

**Title:** Children, Youth and Young Adult Ministries Coordinator

**Who we are**

The Edmonton Southgate Baptist Church (SGBC) is a multi-cultural, multi-national friendly community of about 100 members, who seek to be faithful disciples of our Lord Jesus Christ, and impact our community in the course of our everyday lives (<https://southgatebaptist.ca/>).

**Position overview**

The Children, Youth and Youth Adult Ministries Coordinator role would be to shepherd and grow (spiritually and numerically) our young people's ministries. This position will also work with and report to the senior pastor, administrator and deacons responsible for the Children, Youth and Young Adult ministries, and staff relations. There will be quarterly evaluations.

**Children's ministry and Sunday School classes**

The Sunday school classes are teaching and learning classes that meet during the church service for about an hour (11 am – 12 noon). The church has a Sunday School Teachers group, comprising of volunteers who teach and support the children and youth ministries. They have meetings quarterly to pray and plan for the ministries. The Coordinator would be expected to help prepare Bible study curriculum, schedule volunteers and support the teachers in preparation of lessons for the classes.

**Youth and Young Adult Fellowship**

The Youth and Young Adult Fellowship is a program for teens and young adults to grow in faith and build a community of friends. The group meets at the church one Sunday evening a month. The Youth Fellowship aims to support our members with events in these areas: **Spiritual** (E.g. Bible based studies), **Life skills** (E.g. Financial stewardship, Building healthy relationships) and **Social** (E.g. Games night, Bowling, outdoor events). In addition to monthly fellowship meetings, there may be social events hosted outside the church, usually on weekends.

**Work days/hours:** Average 20 hours a week with the majority of activities happening on weekends.

**Start date:** October 1, 2024 - June 30, 2024. (However, the position will remain open until an ideal candidate is found). There is potential for renewal.

**Remuneration:** A competitive salary will be offered commensurate with the candidate's educational background and experience.

**Key Responsibilities:**

- Organize and coordinate ministry activities for children, youth and young adults.
- The Coordinator would be expected to help organize children and youth ministry volunteer meetings as well as support in organizing children ministry programs such as Fall Fest, Christmas presentation, Easter presentation and Vacation Bible School.
- Engage with parents to support the ministries.
- Identify, mentor and empower young adult leaders.

- Identify and execute opportunities to grow the youth ministry numerically.
- Participate in and help coordinate quarterly Children and youth ministry leaders' meetings and provide support for the team.
- May be asked to participate in staff meetings for communication and coordination of church ministry activities as needed.

**Qualifications, Skills and Abilities:**

- Mature, born-again disciple of Jesus Christ, who has a vibrant and growing relationship with the Lord.
- Experience – At least 2 years in church or para-church ministry context, with experience in children or youth ministry.
- Proven abilities in Biblical teaching, leadership, organization and communication.
- Naturally connects with people (especially children and youth), and genuinely integrates in a multicultural setting.
- The candidate must align with Southgate Baptist's mission, vision and values as well as theological tenets.
- Able to engage with parents for spiritual development of their children and youth.
- Takes initiative, self-directed and a creative problem solver.
- Ability to work collaboratively with a team.

**To apply for this position, submit a cover letter and resume to [sgbc.ed@gmail.com](mailto:sgbc.ed@gmail.com).** Only shortlisted candidates will be contacted. Thank you!