along with guided reflection and discussion providing the opportunity to learn regarding the shared experience of raising up of leaders. The goal is to become reflective practitioners who actively learn, correct, and grow to be an effective leader.

The theme for the third-year practicum (Field Education) is LEARNING TO EQUIP. 'The equipping of saints for the work of the ministry' Eph 4:11-12] is central to what pastors and spiritual leaders are called to do. While involved in supervised ministry placements [minimum of 50 hours] within local congregations, students will be required to actively be involved in the process of equipping, training, specific leaders.

*Prerequisites: Practicums Year 2*

**FE341 Practicum: Pastoral Care and Counselling Ministry - Year 3 Fall (1 Credit)**

This course is designed to support students in their individual pastoral care and counselling practicums. It is intended to integrate the foundational knowledge and skills from other courses and aid in the enhancement of professional, spiritual, and personal growth. The course will provide an opportunity to prepare for and reflect upon issues that arise during ministry field placements.

*Prerequisites: Practicums Year 2*

**FE342 Practicum: Pastoral Care and Counselling Ministry - Year 3 Winter (1 Credit)**

The intention of PCC practicums is for the student to have the opportunity to observe and work with someone with 5 or more years of experience in the field at work. As the years progress, responsibility will be added until the fourth year where all skills taught in the program will guide the effective and ethical delivery of pastoral care and counselling in the ministry setting chosen in collaboration between the student and the Program Director. Third year practicum class will be focused on the integration of the foundational knowledge and skills from other courses with the practical pastoral care and counselling experiences from the practicum settings. During class, students will have the opportunity to troubleshoot, refine skills, and pray for those under the student's care.

*Prerequisites: Practicums Year 2*

**FE361 Practicum: Worship Arts Ministry - Year 3 Fall (1 Credit)**

This course provides practical ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through ministry teams in a variety of contexts to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24.

*Prerequisites: Practicums Year 2*

**FE362 Practicum: Worship Arts Ministry - Year 3 Winter (1 Credit)**

This course provides practical ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through ministry teams in a variety of contexts in order to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24. Students will have 7 hours of class time, 13 hours of ministry experience through the college, and 40 hours of ministry experience through a local church or ministry in the area of Worship Arts.

*Prerequisites: Practicums Year 2*

**FE371 Practicum: Next Generation Ministry - Year 3 Fall (1 Credit)**

The focus of this course is on the development of ministry skills. This practical course emphasizes ministry and ministry life. The placement time will focus on development and practice of ministry skills with a church setting. A supervisor from a church will supervise and mentor a student in all aspects of ministry. The in-class time will focus on the management of a ministry with some time spent on developing a resume and interview skills. Students will work through their course text, using information from the readings, class discussion and in-class activities that will enhance their learning.

*Prerequisites: Practicums Year 2*

**FE372 Practicum: Next Generation Ministry - Year 3 Winter (1 Credit)**

The focus of this course is on the development of ministry skills. This practical course emphasizes ministry and ministry life. The in-class time will focus on the management of a ministry with some time spent on planning larger events, mission trips, and recruiting and developing leaders. Students will work through their course textbook using information from the readings, class discussion, and in-class activities to enhance their learning.

*Prerequisites: Practicums Year 2*

**FE417 Internship: Global Pastoral Ministry (9 Credits)**

The focus of Internship is PREPARING TO LEAD. The purpose is to explore and engage leadership content, while functioning in leadership context of a local congregation or faith-based organization. The classroom content, discussion and assignments will be complimentary to the active learning of the placement. Students will have the opportunity for mutual learning, support, encouragement, and prayer.

Practical experience will be gained in pastoral leadership expressed in preaching, teaching, outreach, and prayer; planning and administration; pastoral care, life moments and spiritual direction. Students are required to complete a minimum of 400 hours of supervised ministry. Key to this course is both the input of a placement supervisor and the internship professor.

There will be a monthly meeting to check in, debrief or focus on some of the written requirements, as well as one on one meetings throughout the year.

*Prerequisites: Practicums Year 3*

**FE445 Internship: Pastoral Care and Counselling Ministry (9 Credits)**

This course sits at the top of the experiential component of developing skills in Pastoral Care & Counselling. The aim of the coursework is to allow the student to gain practical experience with the support of discussions, assignments, and prayer that seeks to impact the heart and discipline of leadership and counselling. It includes on site involvement practicing the skills of one-on-one work, group leadership, administration, as well as self-awareness and self-care that will help to eliminate barriers to excellent pastoral care and counselling. (See program objectives #1, 4, and 5).

*Prerequisites: Practicums Year 3*

### **FE455 Internship: Intercultural Ministry (9 Credits)**

The college internship program is a vital, credited part of the students training and development. The internship course is designed to help students grow spiritually, experience cross-cultural ministry, and develop cross-cultural skills. It is a vital part of their education, they are not going as experts but as learners, so it is not as important what they do as what they learn about missions in real life settings which best happens through natural life-based interaction. The supervisor's role is to facilitate and oversee this process, providing mentoring and ultimately feedback to the student and to the College.

*Prerequisites: Practicum Year 3*

### **FE465 Internship: Worship Arts Ministry (9 Credits)**

The Worship Arts internship is a concentrated 400-hour commitment in the area of worship arts leadership in the local church. Theoretical principles learned in the classroom are applied practically in the local church setting. Worship Arts students will continue to develop the practical skills needed in the area of worship ministry. Practical experience is gained in ministry management skills, worship leading and teaching, as well as relational ministry and technical training. Students are required to complete a minimum of 400 hours of service in the local church setting.

*Prerequisites: Practicum Year 3*

### **FE475 Internship: Next Generation Ministry (9 Credits)**

This course will examine some of the challenges, issues, and the practical application of youth and children's ministry concepts that youth and children's workers will face. Integrating the student's entire college learning, forming a cohesive approach to working with youth and kids, is the aim of this course. There is a mentorship component to this class. Students will have an opportunity to discuss their practicum experiences with the professor in a one to one setting as well as in the classroom. The out of class time in an approved ministry or para-church setting will allow the student to experience ministry in a practical context.

*Prerequisites: Practicum Year 3*

## **GENERAL STUDIES COURSES**

### **GS102 Worldviews and Contemporary Culture (3 Credits)**

An introduction to worldviews in the context of Christian formation and the interaction with contemporary culture. These powerful forces shape the lives of people often without clear reflection or intentionality. A person's worldview has a huge influence on identity formation. Therefore, it is crucial to increase awareness and ownership of our worldview development. According to one dictionary, a worldview is a "largely unconscious but generally coherent set of presuppositions and beliefs that every person has that shape how we make sense of the world and everything in it. This in turn influences such things as how we see ourselves as individuals, how we interpret our role in society, how we deal with social issues, and what we regard as truth" (A Dictionary of Environment and Conservation, 2017).

### **GS103 Intercultural Communication (3 Credits)**

Pastors and global workers share the common mission of discipling and equipping God's people. This course is designed to help students to interact with and build healthy relationships with people interculturally. It will help them to acquire and apply communication skills which are necessary to communicate the gospel effectively and accurately. Written, verbal and non-verbal concepts that affect the communication process in many variable settings will be addressed.

### **GS201 Biblical Language Usage (3 Credits)**

This course is a basic introduction to the biblical languages – Greek and Hebrew – and to the tools with which the student can study the Scriptures more effectively. The student will be equipped with the skills necessary for the proper use of language and interpretive tools such as concordances, lexicons, word-studies, critical commentaries, and computer software. An essential part of the course is the integration of language tools with the preparation of Bible studies and sermons.

*Prerequisite: BT102*



### **GS203 Introduction to Psychology (3 Credits)**

This course introduces the field of psychology, which includes a survey of topics including biology, psychological disorders, motivation, learning, conditioning, and social behaviour. It uses interactive means to address these topics in a format that should help the student to remember them.

### **GS204 Church History (3 Credits)**

This course will survey the history of the Christian Church from its origins at Pentecost to the present era. We will examine the historical and theological development of key figures, movements, and doctrines while seeking to understand how learning from our past can inform our faith and practice today.

*Prerequisite: GS102*

### **GS205 Human Development (3 Credits)**

This course is designed to provide an in-depth account of human development across the life span. It will examine the biological, cognitive, and psychosocial approach that has guided the complexity of human development. Students will be given an opportunity to apply a variety of developmental theories to age related changes in behaviour, thinking, emotions, personalities, and social relationships in relation to maturational processes, individual differences and cultural expectations.

*Prerequisite: GS203*

### **GS207 English Composition (3 Credits)**

This course aims to help students improve all their communication skills: Writing, reading, speaking, and listening. The main emphasis, however, is on writing skills. Students work through the steps of writing a research project, summarize written text, and apply principles of clear and correct writing to their own compositions. Students learn research and documentation strategies and strengthen and expand their writing skills so that they can write more effectively for a variety of audiences and purposes.

### **GS271 Child and Adolescent Development (3 Credits)**

This course will examine the theories, research, and practical applications that clarify the various aspects of child and adolescent development. By examining developmental milestones, environmental influences, and individual differences, the student will gain valuable insights into the complex and dynamic processes that shape a child's journey to adulthood. Attention will also be given to how understanding developmental psychology impacts ministry and spiritual development.

*Prerequisite: GS203*

### **GS301 Philosophy and Apologetics (3 Credits)**

An investigation into the main branches of philosophy and the challenges and opportunities that arise from them as they relate to matters of Christian faith. Topics include critical thinking and forms of argument, the nature of ultimate reality, the relationship between faith and reason, how we know what we know, and the existence of God. This course will help students think critically about and clearly explain to others why they believe what they believe.

*Prerequisite: BT205*

### **GS341 Abnormal Psychology (3 Credits)**

This course is designed to provide an in-depth look into the Diagnostic and Statistical Manual of Mental Disorders Fifth Edition (DSM-5; American Psychiatric Association 2013) and a variety of its psychiatric diagnoses including: depressive disorders, anxiety disorders, substance related disorders, personality disorders and neurodevelopment disorders. Students will learn a multidimensional conceptualization of mental health, assessment, diagnosis, and treatment while examining a variety of theoretical perspectives.

*Prerequisite: GS203*

### **GS361 Faith Worship and Pop Culture (3 Credits)**

Popular culture is full of compelling stories influencing the shape of our lives. How does this culture of storytelling influence our faith and our worship? What cultural stories are shaping us and our worship? What are appropriate ways of engaging in popular culture as people of faith? A thoughtful and thought-provoking exploration of our popular culture and the church's place in it may surprise us.

*Prerequisite: PS162*

### **GS362 Philosophy of Worship Arts (3 Credits)**

The arts have always been central to worship expression. This course will explore the biblical and historical ways that art has been used to express the church's worship and expand our vision for how the arts can be incorporated in the corporate worship of God for today. Students will discover how a robust expression of the arts (including but not limited to music, movement, visual, and architecture) can be integrated in corporate worship for the modern church.

*Prerequisite: PS161*

### **GS373 Sociological Perspectives for Ministry (3 Credits)**

This course introduces the nature, concepts, theories, and perspectives of sociology as it applies to culture, subcultures, identities, and practices within the larger multicultural, multi-ethnic, and multi-faceted Canadian society. This course offers an exploration of the connection between sociology and ministry, equipping leaders with important sociological insights and skills to better understand and address social issues within their communities. Students will explore aspects of culture and subculture(s) inside and outside of the church in order to understand the factors that shape children and adolescents.

### **GS401 Christian Ethics (3 Credits)**

Ethics is the study of right and wrong. This course examines various approaches to Christian ethics and moral decision making. It explores several ethical issues that impact the Church and Society. Extensive classroom discussion is used to supplement lecture material as well as some guest speakers. Students are encouraged to think critically and search the Scriptures as a guide to decide for themselves what is or is not ethical according to a Christian worldview.

*Prerequisite: GS204*

### **GS402 History of Pentecostalism (3 Credits)**

This course explores the origins of the Pentecostal Movement and its explosive growth and development since the turn of the 20th century. Analysis focuses on the movement's historical antecedents and context, theological developments, and global expansion. Attention also concentrates on the unique Canadian story and the emergence and development of the Pentecostal Assemblies of Canada.

*Prerequisite: GS204*

## **LABS**

### **LB161 Worship Arts Lab 1 (0.5 Credits)**

This course provides and facilitates ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through a variety of contexts in order to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24.

### **LB162 Worship Arts Lab 2 (0.5 Credits)**

This course provides and facilitates ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through a variety of contexts in order to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24.

### **LB261 Worship Arts Lab 3 (0.5 Credits)**

This course provides and facilitates practical ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through a

variety of contexts in order to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24. Students will have 16.25 hrs of class time.

#### **LB262 Worship Arts Lab 4 (0.5 Credits)**

This course provides and facilitates ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through a variety of contexts in order to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24.

#### **LB361 Worship Arts Lab 5 (0.5 Credits)**

This course provides and facilitates ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through a variety of contexts in order to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24.

#### **LB362 Worship Arts Lab 6 (0.5 Credits)**

This course provides and facilitates ministry experience that will enhance the student both practically and spiritually. Students will learn to effectively function as part of a worship team through a variety of contexts in order to cultivate a fruitful ministry brought about by worshiping in spirit and in truth as in John 4:23-24.

### **PROFESSIONAL STUDIES COURSES**

#### **PS101 Foundations of Family Ministry (3 Credits)**

This course will examine contemporary family life and how churches can engage in ministry to the several different kinds of families in their communities. Students will study the importance of an intergenerational mindset for church ministry, the implications this has for the church as a whole and design a toolkit to help apply course concepts to their own ministry situations.

#### **PS102 Leadership and Team Dynamics (3 Credits)**

Throughout our lives, and in varying degrees we both give and follow leadership. In other words, we both have and submit to authority. Given that leadership and followership are so inseparable and mutually influential, this course explores how followers can set healthy relationships with their leaders and teammates through clarifying personal values and effective observation skills.

#### **PS111 Intercultural Principles and Practice (3 Credits)**

This course will equip the student with understanding and preparation for a life of fruitful intercultural ministry in Canada or around the world. The material will focus on spiritual health, ministry calling, and gifting, as well as marriage and family life in a mission setting. International issues of administration and the necessary steps to get from where you are to effective global ministry will be discussed.

#### **PS141 Ministry Foundations for Care and Counselling (3 Credits)**

This introductory course is intended to help the student develop self-awareness in order to understand influences such as family background and personal issues that may affect them in caregiving & counselling situations. It provides encouragement and opportunity to further develop their walk with Jesus and their ability to listen to Him through spiritual disciplines and changes in thought. It also provides skills to effectively communicate essential truths about themselves and their faith in meaningful ways.

#### **PS161 Theology of Worship (3 Credits)**

This course is an introduction to the biblical foundations of the role of worship in the ministry of the local church. A prominent worship theologian writes that worship sings, tells, and enacts God's Story. A survey of worship throughout the story of God will engage students in an investigation of practical, theological and philosophical issues related to Christian worship practices.

### **PS162 Introduction to Worship Leading (3 Credits)**

The central role of any worship leader today is pastoral. Leading God's people in song and prayer requires an approach that is rooted in God's story, pastoral, and participatory. This course is designed to introduce a variety of aspects related to designing and leading a worship service while cultivating a pastoral heart for worship ministry.

### **PS163 Introductory Music Theory (3 Credits)**

This course will introduce students to the theory of music, providing them with the skills needed to read and write Western music notation, and recognize the various elements of music. Students will learn about pitch and scales, intervals, rhythm, meter, melody writing, triads, musical terms as well as learn to analyze musical excerpts. Theoretical concepts will be enhanced with an aural component where students will learn to sing and identify intervals and scales as well as simple melodic and rhythmic patterns. This course is a prerequisite for PS261 Advanced Music Theory and Ear Training.

### **PS171 Introduction to Next Generation Ministry (3 Credits)**

This course is designed to equip pastors and ministry leaders who are passionate about the spiritual growth and development of the younger generation. This course will explore principles, strategies, programming, and essential skills required to effectively minister to today's children and adolescents. It will also examine the unique challenges and opportunities that arise in connecting with the next generation in an increasingly digital and interconnected world.

### **PS201 Homiletics (3 Credits)**

This course seeks to establish the vital role of preaching in the life of the church, with a passionate appeal towards biblically based preaching. Class participants will have an opportunity to learn about sermon formation, styles of sermons, manuscript preparation styles, as well as the physical act of preaching. This class becomes very much a community-based experience as students have the opportunity to observe each other, learn from and encourage one another in this unique privilege of preaching God's Word. Highly interactive, there is significant emphasis on the role and responsibility of preaching.

*Prerequisite: BT102*

### **PS202 The Art of Pastoral Care (3 Credits)**

This is an introductory course in the act of pastoral care. It is designed to acquaint the student with foundational biblical and theological understandings, elemental skills, and rudimentary attitudes necessary for effective pastoral care in contemporary Christian ministry. Particular attention will be placed upon the securing of basic and practical knowledge, competencies and sentiments required to serve in a variety of pastoral care ministry contexts, within and through the local church and in the community at large.

### **PS211 Holistic Ministry (3 Credits)**

This course seeks to understand and integrate the biblical principles of evangelism, conversion, and personal salvation with the biblical mandate for compassion and social concerns. A brief survey of the historical and current trends will be presented to help understand the complexity of the issues and help the students develop methods to understand a biblically sound holistic gospel message that potentially impacts nations. Students will gain insights on how to plant the gospel into communities empowering the church of the host country to engage in balanced holistic ministry that affects the whole person and that brings gospel lift and positive transformation.

### **PS261 Advanced Music Theory and Eartraining (3 Credits)**

This course will continue the fundamentals of music theory and focus on both written and aural work relative to melody and harmony. Topics include an introduction to basic harmonic functions, phrase structure and embellishing tones as well as analysis in traditional common practice music and pop music. Students will learn various methods for ear training to develop their musicianship and enhance their learning and understanding of theory and harmony.

*Prerequisite: PS163*

### **PS262 Live Production Design (3 Credits)**

Live sound, video, lighting, and streaming are becoming more prevalent in the design of worship services. This course will provide useful information and instruction related to the technical elements of worship arts ministry. There will be time for hands-on learning about how to use these technologies. Upon completion of this course, students will have general knowledge of key areas of ministry technology as well as a sense of its appropriate use in today's church.

### **PS263 Songwriting Theory and Application (3 Credits)**

Music and song are profound gifts from our Creator to us demonstrating both His glory and love. Worship through song is present throughout scripture and history. This course will explore the elements, tools and approaches used for song writing in general, as well as focusing on a framework useful in composing for congregational worship. It is intended to nurture a passion and provide initial direction for those who are considering song writing as a small or significant part of life and ministry.

*Prerequisite: PS261*

### **PS271 Teaching Methods and Curriculum Design (3 Credits)**

This course is designed to equip pastors and ministry leaders with essential knowledge, tools and skills to create effective and engaging learning experiences. The student will explore instructional strategies, innovative teaching approaches, and curriculum design principles. By merging theory with practical application, the student will be encouraged to develop learner-centered educational experiences that foster engagement and meaningful learning.

### **PS302 Pastoral Counselling (3 Credits)**

This course is an introduction to the preparation, philosophy, theology, and skills of the pastoral counsellor. It addresses issues and situations commonly faced in the pastor's office. Practical application of the principles and skills learned during lectures will be applied through various experiences and integrative assignments.

*Prerequisite: GS203*

### **PS303 Pastoral Life (3 Credits)**

This class will focus upon the private and public realities of pastoral life. Understanding that 'healthy shepherds contribute to healthy sheep, students will exam the critical elements that both test and establish ongoing spiritual vitality and transformation. Attention will then be given to why and how pastors preside over some of the sacred seasons in the lives of those they lead. A focus on call, identity in Christ, margins, growth of character through dealing suffering, criticism and other elements that are faced in life and ministry. Students will also learn how to approach and lead weddings, funerals, baby dedications, communion, and water baptism.

*Prerequisite: BT301*

### **PS304 Finance, Governance, and Administration (3 Credits)**

This course equips the students with entry-level skills in assessing the financial and operational health of a local church, delivering proper preparation and guidance to formal organizational meetings, and managing the resources needed for a small business environment.

### **PS312 Missional Vitality: Community Engagement (3 Credits)**

This course begins with the foundational understanding that the church exists with upward, inward, and outward orientations. Upward speaks to our relationship with God, inward is our relationship with one another, and outward is the relationship with our neighbours. For a local expression of the church to be healthy, all three of these orientations need to be embraced and yet history often shows that there can be a disconnect or neglect in how we are reaching out to our world, and the church can become insular. This course will focus extensively on the outward orientation, the call to have a Spirit empowered posture of being on mission to make Christ known, with the intention to equip Christ followers to personally engage with God where he is already at work in communities, in order to make disciples who make disciples.

Through class lectures, reading, field trips, guest presenters and assignments, students will have the opportunity to explore strategies, initiatives, partnerships and practices that facilitate that outward orientation.

### **PS313 Contextualization (3 Credits)**

This course will examine strategies and practices for presenting Christ and developing theology in varied contextual realities to make disciples and develop the community of faith. The material will focus on engaging world religions and diverse cultures with appropriate means to present the gospel message and biblical theology.

### **PS341 Advanced Counselling (3 Credits)**

This is a study of advanced counselling processes and techniques. Emphasis will be on practical application of counselling skills including one on one counselling, small group leadership skill building, documentation, and specific issues related to personal and relational health. The course also includes a 12 hour seminar for recognizing and managing suicidal risk for which the participating student will receive a certificate.

*Prerequisite: PS302*

### **PS342 Psychology of Addictions (3 Credits)**

This course is an introduction to the theories, models and skills involved in the basic understanding of addiction and in the helping of individuals struggling with addiction. Special emphasis will be placed on the practical application of the principles and skills learned during lectures through in-class experiences and integrative assignments.

*Prerequisite: GS203*

### **PS371 Spiritual Formation of Children and Adolescents (3 Credits)**

This course is designed to guide ministry leaders in the faith development of children and adolescents. This course examines the principles, practices, and philosophies that support effective spiritual formation. Participants will be equipped with resources of age-appropriate strategies, empowering them to facilitate meaningful experiences that nurture the spiritual dimensions of children and adolescents.

### **PS372 Next Generation Life: Challenges and Interventions (3 Credits)**

This course is designed to equip students with the knowledge, skills, and empathy required to address the unique challenges faced by children and adolescents. Through a blend of theoretical foundations and practical applications, students will explore a wide range of topics to the challenges that children and adolescents face. The course emphasizes a multidisciplinary approach, drawing from psychology, sociology, education, and social work to provide a holistic understanding of the complexities and diversity of young individuals' experiences.

### **PS412 Senior Integrative Seminar - Global Pastoral Ministry (3 Credits)**

This course serves as a capstone in the educational preparation of students to live and lead a healthy pastoral ministry. Building on Pastoral Letters, Pastoral Life, and the rest of their Vanguard studies, this course gives practical guidance in preparation for future ministry beyond graduation. It focuses on training tools and topics to create/build a Christian community, supported by a sound philosophy of ministry. This course is designed with a distinct conversational approach within the classroom as students engage with topics and guests, as well as a three day off-campus field trip, where students will benefit from personal teaching time with exceptional church leaders. Students will also complete the Birkman Assessment, including a 60-minute personal one on one debrief as well as a group debrief.

*Prerequisites: FE417 (concurrent enrolment)*

### **PS441 PCC Master Class (3 Credits)**

Borrowing a term from the music world, this class takes students who have spent several years working on pastoral care & counselling skills and refines their skills further. Recognizing that the counsellor him or herself is the instrument of this skill, the course consists of four components: 1. Caring for your instrument

(developing longevity). 2. Understanding your instrument (personal gifting and challenges). 3. Building counselling skills. 4. Learning by watching other masters in the field.

*Prerequisites: FE445 (concurrent enrolment), GS341, PS141, PS202, PS341*

### **PS461 Pastoral Worship Leadership (3 Credits)**

Worship arts ministry involves more than just leading music from a platform. Worship pastors are involved in a variety of tasks related to leading a worship arts ministry. This senior seminar course explores the connection between worship theology, worship praxis, worship education and the administration of a worship arts ministry.

*Prerequisite: FE465 (concurrent enrolment)*

### **PS471 Advanced Studies in Youth Ministry (3 Credits)**

This course offers an in-depth exploration of the philosophical, theological, and cultural influences that are shaping modern youth ministry practices. Through this course students will obtain a comprehensive understanding of the interaction between philosophy, theology, and culture and articulate it in a sound philosophy of youth ministry.

*Prerequisites: FE475 (concurrent enrolment)*

### **PS472 Advanced Studies in Children's Ministry (3 Credits)**

This course offers an in-depth exploration of the philosophical, theological, and cultural influences that are shaping modern children's ministry practices. Through this course students will obtain a comprehensive understanding of the interaction between philosophy, theology, and culture and articulate it in a sound philosophy of children's ministry.

*Prerequisites: FE475 (concurrent enrolment)*

# ONLINE PROGRAMS

## VANGUARD COLLEGE ONLINE

Vanguard offers online courses, certificates, diplomas, and degrees completely online. Students can study with us without coming to the campus. Online courses are available one at a time, part time, or full time. Vanguard Online students can also qualify for student loans as they study with us.

### Meet the Dean

Dr. Ron Powell, Dean of Online Education

Ron Powell has a passion to develop servant leaders for Christian ministry. After pastoring for ten years, he began teaching in higher education in the classroom and online. Over the past 20 years he has taught full time at Master's College and Seminary, and adjunct at Tyndale Seminary, and Prairie Bible College. During this time he also taught online for Taylor University in Indiana and developed dozens of online courses for Vanguard Online. At Vanguard College he has served as the Youth Ministry Institute Director, the Field Education Director, and the Graduate Studies Director. He takes great joy in seeing students learn, develop their gifts and use them to serve others.

Phone: 780-452-0808 • Toll-free: 1-866-222-0808

E-mail: [info@vanguardcollege.com](mailto:info@vanguardcollege.com)

### The Vanguard College Online Advantage

Vanguard Online provides online courses, certificates, diplomas, and degrees to students. Students may begin or complete a degree or certificate program of their choice through Vanguard Online without ever coming to campus. Students can work on their assignments independently, at the time of day that works best for them and at a manageable pace.

Students also receive practicum credits for serving in their community. In this way Vanguard Online students can contribute to their church.

### Vanguard Online Services

Vanguard Online staff are prepared to assist you with your inquiries, registration, support, and help in completing your chosen course of study. We are committed to helping you achieve your educational and ministry goals.

### Practical Experience

Students are required to contribute back to their local church or other ministry setting through a practicum. The volunteer service helps each student make immediate and direct application of their online learning in his or her community. Diploma and Degree students are also able to complete their internship in their community.

## PROGRAMS OF STUDY

The following pages describe Vanguard College's programs of study in detail. The matrix below is intended to help you find the program you are looking for, by years of study required.



# ONLINE CERTIFICATES

## BIBLICAL FOUNDATIONS CERTIFICATE

See Program Objectives under the On-Campus programs

### Program Courses

Total *32 cr. hrs.*

		<b>COURSE</b>	<b>32</b>	<b>COURSE</b>		
		<b>CODES</b>	<b>CREDITS</b>			
<b>PREREQUISITE REQUIREMENT</b>						
		DEPS001	CR	Orientation to Online Learning		
<b>PROGRAM COURSES</b>						
<b>YEAR ONE</b>	<b>Required</b>	DEBT101	3.00	The Bible as Story		
		DEBT102	3.00	Hermeneutics		
		DEBT103	3.00	Introduction to Personal Formation		
		DEFE191	1.00	Practicum: Personal Effectiveness		
		DEGS103	3.00	Intercultural Communication		
		DEP102	3.00	Leadership and Team Dynamics		
		DEBT104	3.00	Gospels		
		DEBT105	3.00	Theology 1: God and the Human Condition		
		DEFE192	1.00	Practicum: Relationships		
		DEGS102	3.00	Worldviews and Contemporary Culture		
<b>CHOOSE ONE</b>						
<b>Electives</b>		DEPS101	3.00	Foundations of Family Ministry		
		DEPS1108	3.00	Philosophy of Worship		
		<b>CHOOSE ONE</b>				
		DEPS121	3.00	Introduction to Next Gen Ministry		
		DEPS141	3.00	Ministry Foundations for Care and Counselling		
		DEPS151	3.00	Global Worker: Principles and Practice		

# MINISTRY STUDIES CERTIFICATE

This certificate program introduces students to core Christian Theology and selected Biblical Studies. The intent of this program is to provide students with a core of Biblical and Theological knowledge from which to further their own study. Students will also develop their skills in Biblical interpretation in order to continue the skills and disciplines they have developed after graduating from this program.

While credits earned in this program are transferable to other programs, students should look at a Diploma or Degree program if they intend to pursue full time ministry.

## Program Courses

Core Courses	18 cr. hrs.
Credentialing Courses*	15 cr. hrs.
<i>Total</i>	<i>33 cr. hrs.</i>

<b>YEAR ONE</b>	<b>Required</b>	<b>Course</b>	<b>30 CR</b>	<b>COURSE</b>
		<b>Code</b>	<b>HRS</b>	
		CR	DEPS001	Orientation to Online Learning
		3.00	DEBT101	The Bible as Story
		3.00	DEBT102	Hermeneutics
		3.00	DEBT103	Introduction to Personal Formation
		3.00	DEBT205	Theology 2: Soteriology/Christology
		1.00	DEFE191	Practicum: Personal Effectiveness - Year 1
		3.00	DEPS201	Homiletics
		3.00	DEGS402	History of Pentecostalism
		3.00	DEBT104	Gospels
		3.00	DEBT105	Theology 1: God and the Human Condition
		3.00	DEBT306	Luke - Acts
		1.00	DEFE192	Practicum: Relationships - Year 1
		3.00	DEPS303	Pastoral Life

# ONLINE DIPLOMAS

## DIPLOMA IN THEOLOGY

### Program Courses

Total 100 cr. hrs.

### YEAR ONE

#### Required

#### Electives

COURSE CODES	32 CREDITS	COURSE
DEPS001	CR	Orientation to Online Learning
DEBT101	3.00	The Bible as Story
DEBT102	3.00	Hermeneutics
DEBT103	3.00	Introduction to Personal Formation
DEFE191	1.00	Practicum: Personal Effectiveness - Year 1
DEGS103	3.00	Intercultural Communication
DEBT104	3.00	Gospels
DEBT105	3.00	Theology 1: God and the Human Condition
DEFE192	1.00	Practicum: Relationships - Year 1
DEGS102	3.00	Worldviews and Contemporary Culture
DEXXXXX	3.00	Professional Studies Elective
DEXXXXX	3.00	Professional Studies Elective
DEXXXXX	3.00	Professional Studies Elective

### YEAR TWO

#### Required

#### Electives

COURSE CODES	32 CREDITS	COURSE
DEGS201	3.00	Biblical Language Usage
DEFE292	1.00	Practicum: Meetings - Year 2
DEGS203	3.00	Introduction to Psychology
DEGS207	3.00	English Composition
DEPS201	3.00	Homiletics
DEBT201	3.00	Romans
DEBT202	3.00	Pentateuch
DEBT205	3.00	Theology 2: Soteriology/Christology
DEFE291	1.00	Practicum: Volunteers - Year 2
DEGS204	3.00	Church History
DEPS2XX	3.00	Professional Studies Elective
DEPS2XX	3.00	Professional Studies Elective

# YEAR THREE

Electives Required	COURSE CODES	36 CREDITS	COURSE
		DEBT301	3.00
	DEBT305	3.00	Theology 3: Ecclesiology/Eschatology
	DEPS302	3.00	Pastoral Counselling
	DEGS402	3.00	History of Pentecostalism
	DEBT306	3.00	Luke - Acts
	DEPS303	3.00	Pastoral Life
	DEPS3XX	3.00	Professional Studies Elective
	DEFE4XX	9.00	Internship: Elective
	DEGS3XX	3.00	General Studies Elective
	DEPS3XX	3.00	Professional Studies Elective
	DEXXXXX	3.00	Elective

## ONLINE DEGREES

### Bachelor of Theology (Christian Ministry)

This program provides the serious student who has a call to full-time vocational ministry with the skills to lead a church or other Christian ministry context with confidence and vision. Combining a thorough foundation of theological studies with practical ministry training, this degree will challenge, train, and inspire students of any age.

#### Program Courses

Total 129 cr. hrs.

# YEAR ONE

Required	COURSE CODES	32 CREDITS	COURSE NAME
		DEPS001	CR
	DEBT101	3.00	The Bible as Story
	DEBT102	3.00	Hermeneutics
	DEBT103	3.00	Introduction to Personal Formation
	DFE191	1.00	Practicum: Personal Effectiveness - Year 1
	DEBT104	3.00	Gospels
	DEBT105	3.00	Theology 1: God and the Human Condition
	DEFE192	1.00	Practicum: Relationships - Year 1
	DEGSXXX	3.00	GS Elective (Recommended: Intercultural Communication)
Electives	DEPSXXX	3.00	PS Elective (Recommended: Leadership and Team Dynamics)
	DEPSXXX	3.00	PS Elective (Recommended: Foundations of Family Ministry <b>or</b> Theology of Worship)
	DEGSXXX	3.00	GS Elective (Recommended: Worldviews and Contemporary Culture)
	DEPSXXX	3.00	Open Elective

## YEAR TWO

	Course Code	32 CR HRS	COURSE
Required 23 Credits	DEGS201	3.00	Biblical Language Usage
	DEGS203	3.00	Introduction to Psychology
	DEPS201	3.00	Homiletics
	DEFE292	1.00	Practicum: Meetings - Year 2
	DEBT201	3.00	Romans
	DEBT202	3.00	Pentateuch
	DEBT205	3.00	Theology 2: Soteriology/Christology
	DEGS204	3.00	Church History
Electives 9 Credits	DEFE291	1.00	Practicum: Volunteers - Year 2
	DEGSXXX	3.00	GS Elective (Recommended: English Literature)
	DEPSXXX	3.00	Open Elective
	DEPSXXX	3.00	Open Elective

## YEAR THREE

	COURSE CODES	32 CREDITS	COURSE
REQUIRED 12 CREDITS	DEBT301	3.00	Pastoral Letters
	DEBT305	3.00	Theology 3: Ecclesiology/Eschatology
	DEBT306	3.00	Luke - Acts
	DEPS302	3.00	Pastoral Counselling
ELECTIVES 20 CREDITS	DEGSXXX	3.00	GS Elective (Recommended: Philosophy)
	DEPSXXX	3.00	PS Elective (Recommended: Finance, Governance, and Administration)
	DEPSXXX	3.00	PS Elective (Recommended: Pastoral Life)
	DEPSXXX	3.00	Open Elective
	DEPSXXX	3.00	Open Elective
	Choose Two		
	DEFE391	1.00	Practicum: Project Management
	DEFE392	1.00	Practicum: Technology
	DEFE393	1.00	Practicum: Property
	DEFE394	1.00	Practicum: Law

## YEAR FOUR

	Course Code	33 CR HRS	COURSE
Required 15 credits	DEBT404	3.00	Old Testament Historical Literature
	DEBT401	3.00	1 Corinthians
	DEBT405	3.00	Senior Theology: Mission of God
	DEBT406	3.00	Johannine Literature
	DEBT408	3.00	Expository Presentation
Electives 18 Credits	DEPSXXX	3.00	PS Elective (Recommended: Finance, Governance, and Administration)
	DEFE4XX	9.00	Internship: Elective
	DEGSXXX	3.00	GS Elective (Recommended: Christian Ethics)
	DEPSXXX	3.00	Open Elective

# Bachelor of Theology (Global Pastoral Ministry)

See Program Objectives under the On-Campus programs

## Program Courses

Total 129 cr. hrs.

### YEAR ONE

	COURSE CODES	32 CREDITS	COURSES
Required	DEPS001	CR	Orientation to Online Learning
	DEBT101	3.00	The Bible as Story
	DEBT102	3.00	Hermeneutics
	DEBT103	3.00	Introduction to Personal Formation
	DEFE191	1.00	Practicum: Personal Effectiveness - Year 1
	DEGS103	3.00	Intercultural Communication
	DEPS102	3.00	Leadership and Team Dynamics
	DEBT104	3.00	Gospels
	DEBT105	3.00	Theology 1: God and the Human Condition
	DEFE192	1.00	Practicum: Relationships - Year 1
	DEGS102	3.00	Worldviews and Contemporary Culture
	DEPS111	3.00	Intercultural Principles and Practice
	ELECTIVE	<b>CHOOSE ONE</b>	
DEPS101		3.00	Foundations of Family Ministry
DEPS1108		3.00	Philosophy of Worship

### YEAR TWO

	COURSE CODES	32 CREDITS	COURSE
Required	DEGS201	3.00	Biblical Language Usage
	DEFE292	1.00	Practicum: Meetings - Year 2
	DEGS203	3.00	Introduction to Psychology
	DEGS1101	3.00	English Literature
	DEPS201	3.00	Homiletics
	DEPS202	3.00	The Art of Pastoral Care
	DEBT201	3.00	Romans
	DEBT202	3.00	Pentateuch
	DEBT205	3.00	Theology 2: Soteriology/Christology
	DEFE291	1.00	Practicum: Volunteers - Year 2
	DEGS204	3.00	Church History
	DEPS211	3.00	Holistic Ministry

## YEAR THREE

	COURSE CODES	32 CREDITS	COURSE
Required	DEPS312	3.00	Missional Vitality: Community Engagement
	DEBT301	3.00	Pastoral Letters
	DEBT305	3.00	Theology 3: Ecclesiology/Eschatology
	DEGS301	3.00	Philosophy
	DEPS302	3.00	Pastoral Counselling
	DEGS402	3.00	History of Pentecostalism
	DEBT306	3.00	Luke - Acts
	DEGS205	3.00	Human Development
	DEPS303	3.00	Pastoral Life
	DEPS313	3.00	Contextualization
Electives	Choose Two		
	DEFE391	1.00	Practicum: Project Management
	DEFE392	1.00	Practicum: Technology
	DEFE393	1.00	Practicum: Property
	DEFE394	1.00	Practicum: Law

## YEAR FOUR

	COURSE CODES	33 CREDITS	COURSE
Required	DEPS304	3.00	Finance, Governance, and Administration
	DEBT401	3.00	1 Corinthians
	DEFE416	9.00	Internship: Global Pastoral Ministry
	DEGS401	3.00	Christian Ethics
	DEBT405	3.00	Senior Theology: Mission of God
	DEBT304	3.00	Old Testament Historical Literature
	DEBT406	3.00	Johannine Literature
	DEBT408	3.00	Expository Presentation
	DEPS412	3.00	Senior Integrative Seminar - Global Pastoral Ministry

## BACHELOR OF THEOLOGY (NEXT GENERATION MINISTRY)

See Program Objectives under the On-Campus programs

### Program Courses

Total 129 cr. hrs.

## YEAR ONE

	COURSE CODES	32 CREDITS	COURSE
Required	DEPS001	CR	Orientation to Online Learning
	DEBT101	3.00	The Bible as Story
	DEBT102	3.00	Hermeneutics
	DEBT103	3.00	Introduction to Personal Formation
	DEFE191	1.00	Practicum: Personal Effectiveness - Year 1
	DEGS103	3.00	Intercultural Communication
	DEPS102	3.00	Leadership and Team Dynamics
	DEPS101	3.00	Foundations of Family Ministry
	DEBT104	3.00	Gospels
	DEBT105	3.00	Theology 1: God and the Human Condition
	DEFE192	1.00	Practicum: Relationships - Year 1
	DEGS102	3.00	Worldviews and Contemporary Culture
	DEPS171	3.00	Introduction to Next Generation Ministry

## YEAR TWO

Required

COURSE CODES	32 CREDITS	COURSE
DEGS201	3.00	Biblical Language Usage
DEFE292	1.00	Practicum: Meetings - Year 2
DEGS203	3.00	Introduction to Psychology
DEGS1101	3.00	English Literature
DEPS201	3.00	Homiletics
DEPS271	3.00	Teaching Methods and Curriculum Design
DEBT201	3.00	Romans
DEBT202	3.00	Pentateuch
DEBT205	3.00	Theology 2: Soteriology/Christology
DEFE291	1.00	Practicum: Volunteers - Year 2
DEGS204	3.00	Church History
DEGS271	3.00	Child & Adolescent Development

## YEAR THREE

Required

Course Code	32 CR HRS	COURSE
DEBT301	3.00	Pastoral Letters
DEBT305	3.00	Theology 3: Ecclesiology/Eschatology
DEGS301	3.00	Philosophy
DEGS371	3.00	Sociological Perspectives for Ministry
DEPS302	3.00	Pastoral Counselling
DEGS402	3.00	History of Pentecostalism
DEBT306	3.00	Luke - Acts
DEPS303	3.00	Pastoral Life
DEPS371	3.00	Spiritual Formation of Children and Adolescents
DEPS372	3.00	Next Generation Life: Challenges and Interventions
Choose Two		
DEFE391	1	Practicum: Project Management
DEFE392	1	Practicum: Technology
DEFE393	1	Practicum: Property
DEFE394	1	Practicum: Law

Electives

## YEAR FOUR

Required

Course Code	33 CR HRS	COURSE
DEPS304	3.00	Finance, Governance, and Administration
DEBT401	3.00	1 Corinthians
DEFE475	9.00	Internship: Next Generation Ministry
DEGS401	3.00	Christian Ethics
DEBT405	3.00	Senior Theology: Mission of God
DEBT304	3.00	Old Testament Historical Literature
DEBT406	3.00	Johannine Literature and Revelation
DEBT408	3.00	Expository Presentation

Elective

Choose one		
DEPS471	3.00	Advanced Studies in Youth Ministry
DEPS472	3.00	Advanced Studies in Children's Ministry



# Bachelor of Theology (Pastoral Care and Counselling Ministry)

See Program Objectives under the On-Campus programs

## Program Courses

Total 129 cr. hrs.

### YEAR ONE

Required

COURSE CODES	32 CREDITS	COURSE
DEPS001	CR	Orientation to Online Learning
DEBT101	3.00	The Bible as Story
DEBT102	3.00	Hermeneutics
DEBT103	3.00	Introduction to Personal Formation
DEFE191	1.00	Practicum: Personal Effectiveness - Year 1
DEGS101	3.00	Intercultural Communication
DEPS102	3.00	Leadership and Team Dynamics
DEPS101	3.00	Foundations of Family Ministry
DEBT104	3.00	Gospels
DEBT105	3.00	Theology 1: God and the Human Condition
DEFE192	1.00	Practicum: Relationships - Year 1
DEGS102	3.00	Worldviews and Contemporary Culture
DEPS141	3.00	Ministry Foundations for Care and Counselling

### YEAR TWO

Required

COURSE CODES	32 CREDITS	COURSE
DEGS201	3.00	Biblical Language Usage
DEFE292	1.00	Practicum: Meetings - Year 2
DEGS203	3.00	Introduction to Psychology
DEGS207	3.00	English Literature
DEPS201	3.00	Homiletics
DEPS202	3.00	The Art of Pastoral Care
DEBT201	3.00	Romans
DEBT202	3.00	Pentateuch
DEBT205	3.00	Theology 2: Soteriology/Christology
DEFE291	1.00	Practicum: Volunteers - Year 2
DEGS204	3.00	Church History
DEPS342	3.00	Psychology of Addictions

# YEAR THREE

Required

COURSE CODES	32 CREDITS
DEBT301	3.00
DEBT305	3.00
DEGS301	3.00
DEGS341	3.00
DEPS302	3.00
DEGS402	3.00
DEBT306	3.00
DEGS205	3.00
DEPS303	3.00
DEPS1109	3.00

Electives

### Choose Two

DEFE391	1.00
DEFE392	1.00
DEFE393	1.00
DEFE394	1.00

COURSE
Pastoral Letters
Theology 3: Ecclesiology/Eschatology
Philosophy and Apologetics
Abnormal Psychology
Pastoral Counselling
History of Pentecostalism
Luke - Acts
Human Development
Pastoral Life
Counselling Theory and Skill Development

# YEAR FOUR

Required

COURSE CODES	33 CREDITS
DEPS304	3.00
DEBT401	3.00
DEFE445	9.00
DEGS401	3.00
DEBT304	3.00
DEBT405	3.00
DEBT406	3.00
DEBT408	3.00
DEPS441	3.00

COURSE
Finance, Governance, and Administration
1 Corinthians
Internship: Pastoral Care and Counselling
Ministry
Christian Ethics
Old Testament Historical Literature
Senior Theology: Mission of God
Johannine Literature
Expository Presentation
PCC Master Class

# BACHELOR OF THEOLOGY (AFTER-DEGREE)

See Program Objectives under the On-Campus programs

## Program Courses

Total 71 cr. hrs.

YEAR ONE		Course Code	COURSE	32 CR HRS
		Required	DEBT101	The Bible as Story
DEBT102	Hermeneutics		3	
DEBT104	Gospels		3	
DEBT105	Theology 1: God and the Human Condition		3	
DEBT202	Pentateuch		3	
DEGS201	Biblical Language Usage		3	
DEGS204	Church History		3	
DEBT405	Senior Theology: Mission of God		3	
DEPS302	Pastoral Counselling		3	
Choose Two				
DEFE391	Practicum: Project Management		1	
DEFE392	Practicum: Technology		1	
DEFE393	Practicum: Property		1	
DEFE394	Practicum: Law		1	
Choose One				
Electives	DEBT303	Wisdom Literature	3	
	DEBT304	Old Testament Historical Literature	3	
	DEBT1102	OT Prophets	3	
	DEBT201	Romans	1	
	DEBT401	1 Corinthians	1	
	DEBT406	Johannine Literature	1	

YEAR TWO		Course Code	COURSE	32 CR HRS
		Required	DEBT205	Theology 2: Soteriology/Christology
DEBT301	Pastoral Letters		3	
DEBT305	Theology 3: Ecclesiology/Eschatology		3	
DEBT306	Luke - Acts		3	
DEBT408	Expository Presentation		3	
DEFE416	Internship: Pastoral Ministry		9	
DEPS201	Homiletics		3	
DEPS304	Finance, Governance, and Administration		3	
DEPS303	Pastoral Life		3	
DEGS402	History of Pentecostalism		3	
Choose One				
Elective	DEBT303		Wisdom Literature	3
	DEBT304		Old Testament Historical Literature	3
	DEBT1102	OT Prophets	3	

# ONLINE COURSES

## ONLINE COURSE LEGEND

Course descriptions are arranged by course code within the course type. The two-letter prefix following the DE (distance education) indicates the course type.

**DEBS = Biblical Studies**  
**DEBT = Biblical/Theological**  
**DEFE = Field Education**  
**DEGS = General Studies**  
**DEPS = Professional Studies**  
**DETS = Theological Studies**

Vanguard College reserves the right to cancel or revise any courses listed, or to cancel any course for which there is insufficient demand.

## **BIBLICAL THEOLOGICAL COURSES**

### **DEBS1102 Old Testament Prophets (3 Credits)**

Old Testament Prophets is a selected study of the background and theological themes of God's messengers and their prophecies from the 9th through the 5th Century B.C. These social reformers addressed the secularization of religion, the need to protect those socially disadvantaged, and saw the promises of a new day on the horizon. This course will equip the student with skills to discuss the nature and role of Old Testament prophets, abstract great theological principles for practical living, and apply the books to challenging ministry positions faced today.

*Prerequisite: DEBT202*

### **DEBT101 The Bible as Story (3 Credits)**

This entry level course is designed to demonstrate the importance and relevancy of the whole Bible for today. For many, it is a mystery how the Old Testament is related to the New Testament. Some think the former is a source of unrelated devotional stories, laws, and prophecies. In truth, the two testaments are the complete story of God's progressive plan for his people. There can be no real understanding of the New Testament without a clear view of the overall message of the Old Testament. It is the purpose of this course to concisely trace the story of Scripture, and to help students build a central foundation with which they can understand, interpret, and apply God's Word to their lives today.

### **DEBT102 Hermeneutics (3 Credits)**

This course is designed to acquaint the student with the purpose and methods of responsible biblical interpretation. This course will look at both general hermeneutics, principles for interpreting Scripture as a whole, special hermeneutics, and the principles for understanding and interpreting the various genres and literary devices that are present in the Bible. A secondary, but essential, emphasis will be given to the role of the Spirit in interpreting the text of Scripture.

### **DEBT103 Introduction to Personal Formation (3 Credits)**

The primary focus of this course is to equip students with the knowledge and tools they need to develop a vibrant devotional life. Using spiritual disciplines as a starting point, they will learn about, engage with and reflect on various ways Christians can grow in their relationship with Jesus. Attention will also be given to how students can use this knowledge to lead others to develop a stronger faith.

### **DEBT104 Gospels (3 Credits)**

The words, works, life, death and redemptive work of Christ are captured for all people to engage. The Synoptic Gospels are an expression of the stance of Almighty God as He engages the transformational work of saving an alienated and lost humanity. This course will introduce the student to the cultural milieu, the parables of Christ, the message of the Kingdom of God and strategies for responding to the message of the Gospels.

### **DEBT105 Theology 1: God and the Human Condition (3 Credits)**

The purpose of this course is to examine the teaching of the Bible and develop a systematic theology that addresses four important themes: the Word of God, the doctrine of God, biblical anthropology, and the

doctrine of sin. Efforts will be made to explain how these themes are developed through promise and fulfillment from Genesis to Revelation.

### **DEBT201 Romans (3 Credits)**

The course will approach Romans as a letter in its entirety, with reference to theological convergence with the rest of Scripture in general, and Pauline literature specifically. The course will reinforce (in an introductory sense) some of the ideas behind the metanarrative of the Scripture, some basic principles of hermeneutics, and some preliminary considerations in exegesis. Students will receive some initial instruction on components of the metanarrative.

*Prerequisites: DEBT101, DEBT102*

### **DEBT202 Pentateuch (3 Credits)**

In this course students will be introduced to the content and significance of the first five books of the Bible. Attention will be given to key themes and exegetical issues, including how themes introduced in the Pentateuch are developed throughout the rest of the Bible. Classes will focus on interpreting and applying the course content to the student's lives and ministries.

*Prerequisites: DEBT101, DEBT102*

### **DEBT205 Theology 2: Soteriology/Christology (3 Credits)**

The purpose of this course is to give the student a thorough perspective on two of the greatest pillars of the Christian faith: Christology and Soteriology. The study of the nature, life, and death and resurrection of Jesus Christ along with a truly biblical understanding of the nature of our salvation is an essential part of forming a biblical basis for the student's faith in our Lord and a foundation for effective ministry in the future. This course emphasizes the central place that Jesus has in God's continuing plan of salvation and that by believing in Him, we find our place within the story.

*Prerequisites: DEBT101, DEBT102, DEBT105*

### **DEBT301 Pastoral Letters (3 Credits)**

The first of a trilogy in pastoral studies, this course uses the books of I and II Timothy and Titus to form a Pastoral Theology and a biblical template of contemporary pastoral responsibilities. This course also explores the backgrounds, issues, and purposes of these Pauline letters, seeking to apply the principles to the pastoral experiences of the twenty-first century.

*Prerequisite: DEBT201*

### **DEBT304 Old Testament Historical Literature (3 Credits)**

A study of the Old Testament historical narratives from Joshua to Esther and the history of Israel's Conquest, Settlement, Exile and Restoration. The course will examine the key themes, critical issues, overall message, and the character of God as revealed in these books and how these can be exegeted, interpreted, communicated, and applied. Attention will also be given to the place of the historical books within God's progressive revelation, and their relevance for Christians today.

*Prerequisites: DEBT202, DEGS201*

### **DEBT305 Theology 3: Ecclesiology/Eschatology (3 Credits)**

This course is a study of the church and last things from a biblical theological perspective. The church is seen as a divinely established entity through which God's people have their beginning and develop identity and fellowship with God. Last things are studied with a focus on the eschatological hope of God's people from the time of the Patriarchs to the time of Christ and the New Testament Church.

*Prerequisite: DEBT205*

### **DEBT306 Luke - Acts (3 Credits)**

This course is a biblical exposition of the pneumatology in Lukan literature. It evaluates the relevant Lukan data narratively, grammatically, contextually, and canonically, paying particular attention to the way Luke portrays Jesus in the continuing story of God's salvation plan. It will look at the different perspectives and ways of approaching Luke-Acts, paying close attention to the significant themes of salvation,

empowerment for mission, and judgment. Modern interpreters of Lukan pneumatology will be critically evaluated. The OT background will also be appreciated at each step. A major concern of the course will be the relevancy of Luke's message for us today.

*Prerequisite: DEBT205*

### **DEBT401 Corinthians (3 Credits)**

This course involves a detailed analysis of the book of I Corinthians as it was received by the original audience and as it applies to the 21st century audience. Using a contextual /wholistic approach to the text, the class will have opportunity to understand and apply eternal scriptural principles to such ongoing life issues as human sexuality, interpersonal relationships, usage of spiritual giftings, marriage and divorce issues, matters of personal liberty, and several other continuing church life matters.

*Prerequisite: DEBT201*

### **DEBT405 Senior Theology: Mission of God (3 Credits)**

Mission is a central focus in the Bible, answering the question, "What are people on earth for?" Students will be immersed in the biblical-theological roots of God's mission in both the Old and New Testaments and the transforming vision of God's purpose and plan for His people. Particular emphasis will be placed on the relevancy of God's mission for the church, its leaders, and individual Christian believers. The mission of God will be related to the complex contemporary issues facing the church today.

*Prerequisites: DEBT305, DEBT306*

### **DEBT406 Johannine Literature (3 Credits)**

Among the most beloved of all Scriptural books, John's writings continue to inspire intimacy between God and His people, calling everyone to make Jesus the center of their lives. This senior level course covers primarily the Gospel of John and the Johannine epistles, 1, 2, 3 John, with only secondary consideration to Revelation. The purpose of each of John's writings is examined, specifically regarding common themes, vocabulary, and style. An exegetical study of the Gospel will include exploring the structure, discourses, signs, key statements of Jesus, the passion account, and fulfilment of the Old Testament. The epistles will also be explored, focusing on their background, as well as the historical issues. Application and relevancy for the Christian today will be demonstrated.

*Prerequisite: DEBT306*

### **DEBT408 Expository Presentation (3 Credits)**

This course is an advanced study in effective sermon preparation and delivery, with special emphasis on the techniques used in preaching the Word of God in an expository fashion. *Prerequisites: DEGS201, DEPS201*

### **DETS2202 Christology (3 Credits)**

Students who complete this course will gain a better understanding and appreciation for the miracle that was the Incarnational ministry of Christ on this earth and comprehend the tremendous love and mercy of God as shown throughout His incredible plan of salvation.

### **DETS2203 Soteriology (3 Credits)**

This course deals with God's incredible plan of salvation. It is designed to encourage and strengthen your convictions, your understanding of salvation, the work of Jesus Christ, and the role of the Holy Spirit. Upon completion students will be able to identify, discuss, and explain the various theories of atonement, as well as the gravity of sin and God's holiness. Students will also differentiate between Calvinism and Armenianism in their views on salvation and eternal security. You will also be asked to deal with your personal position on issues such as Universalism, Pluralism and the conditions and content of salvation.

## FIELD EDUCATION COURSES

### **DEFE191 Practicum: Personal Effectiveness (1 Credit)**

Students will explore several important elements in developing and maintaining personal effectiveness in Christian ministry. Discovering that personal effectiveness is rooted in longevity, credibility, purpose, and team will enhance the capacity to lead with effectiveness. Of significant content in this course is a guided examination of the characteristics of effective leaders within the student's own context.

### **DEFE192 Practicum: Relationships (1 Credit)**

Mature and emotionally intelligent relationships are an important element for developing and maintaining effectiveness in Christian ministry. Developing an accurate awareness of 'self' and the social context are important skills to capture in this practicum course. Students will examine and practice implementing strategies for fostering healthy and meaningful relationships in their context.

### **DEFE291 Practicum: Volunteers (1 Credit)**

Volunteers are the backbone of Christian ministry. Volunteers staff departments, chair committees, teach classes, lead in services, and provide much of the church governance. This practicum will provide practical insights into recruiting volunteers, and will touch on the art of leading, loving, and caring for volunteers.

*Prerequisites: Practicums Year 1*

### **DEFE292 Practicum: Meetings (1 Credit)**

Many Christian churches and para-church organizations choose to structure decision-making around a committee. Committees can either be a source of effective or ineffective leadership. This practicum will assist the student to develop skills in mandating, leading, and monitoring effective committees.

*Prerequisites: Practicums Year 1*

### **DEFE391 Practicum: Project Management (1 Credit)**

This practicum will help you learn the fundamentals of project management. From inception to completion, the student is introduced to visioning, planning, and gathering participation, delegation, problem solving, implementation, and evaluation. For students in the degree program, participation in the practicum courses will afford assistance in completing the Senior Integrative Seminar.

*Prerequisites: Practicums Year 2*

### **DEFE392 Practicum: Technology (1 Credit)**

Is there such a thing as a "theology of information?" Is God even interested in our use of technology? The proliferation of ministry/church-based computing compels the wise Christian leader to consider the use of storage and retrieval of information within a wider context of careful planning and decision-making. In this practicum, students will be introduced to strategies for fiscally responsible use of information technologies.

*Prerequisites: Practicums Year 2*

### **DEFE393 Practicum: Property (1 Credit)**

All churches and non-profit organizations operate from a bricks and mortar location. Regardless of the size, location and square footage, the property is an essential part of the equation for the delivery of the services of that endeavor. Churches and non-profits alike will invest funds in the acquisition and maintenance of their property. Astute management of the property is essential for good stewardship of the limited funds available. In this course the student will examine the 'tangibles' of ministry. This practicum will assist the student in developing stewardship of ministry facilities and an awareness of safety issues, overall presentation, and utilization of the property.

*Prerequisites: Practicums Year 2*

### **DEFE394 Practicum: Law (1 Credit)**

We minister in a complex and changing legal environment. Laws are a complicated set of rules and regulations. It is important to be aware of how law affects us in ministry. The general goals of this practicum are to help the student:

- understand that law is part of everyday life
- understand fundamental legal principles, practices, and consequences
- recognize legal rights and responsibilities
- develop knowledge, skills, and positive attitudes about the law
- develop problem-solving and decision-making skills with regard to legal issues and problems
- develop an appreciation of the individual's ability to influence the law.

This practicum is designed to provide an understanding of those areas of the law that affect Christian organizations as they carry on ministry in Canada as well as to provide a general overview of the legal principles and concepts that are of interest to ministry leaders and assist in the recognition of potential legal problems. Our starting point will be the Scriptures and an understanding of the Christian's response to law. It is hoped that this course will provide helpful resources for students and those in ministry."

*Prerequisites: Practicum Year 2*

### **DEFE417 Internship: Global Pastoral Ministry (9 Credits)**

The focus of Internship is all about PREPARING TO LEAD. Students will continue to develop the practical skills needed in the area of pastoral ministry and understanding the principles behind them. Practical experience is gained in ministry management skills, preaching and teaching, as well as relational ministry in the areas of evangelism and discipleship. Students are required to complete a minimum of 400 hours of service in the local church or other ministry setting. Key to this course is both the input of the supervisor and the debriefing with the teacher.

*Prerequisites: Practicum Year 3*

### **DEFE445 Internship: Pastoral Care and Counselling Ministry (9 Credits)**

This course sits at the top of the experiential component of developing skills in Pastoral Care & Counselling. It involves on site involvement practicing the skills of one-on-one work, group leadership, administration, as well as self-care and self-understanding.

*Prerequisites: Practicum Year 3*

### **DEFE455 Internship: Intercultural Ministry (9 Credits)**

This practicum is designed to help the student preparing for internship in the next semester by participating in the STM preparation course as well as time spent in the class discussing things relevant to preparation for travel and time spent in each location. The Missions Internship is a minimum 10-week (400 hrs.) cross-cultural experience to practically prepare students for their future ministry & calling. The student will build upon the 1st year cross-cultural team experience and 2nd year placement. Emphasis is placed on experiencing the life and work of a missionary in a supervised setting that will begin to prepare the student for a life of missions. The goal is to facilitate the entire internship process with an emphasis on developing an approach to responding to a personal missions calling. The class will be discussion based. You will be expected to share openly and honestly your reflections. Your efforts will benefit not only yourself, but also the class. The class will be a focal point for internship preparation and personal development as well missions, information, and issues. Please refer to the School of World Discipleship Internship Manuals.

*Prerequisites: Practicum Year 3*

### **DEFE475 Internship: Next Generation Ministry (9 Credits)**

The focus of this course is on the development of youth ministry skills. This practical course emphasizes ministry management skills, preaching and teaching as well as relational ministry in the areas of evangelism and discipleship of youth. Students will complete a minimum of 400 hours of service in local church, community, or campus ministries.

*Prerequisites: Practicum Year 3*



## **GENERAL STUDIES COURSES**

### **DEGS102 Worldviews and Contemporary Culture (3 Credits)**

An exploration of the concept of worldview especially as it affects Christian formation and interaction with contemporary culture. These powerful forces shape the lives of people often without clear reflection or intentionality. A person's worldview has a huge influence on identity formation. Therefore, it is crucial to increase awareness and purposeful development of our worldview.

### **DEGS103 Intercultural Communication (3 Credits)**

Pastors and global workers share the common mission of discipling and equipping God's people. This course is designed to help students to interact with and build healthy relationships with people interculturally. It will help them to acquire and apply communication skills which are necessary to communicate the gospel effectively and accurately. Written, verbal and non-verbal concepts that affect the communication process in many variable settings will be addressed.

### **DEGS1101 English Literature (3 Credits)**

The study of English Literature is an essential part of the post-secondary experience. This English course is equivalent to most first year college and university English courses in that it touches on various genres of English literature. There is, however, an additional component that is not often found in secular settings. We as Christians study English literature to better equip us to fulfill the Great Commission. We need to understand elements of a secular society that influence people's thinking and shape how they make meaning of their world.

### **DEGS201 Biblical Language Usage (3 Credits)**

This course is a basic introduction to the biblical languages—Greek and Hebrew—and to the tools with which the student can study the Scriptures more effectively. Beginning with an appreciation for the nature and challenges of working with the original languages of our Scriptures, the student will be equipped with the skills necessary for the proper use of language and interpretive tools such as concordances, lexicons, word-studies, critical commentaries, and computer software. In addition to learning the Hebrew and Greek alphabets, a basic introduction to the grammar and vocabulary of each, a comprehensive walk through of the Logos Library System is undertaken. An essential part of the course is the integration of language tools with the preparation of Bible studies and sermons.

*Prerequisite: DEBT102*

### **DEGS203 Introduction to Psychology (3 Credits)**

This course introduces the field of psychology, which includes a survey of topics including biology, psychological disorders, motivation, learning, conditioning, and social behaviour. It uses interactive means to address these topics in a format that should help the student to remember them.

### **DEGS204 Church History (3 Credits)**

This is a survey course to introduce the student to the history of the Christian church primarily focusing on renewal and revival movements. This course examines the history of the church as it developed from the apostles to the present era. The course objective is to thoroughly acquaint the student with the historical and theological development of key figures, movements, and doctrines.

*Prerequisite: DEGS102*

### **DEGS205 Human Development (3 Credits)**

This course is designed to provide an in-depth account of human development across the life span. It will examine the biological, cognitive, and psychosocial approach that has guided the complexity of human development. Students will be given an opportunity to apply a variety of developmental theories to age related changes in behaviour, thinking, emotions, personalities, and social relationships in relation to maturational processes, individual differences and cultural expectations.

*Prerequisite: DEGS203*

### **DEGS271 Child and Adolescent Development (3 Credits)**

This course will examine the theories, research, and practical applications that clarify the various aspects of child and adolescent development. By examining developmental milestones, environmental influences, and individual differences, the student will gain valuable insights into the complex and dynamic processes that shape a child's journey to adulthood. Attention will also be given to how understanding developmental psychology impacts ministry and spiritual development.

*Prerequisite: DEGS203*

### **DEGS301 Philosophy (3 Credits)**

An investigation into several main areas of philosophy, including: Metaphysics (what is the nature of ultimate reality?), Epistemology (what is knowledge?), Axiology (the study of values), Logic (critical thinking and forms of argument), and Philosophy of Religion. It will help students think critically about and clearly explain to others why they believe what they believe.

*Prerequisite: DEBT205*

### **DEGS341 Abnormal Psychology (3 Credits)**

This course is designed to provide an in-depth look into the Diagnostic and Statistical Manual of Mental Disorders Fifth Edition (DSM-5; American Psychiatric Association 2013) and a variety of its psychiatric diagnoses including: depressive disorders, anxiety disorders, substance related disorders, personality disorders and neurodevelopment disorders. Students will learn a multidimensional conceptualization of mental health, assessment, diagnosis and treatment while examining a variety of theoretical perspectives.

*Prerequisite: DEGS203*

### **DEGS371 NT Greek I (3 Credits)**

This course introduces the student to the major elements of New Testament Greek grammar and syntax. Students will acquire basic reading skills that would enable them to translate and exegete selected passages from the New Testament into contemporary English. Special attention will be given to help the students develop their own personalized strategy for building up a working vocabulary of frequent Greek words and phrases. Greek I lays a firm foundation for further study of the language of the New Testament; it prepares the student for Greek II, a second introductory course leading to a mastery of the general principles of grammar and syntax.

*Prerequisite: DEGS201*

### **DEGS372 NT Greek II (3 Credits)**

This course is the second introductory course leading to a mastery of the general principles underlying the grammatical and syntactical structure of biblical Greek. The student will continue to lay a strong foundation of basic linguistic skills that enable them to read, translate, and exegete selected passages from the original language of the New Testament into contemporary English. In addition to grammar and syntax, special attention will be given to helping the student to develop usable vocabulary knowledge.

*Prerequisite: DEGS371*

### **DEGS373 Sociological Perspectives for Ministry (3 Credits)**

This course introduces the nature, concepts, theories, and perspectives of sociology as it applies to culture, subcultures, identities and practices within the larger multicultural, multi-ethnic and multi-faceted Canadian society. This course offers an exploration of the connection between sociology and ministry, equipping leaders with important sociological insights and skills to better understand and address social issues within their communities. Students will explore aspects of culture and subculture(s) inside and outside of the church in order to understand the factors that shape children and adolescents.

### **DEGS401 Christian Ethics (3 Credits)**

Ethics is the study of right and wrong. This course examines six major approaches to ethics, three Christian, and three non-Christian, with emphasis placed on the former. It then reviews several hotly debated ethical issues in our society, including abortion, capital punishment, euthanasia, homosexuality,

pacifism/war, and divorce and remarriage. Extensive classroom discussion and debates are used to supplement lecture material. Students are encouraged to think critically and search the Scriptures to decide for themselves what is or is not ethical.

*Prerequisite: DEGS204*

### **DEGS402 History of Pentecostalism (3 Credits)**

This course charts the development of the Pentecostal movement from its origins in the Holiness movement of the nineteenth century to the present. It is intended to provide students with an understanding of the Pentecostal faith and of the Pentecostal movement of today.

*Prerequisite: DEGS204*

## **PROFESSIONAL STUDIES COURSES**

### **DEPS001 Orientation to Online Learning (0 Credits)**

The Orientation to Online Learning course is designed to prepare students for online learning with Vanguard Online. The course covers a wide range of topics and includes four assignments where students have to demonstrate an acquisition of the necessary skills to be successful with online studies. Instruction is quite precise, and assignments are quite focused, so students who are diligent in this course should complete the course successfully. Students who achieve a mark of 80% or higher will be permitted to continue with their online studies. A mark lower than 80% is an indication that students need to repeat the course to help them acquire the needed skills for success.

### **DEPS101 Foundations of Family Ministry (3 Credits)**

This course will examine contemporary family life and its biblical purpose. Students will study the idea of a holistic family ministry model as well as the importance of an intergenerational mindset for church ministry. This course will include current strategies for various ministries that involve the family.

### **DEPS102 Leadership and Team Dynamics (3 Credits)**

Throughout our lives, and in varying degrees we both give and follow leadership. In other words, we both have and submit to authority. Given that leadership and followership are so inseparable and mutually influential, this course explores how followers can set healthy relationships with their leaders and teammates through clarifying personal values and effective observation skills.

### **DEPS1108 Philosophy of Worship (3 Credits)**

This course is an introduction to the Biblical foundations of the role of music and worship in the ministry of the local church. Students will engage in a thorough investigation of theological and philosophical issues related to preparing for worship services and other occasions.

### **DEPS1109 Counselling Theory and Skill Development (3 Credits)**

This is a practice-oriented course with the goal of learning effective counselling skills that will guide the student in a variety of helping situations. Students will use the text and companion workbook titled, "The Skilled Helper." Through this model, students will learn to develop an effective caring relationship, to listen and empathize, to probe, to challenge, and to plan and to motivate action.

*Prerequisite: DEGS4101*

### **DEPS111 Intercultural Principles and Practice (3 Credits)**

This course will equip the student with understanding and preparation for a life of fruitful intercultural ministry in Canada or around the world. The material will focus on spiritual health, ministry calling and gifting, as well as marriage and family life in a mission setting. International issues of administration and the necessary steps to get from where you are to effective global ministry will be discussed.

### **DEPS141 Ministry Foundations for Care and Counselling (3 Credits)**

This introductory course is intended to help the student develop self-awareness in order to understand influences such as family background and personal issues that may affect them in caregiving & counselling situations. It provides encouragement and opportunity to further develop their walk with

Jesus and their ability to listen to Him through spiritual disciplines and changes in thought. It also provides skills to effectively communicate essential truths about themselves and their faith in meaningful ways.

### **DEPS171 Introduction to Next Generation Ministry (3 Credits)**

This course is designed to equip pastors and ministry leaders who are passionate about the spiritual growth and development of the younger generation. This course will explore principles, strategies, programming, and essential skills required to effectively minister to today's children and adolescents. It will also examine the unique challenges and opportunities that arise in connecting with the next generation in an increasingly digital and interconnected world.

### **DEPS201 Homiletics (3 Credits)**

This course seeks to establish the vital role of preaching in the life of the church, with a passionate appeal towards biblically based preaching. Class participants will have an opportunity to learn about sermon formation, styles of sermons, manuscript preparation styles, as well as the physical act of preaching. This class becomes very much a community-based experience as students have the opportunity to observe each other, learn from and encourage one another in this unique privilege of preaching God's Word. Highly interactive, there is significant emphasis on the role and responsibility of preaching.

*Prerequisite: DEBT102*

### **DEPS202 The Art of Pastoral Care (3 Credits)**

This course is an experiential and critical exploration of pastoral care. Care giving in a faith community is by its nature a theological activity, drawing on religious tradition, social sciences, theology, and the gifts of the people involved. In pastoral care giving, the integration of person, faith, belief, method, and practice is foundational.

### **DEPS211 Holistic Ministry (3 Credits)**

This course seeks to understand and integrate the biblical principles of evangelism, conversion, and personal salvation with the biblical mandate for compassion and social concerns. A brief survey of the historical and current trends will be presented to help understand the complexity of the issues and help the students develop methods to understand a biblically sound holistic gospel message that potentially impacts nations. Students will gain insights on how to plant the gospel into communities empowering the church of the host country to engage in balanced holistic ministry that affects the whole person and that brings gospel lift and positive transformation.

### **DEPS271 Teaching Methods and Curriculum Design (3 Credits)**

This course is designed to equip pastors and ministry leaders with essential knowledge, tools and skills to create effective and engaging learning experiences. The student will explore instructional strategies, innovative teaching approaches, and curriculum design principles. By merging theory with practical application, the student will be encouraged to develop learner-centered educational experiences that foster engagement and meaningful learning.

### **DEPS302 Pastoral Counselling (3 Credits)**

This course is an introduction to the preparation, philosophy, theology, and skills of the pastoral counsellor. It addresses issues and situations commonly faced in the pastor's office. Practical application of the principles and skills learned during lectures will be applied through various experiences and integrative assignments.

*Prerequisite: DEGS203*

### **DEPS303 Pastoral Life (3 Credits)**

Using a wide range of active pastoral input, this study examines how a healthy pastoral life can be achieved through defining one's personal call, developing one's character components to reflect more thoroughly the attitude and actions of Jesus the Pastor, and deploying personal spiritual disciplines which enhance overall personal wholeness. Building on the biblical template found in the Pastoral Letters, this course centers on the personal issues of vocational call, character transformation (spiritual formation), and

compassion/care assessment. Class members will be introduced to spiritual training exercises, experiences, and relationships that will assist them to become a daily "apprentice of Jesus, the Pastor" in a practical fashion.

*Prerequisite: DEBT301*

### **DEPS304 Finance, Governance, and Administration (3 Credits)**

This course equips the students with entry-level skills in assessing the financial and operational health of a local church, delivering proper preparation and guidance to formal organizational meetings, and managing the resources needed for a small business environment.

### **DEPS312 Missional Vitality: Community Engagement (3 Credits)**

This course begins with the understanding that the church is to exist with upward, inward, and outward orientations. Upward speaks to our relationship with God, inward is our relationship with one another, and outward is the relationship with our neighbours. For a local expression of the church to be healthy, all three of these orientations need to be embraced and yet history often shows that there can be a disconnect or neglect in how we are reaching out to our world. This course will focus extensively on the outward, the call to go into all the world and make disciples, with the intention to equip Christ followers to personally engage their neighbours and neighbourhoods. Through class lectures reading, field trips, guest presenters and assignments, students will have the opportunity to explore strategies, initiatives, partnerships, and practices that facilitate that outward orientation. Emphasis will be placed on ensuring that the church is committed to a posture of being empowered and led by the Holy Spirit, believing that God has already gone before us and is at work in our communities.

### **DEPS313 Contextualization (3 Credits)**

This course will examine strategies and practices for presenting Christ and developing theology in varied contextual realities to make disciples and develop the community of faith. The material will focus on engaging world religions and diverse cultures with appropriate means to present the gospel message and biblical theology.

### **DEPS342 Psychology of Addictions (3 Credits)**

This course is an introduction to the theories, models and skills involved in the basic understanding of addiction and in the helping of individuals struggling with addiction. Special emphasis will be placed on the practical application of the principles and skills learned during lectures through in-class experiences and integrative assignments.

*Prerequisite: DEGS203*

### **DEPS371 Spiritual Formation of Children and Adolescents (3 Credits)**

This course is designed to guide ministry leaders in the faith development of children and adolescents. This course examines the principles, practices, and philosophies that support effective spiritual formation. Participants will be equipped with resources of age-appropriate strategies, empowering them to facilitate meaningful experiences that nurture the spiritual dimensions of children and adolescents.

### **DEPS372 Next Generation Life: Challenges and Interventions (3 Credits)**

This course is designed to equip students with the knowledge, skills, and empathy required to address the unique challenges faced by children and adolescents. Through a blend of theoretical foundations and practical applications, students will explore a wide range of topics to the challenges that children and adolescents face. The course emphasizes a multidisciplinary approach, drawing from psychology, sociology, education, and social work to provide a holistic understanding of the complexities and diversity of young individuals' experiences.

### **DEPS412 Senior Integrative Seminar - Global Pastoral Ministry (3 Credits)**

Integrating the student's entire college learning, forming a cohesive approach to ministry is the aim of this course. At the same time an examination of effective ministry management skills for developing and

maintaining a healthy ministry is a significant concentration of the course. This includes managing time, stress, conflict, and programs.

#### **DEPS441 PCC Master Class (3 Credits)**

Borrowing a term from the music world, this class takes students who have spent several years working on pastoral care & counselling skills and refines their skills further. Recognizing that the counsellor him or herself is the instrument of this skill, the course consists of four components: 1. Caring for your instrument (developing longevity). 2. Understanding your instrument (personal gifting and challenges). 3. Building counselling skills. 4. Learning by watching other masters in the field.

*Prerequisites: DEFE445, DEGS341, DEPS141, DEPS202, DEPS341*

#### **DEPS471 Advanced Studies in Youth Ministry (3 Credits)**

This course offers an in-depth exploration of the philosophical, theological, and cultural influences that are shaping modern youth ministry practices. Through this course students will obtain a comprehensive understanding of the interaction between philosophy, theology, and culture and articulate it in a sound philosophy of youth ministry.

#### **DEPS472 Advanced Studies in Children's Ministry (3 Credits)**

This course offers an in-depth exploration of the philosophical, theological, and cultural influences that are shaping modern children's ministry practices. Through this course students will obtain a comprehensive understanding of the interaction between philosophy, theology, and culture and articulate it in a sound philosophy of children's ministry.

# DISCIPLESHIP PROGRAM

## PURSUE-X CERTIFICATE

### Program Courses

Pursue-X is an intentional 8-month discipleship program focused on introducing students to the foundations of Christianity, study and interpretation of the Bible, discovery of their identity in Christ, and gaining practical ministry-leadership experience as they serve in the context of their local church.

The Pursue-X Certificate is designed to be completed within one academic year. Students will have the duration of the academic year in which they begin their program (September to August) to complete the entire certificate. Only under extenuating circumstances may a student apply to the Office of the Registrar for extensions beyond this period.

### Program Objectives

1. Gain foundational biblical and theological knowledge through discipleship and college-level courses.
2. Develop spiritual disciplines, practical personal care, leadership skills and abilities.
3. Serve as an active disciple of Christ through ministry opportunities, and projects.

<b>YEAR ONE</b>	<b>REQUIRED COURSES: 30 Credits</b>	<b>COURSE CODES</b>	<b>30 CREDITS</b>	<b>COURSE NAME</b>
		DEBT101	3.00	The Bible as Story
		BT102	3.00	Hermeneutics
		DF104	3.00	Formation 1: Spiritual Formation
		DF105	3.00	Formation 2: Personal Awareness
		FE101	3.00	Practicum: Pursue - Fall
		BT104	3.00	Gospels
		DEBT105	3.00	Theology 1: God and the Human Condition
		DF106	3.00	Formation 3: Life on Mission
		DF100	3.00	Mission Team Dynamics
		FE101	3.00	Practicum: Pursue - Winter

### EXTENSION COURSE LEGEND

Course descriptions are arranged by course code within the course type. The two-letter prefix indicates the course type.

**DF = Discipleship Formation**

**FE = Field Education**

**PS = Professional Studies**

### DISCIPLESHIP FORMATION COURSES

#### **DF104 Formation 1: Spiritual Formation (3 Credits)**

Spiritual formation is "A process of being formed in the image of God for the sake of others" (Mulholland, 2016). This course will allow the student to gain a solid and practical understanding of what spiritual formation is, recognizing just how important it is to one's overall wellbeing. Building on that understanding students will explore and engage in the process, practices that facilitate spiritual growth and maturity. A foundation will be laid for this course during the cohort week held at Gull Lake Conference center in the opening week of the semester. Included in that opening week will be an orientation towards Spiritual Direction. The remainder of the course will be facilitated by the Pursue-X Coordinator, involving assigned work and virtual delivery and connection.

#### **DF105 Formation 2: Personal Awareness (3 Credits)**

The quest of knowing Jesus Christ also involves a journey of knowing yourself. This course will help Pursue-X students discover more about their worldview, personality, and emotional health. These aspects

influence the way we think, feel, and act in this world. In addition, students will identify their unique spiritual gifts, passions, and abilities which are integral to discipleship growth.

### **DF106 Formation 3: Life on Mission (3 Credits)**

Disciples of Jesus Christ are ambassadors of God's message of reconciliation which is at the heart of the Church's mission on earth. In this course, Pursue-X students will explore the theological purpose of the Church in three dimensions: ministry to God, ministry to believers, and ministry to the world. Other parts of the Pursue-X program will give students opportunity to connect classroom learning to hands-on ministry experience in all three dimensions.

## **FIELD EDUCATION COURSES**

### **FE103 Practicum: Pursue - Fall (3 Credits)**

Through the practicum, Pursue-X students will learn to serve effectively, in cooperation and partnership with others who are in leadership in the context of the local church. Students will be part of ministry teams, receiving and fulfilling responsibilities as assigned, learning to understand both the responsibilities and privileges of leadership. Students will also develop interpersonal communication and leadership skills. This will include involvement in regularly scheduled staff meetings (as appropriate) as well as ongoing communication with the supervising pastor who will provide ongoing feedback and instruction on how to be an effective servant leader. The goal is to develop a Christ-like attitude of servanthood.

### **FE104 Practicum: Pursue - Winter (3 Credits)**

Through the practicum, Pursue-X students will learn to serve effectively, in cooperation and partnership with others who are in leadership in the context of the local church. Students will be part of ministry teams, receiving and fulfilling responsibilities as assigned, learning to understand both the responsibilities and privileges of leadership. Students will also develop interpersonal communication and leadership skills. This will include involvement in regularly scheduled staff meetings (as appropriate) as well as ongoing communication with the supervising pastor who will provide ongoing feedback and instruction on how to be an effective servant leader. The goal is to develop a Christ-like attitude of servanthood.

## **PROFESSIONAL STUDIES COURSES**

### **PS100 Mission Team Dynamics (3 Credits)**

Taken in conjunction with the missions trip to the Northwest Territories, this course explores foundational concepts and practical skills that help followers and leaders set mutual goals and build healthy relationships within their missions teams.